

VILLAGE OF RYLEY
Regular Council Meeting, April 21, 2026, 6:45 p.m.
Held in Council Chambers

COUNCIL members present:

Mayor	Stephanie Dennis
Deputy Mayor	Cyndy Heslin
Councillor	Mickey Wilson
Councillor	Stephanie McMillan
Councillor	Dale Roth

ADMINISTRATION present:

CAO	Glen Hamilton-Brown
Recording Secretary	Richard Piercey

1. CALL TO ORDER

Mayor Dennis convened the meeting at 6:46 p.m.
A Land Acknowledgment and a Statement of Inclusivity were shared.

2. ADDITIONS/DELETIONS TO THE AGENDA

The following items were added to the agenda:

- 7.g CHCRC Appointment

3. APPROVAL OF THE AGENDA

2026-04-21#01: MOVED by Cr. Roth that Council for the Village of Ryley adopt the agenda as amended.

SECONDED by: Deputy Mayor Heslin

CARRIED

4. MINUTES OF PREVIOUS MEETINGS

2026-04-21#02: MOVED by Cr. McMillan that Council for the Village of Ryley approve the minutes for the March 17, 2025, Regular Meeting of Council.

SECONDED by: Cr. Wilson

CARRIED


2026-04-21#03: MOVED by Cr. Wilson that Council for the Village of Ryley approve the minutes for the April 7, 2026, Committee of the Whole Meeting.

SECONDED by: Deputy Mayor Heslin

CARRIED

5. DELEGATIONS

- Community Enhancement Grant Recipient - Bags of Love (Jewel Lien)
- Claystone Waste Ltd. – Jackie Sargent
- Resident: S. Reid


Mayor CAO

6. BUSINESS FROM MINUTES

a. RFD: Draft Land Use Bylaw Public Hearing Date

2026-04-21#04: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley directs administration to reschedule the Land Use Bylaw 2025-985 Public Hearing from May 5th to June 2nd, 2026, at 6:00 p.m. in Council Chambers.

SECONDED by: Cr. McMillan

CARRIED

b. RFD: Clean Harbors Community Enhancement Grants

2026-04-21#05: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley accepts the recommendations of the Clean Harbors Community Relations Committee (CHCRC) and approves the distribution of \$13,000 from GL 2-92-510 CEG to the following:

- 250717: Ryley Pool and Wellness Center - \$10,000
- 260330: Community Christmas Hamper Program - \$2,000
- 260413: Tofield Braves - \$1,000

SECONDED by: Cr. Wilson

CARRIED

c. DI: Energy Audit Project Update

CAO updated Council on Ryley's Energy Audit.

7. NEW BUSINESS

a. RFD: Niko's Dance Studio – Donation

2026-04-21#06: MOVED by Cr. Wilson that Council for the Village of Ryley donates \$750.00 to Niko's Dance, in support and sponsorship of local programs and services, to be funded by the Claystone Good Neighbour Grant and expensed under GL 2-63-221, Council Donations.

SECONDED by: Cr. McMillan

CARRIED

b. RFD: Claystone Waste Ltd. AGM (ATIA s. 19, 26)

2026-04-21#07: MOVED by Cr. McMillan that Council authorize and direct the CAO to vote in favour of the Appointment of Yaremchuk & Annicchiarico LLP (Y&A) as the Auditors for the 2026 Fiscal Year on behalf of Ryley Council as Shareholder for Claystone Waste Ltd.

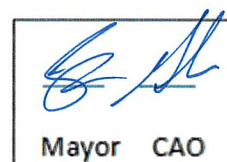
SECONDED by: Cr. Roth

CARRIED

2026-04-21#08: MOVED by Deputy Mayor Heslin that Council authorize and direct the Chief Administrative Officer to vote in favour of approving the Proxy Committee Resolution for the Claystone Waste Operations Ltd. Adoption of the Claystone Waste Ltd. Core Policies identified in Schedule A of the Proxy Committee Resolution on behalf of Ryley Council as Shareholder for Claystone Waste Ltd.

