



MINUTES
Village of Ryley

Regular Meeting of Council
September 20, 2022 @ 1:00 p.m.
Continuation October 3, 2022 @ 10:00 a.m.

COUNCIL PRESENT

Nikita Lee, Mayor
Nola Wood-Herrick, Deputy Mayor
Sheldon Reid, Councilor
Brian Ducherer, Councilor

IN ATTENDANCE

Ron Cust, Chief Administrative Officer
Tracy Abel, Administrative Assistant
Brittany Sargent, Coordinator

CALL TO ORDER

N. Lee called the meeting to order at 1:04 p.m. on September 20, 2022

R. Cust asked for a moment of silence in honor of the executive assistant, Jolene Wington, who recently passed away.

1. ADOPTION OF AGENDA

Delete. Items: None

Add New Items: Level of Service with Beaver Emergency Services Commission –in-camera session; 5(i). Attraction and Retention Conference in Drayton Valley October 4-6, 2022; 5(j). Annette Short Resignation; 5(k) Library Board Appointments; 5(l) Roles and Responsibility Training; 5(m) Grant Request; 5(n) Alberta Municipalities Gas Agreement; 5(o) Water Infrastructure; 5(p) Village Conference; 5(q) Funding for Clean Harbors Inspections; 5(r) Clean Harbors Letter re: RPAC; 5(s) Clean Harbor Inspection Reports; 5(t) Placemaking, Streetscaping & Traffic Report; 7(a) Employment Matter (In-Camera); 7(b) Council Matter (In-Camera); 7(c) Property Tax Penalty Waiver (In-Camera); 7(c) Property Tax Penalty (In-Camera); 7(d) Economic Development Preliminary Report (In Camera; 7(e) BESC Level of Service (In Camera)

Table. Items to an 'Adjourned To' continuation session of this November 21, 2022, Regular Meeting: 5(b) Regional Emergency Management Plan;

Resolution No. 2022-09-20-01

Moved by N. Wood-Herrick that Council accepts the agenda, as amended.

CARRIED

2. ADOPTION OF MINUTES

Resolution No. 2022-09-20-02

Moved by B. Ducherer that the May 17, 2022, Special Meeting Minutes, the May 25, 2022, Special Meeting Minutes, the June 27, 2022, Special Meeting Minutes, and the minutes of the Regular Meeting of Council on July 18, 2022, be adopted as presented.

CARRIED

3. DELEGATIONS

Gene Hrabec - Ryley Library Board: McPherson Library Board currently has 4 individuals. They are seeking out more individuals to serve. The Library Board is pleased with the Village's support and in particular Ron Cust.

Ethan Forest - Beaver County: Ethan reviewed the Clean Energy Improvement Program (CEIP).

4. FINANCE

4(a) Signing Authority

Resolution No. 2022-09-20-03

Moved by N. Wood-Herrick that Council would table this matter to the next meeting until we have had a chance to review the contract CARRIED

5. GOVERNANCE

5(a) Letter from Minister

Resolution No. 2022-09-20-04

Moved by N. Lee that Council accepts the letter from the Minister of Municipal Affairs and that it is given out at the State of the Village as well. CARRIED

5(b) Emergency Management

Tabled to a continuation session of this meeting.

5(c) Fire Service Review

Resolution No. 2022-09-20-05

Moved by B. Ducherer that Council for the Village of Ryley directs Administration to accept this Fire Service Review in its current state and to use it when determining next steps. (Service level B). CARRIED

5(d) Bylaw 2022-003

Resolution No. 2022-09-20-06

Moved by N. Wood-Herrick that Council for the Village of Ryley moves into first reading of Bylaw 2022-003 Council Code of Conduct. CARRIED

Resolution No. 2022-09-20-07

Moved by B. Ducherer that Council put to vote the first reading of Bylaw 2022-003 Council Code of Conduct with amendments. CARRIED

Resolution No. 2022-09-20-08

Moved by N. Wood-Herrick that Council moves into second reading of Bylaw 2022-003 Council Code of Conduct with amendments. CARRIED

Resolution No. 2022-09-20-09

Moved by S. Reid that Council puts to vote the second reading of Bylaw 2022-003 Council Code of Conduct with amendments. CARRIED

Resolution No. 2022-09-20-10

Moved by N. Wood-Herrick that Council moves into third reading of Bylaw 2022-003 Council Code of Conduct with amendments. UNANIMOUSLY CARRIED

Resolution No. 2022-09-20-11

Moved by B. Ducherer that Council approves third reading of Bylaw 2022-003 Council Code of Conduct with amendments. CARRIED

Resolution No. 2022-09-20-12

Moved by N. Wood-Herrick that Council for the Village of Ryley directs Administration to immediately adopt Bylaw 2022-003, Council Code of Conduct Bylaw. CARRIED

5(e). Strategic Plan

Resolution No. 2022-09-20-13

Moved by N. Lee that Council for the Village of Ryley accepts the Strategic Plan as presented. CARRIED

5(f). Economic Development

Resolution No. 2022-09-20-14

Moved by N. Wood-Herrick that Council accepts the preliminary Economic Development Public Report and approves it for public distribution. CARRIED

- 5(g). *State of Village Itinerary* **Resolution No. 2022-09-20-15**
 Moved by S. Reid that Council accepts State of the Village Itinerary with amendments and to distribute it to the public. CARRIED
- 5(h). *Crime Prevention Grant* **Resolution No. 2022-09-20-16**
 Moved by N. Lee that Council for the Village of Ryley approves Administration to draft a motion of support for the Alberta Crime Prevention Grant and to proceed with applying for the Alberta Crime Prevention Grant. CARRIED
- 5(i). *Conference Attendance* **Resolution No. 2022-09-20-17**
 Moved by N. Wood-Herrick that B. Ducherer is to attend the Attraction and Retention Conference in Drayton Valley, Alberta on October 4, 2022. CARRIED
- 5(j). *Letter of Resignation.* **Resolution No. 2022-09-20-18**
 Moved by B. Ducherer that Council for the Village of Ryley accepts the resignation of Councilor Annette Short as submitted per section 161 of the *Municipal Government Act*. CARRIED
- 5(k). *Board Appointments* **Resolution No. 2022-09-20-19**
 Moved by B. Ducherer that Council approves the appointments of Donna Pitre and Annette Short to the Ryley Library Board for a term of three years. CARRIED
- 5(l). *Roles & Responsibilities* **Resolution No. 2022-09-20-20**
 Moved by N. Wood-Herrick that Council for the Village of Ryley directs Administration to draft a request to Municipal Affairs to conduct a public meeting regarding roles and responsibilities. CARRIED
- 5(m). *Grant request to Ministry* **Resolution No. 2022-09-20-21**
 Moved by S. Reid that Council for the Village of Ryley directs Administration to draft a request to Municipal Affairs to obtain a grant for the Development of Collaborative Protocols. CARRIED
- 5(n). *Gas Agreement* **Resolution No. 2022-09-20-22**
 Moved by B. Ducherer that Council for the Village of Ryley directs Administration to contact Alberta Municipalities for more information. CARRIED

 Council tabled RFD 2022-10-03#16 on accepting the Gas Agreement.
- 5(o). *Infrastructure Appraisal* **Resolution No. 2022-09-20-23**
 Moved by B. Ducherer that Council for the Village of Ryley directs Administration to prepare a request for cost to the appropriate engineering firm, regarding an appraisal for the Village's Highway 14 Water Infrastructure. CARRIED
- 5(p) Village Conference. Tabled to a continuation session of this meeting.
 5(q) Funding for Inspections. Tabled to a continuation session of this meeting.
 5(r) CH Letter re: RPAC. Tabled to a continuation session of this meeting.
 5(s) CH Inspection Reports. Tabled to a continuation session of this meeting.
 5(t) Traffic Management. Tabled to a continuation session of this meeting.
- 6. INFRASTRUCTURE**
 6(a) Buildings & Maintenance Tabled to a continuation session of this meeting.
 6(b) Roadway Repair Tabled to a continuation session of this meeting.
- 6(c). *Water Sale Agreement* **Resolution No. 2022-09-20-24**
 Moved by B. Ducherer that Council for the Village of Ryley currently chooses not to consider the Highway 14 Water Offer to Purchase the Ryley Water Distribution System and requests more information. CARRIED

6(d). Streetscaping

Resolution No. 2022-09-20-25

Moved by N. Wood-Herrick that Council approve the draft placemaking submission and encourages the consultant to choose to remove the blue filter from the first two pages. CARRIED

7. CLOSED SESSION

Resolution No. 2022-09-20-26

Moved by S. Reid that Council for the Village of Ryley enter Closed Session @ 4:16 p.m. to discuss Beaver Emergency Services level of service agreement, an Employment Matter, a Council Matter, and an Economic Development Report, pursuant to Section 197(2) of the Municipal Government Act (MGA) and Sections 16, 17, 21, 23, and 27 of the Freedom of Information and Protection of Privacy (FOIP) Act. CARRIED

Return to Open Meeting

Resolution No. 2022-09-20-27

Moved by N. Wood-Herrick that Council for the Village of Ryley returns to an open meeting @ 6:30 p.m. CARRIED

7(a) Employment Matter

Resolution No. 2022-09-20-28

Moved by N. Lee that Council for the Village of Ryley directs administration to allocate \$15,000.00 for the Emergent Employment Issue Fund and that a general ledger number be assigned to that moving forward into the subsequent budget years. CARRIED

7(b) Council Matter

Resolution No. 2022-09-20-29

Moved by N. Lee that Council for the Village of Ryley reaches out to legal counsel to get our options as a Council. CARRIED

Recorded Vote: Requested By B. Ducherer
In Favor (3): S. Reid, N. Wood-Herrick, N. Lee
Opposed (1): B. Ducherer

7(c) Property Tax Penalty

Tabled to a continuation session of this meeting.

7(d). Economic Development

Resolution No. 2022-09-20-30

Moved by S. Reid that Council for the Village of Ryley requests pages 1 and 2 of the Economic Development Preliminary Report be available for the State of the Village Conference on Monday, September 26, 2022. CARRIED

7(e). Level of service BESC

Resolution No. 2022-09-20-31

Moved by N. Wood-Herrick that Council for the Village of Ryley directs Administration to investigate our options with respect to the Beaver Emergency Services Commission Level of Fire Service. CARRIED

Resolution No. 2022-09-20-32

Moved by N. Wood-Herrick that given the important nature of a Regional Emergency Management Plan and the resources required to efficiently manage an Alberta Community Partnership Grant, Council of the Village of Ryley recommends that the Grant be administered at the regional level, namely through the County of Beaver and the Towns of Tofield and Viking. CARRIED

8. FINANCIAL

Tabled to a continuation session of this meeting.

9. CAO REPORTS

Tabled to a continuation session of this meeting.

10. CORRESPONDENCE

Tabled to a continuation session of this meeting.

11. STATE OF THE VILLAGE CONFERENCE. September 16, 2022 @ 4-8:30 p.m.

- b) August 31, 2022, Trial Balance.
- c) Cheque listing to September 12, 2022.

9. CAO REPORTS

Presented by R. Cust

- a) Resolution Action List
- b) CAO Verbal Report
- c) Council reports – Verbal/Printed
- d) Council Recommendations for Future Items for Next Agenda
- e) Alberta Treasury Branch Discussion

10. CORRESPONDENCE

- a) Beaver Regional Partnership – information received.
- b) Ryley Public Advisory Committee – responded.
- c) Victim Services Redesign – letter
- d) Letter from resident received and noted.
- e) Beaver Regional Ambulance - letter

Resolution No. 2022-10-03-08

Moved by N. Lee that Council accept correspondence as presented.

CARRIED

12. POLICY & PRIORITY MEETING. October 21, 2022 @ 9:30 am

13. ORGANIZATIONAL MEETING. October 21, 2022 @ 1:00 pm

14. REGULAR COUNCIL MEETING. October 21, 2022 @ 2:00 p.m.

15. ADJOURNMENT.

The Chair adjourned at 4:08 p.m.


CHAIR

These Minutes approved the 25th day of April, 2023


CHIEF ADMINISTRATIVE OFFICER