SECONDED by: Cr. McMillan

CARRIED



2026-04-21#09: MOVED by Mayor Dennis that Council authorize and direct the Chief Administrative Officer to vote in favour of the following Board of Director Reappointments on behalf of Ryley Council as Shareholder for Claystone Waste Ltd. as follows:

- Cathy Cichak for a two-year term ending November 1, 2028.
- Ron Helmhold for a two-year term ending November 1, 2028.
- Meryl Whittaker for a three-year term ending November 1, 2029.
- David Sparrow for a three-year term ending November 1, 2029.
- Naseem Bashir for a three-year term ending November 1, 2029.

SECONDED by: Cr. Wilson

CARRIED

Chair called a break at 8:07 p.m. Chair resumed the meeting at 8:15 p.m.

c. RFD: Council Appointments

Mayor Dennis called for nominations for the appointment of the Board member for the Battle River Alliance for Economic Development (BRAED).

Cr. Wilson nominates self.

Cr. McMillan seconds Cr. Wilson's nomination.

2026-04-21#10: MOVED by Cr. McMillan that nominations cease.

SECONDED by: Cr. Roth

CARRIED

Cr. Wilson was declared by acclamation as a Board member to the Battle River Alliance for Economic Development (BRAED).

Mayor Dennis called for nominations for the appointment of the Board member for the Clean Harbors Community Relations Committee (CHCRC).

Cr. McMillan nominates self.

Cr. Wilson seconds Cr. McMillan's nomination.

2026-04-21#11: MOVED by Deputy Mayor Heslin that nominations cease.

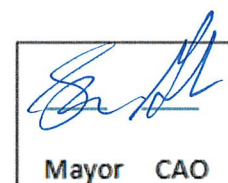
SECONDED by: Cr. Wilson

CARRIED

Cr. McMillan was declared by acclamation as a Board member to the Clean Harbors Community Relations Committee.

Mayor Dennis called for nominations for the appointment of an Alternate Board member for the Battle River Alliance for Economic Development (BRAED).

Cr. Wilson nominates Cr. McMillan.



Mayor Dennis seconds the nomination.

2026-04-21#12: MOVED by Cr. Roth that nominations cease.

SECONDED by: Deputy Mayor Heslin

CARRIED

Cr. McMillan was declared by acclamation as an Alternate Board member to the Battle River Alliance for Economic Development (BRAED).

- d. **RFD: Alberta/NWT Command – Royal Canadian Legion – Recognition Book 2026-04-21#13: MOVED** by Cr. Wilson that Council for the Village of Ryley purchase a 1/10 page placement in the 2026 Military Service Recognition Book for \$415.00, to be funded by the Claystone Good Neighbour Grant and expensed under GL 2-63-221, Council Donations, in support of the Alberta-Northwest Territory Command Royal Canadian Legion.

SECONDED by: Deputy Mayor Heslin

CARRIED

- e. **RFD: STARS – Request for Support**

2026-04-21#14: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley honour the 4-year pledge to STARS Foundation in the amount of \$2,000 to be funded by the Claystone Good Neighbour Grant and expensed under GL 2-63-221, Council Donations.

SECONDED by: Cr. McMillan

CARRIED

- f. **RFD: 5003 – 50th Street Mitigation**

2026-04-21#15: MOVED by Cr. McMillan that Council for the Village of Ryley directs administration to proceed with the Community Enrichment and Engagement Committee (CEEC) recommendation of mitigation vs. remediation for 5003-50 Street and move forward with the development of the property in a manner aligned with the CEEC vision.

SECONDED by: Cr. Wilson

CARRIED

- g. **RFD: CHCRC Appointment**

2026-04-21#16: MOVED by Cr. Roth that Council for the Village of Ryley appoints Diana Kowerchuk to the Clean Harbors Community Relations Committee for a three-year term, expiring October 31, 2029.

SECONDED by: Deputy Mayor Heslin

CARRIED

8. **BYLAWS**

- a. **RFD: Roads and Debenture Borrowing Bylaw 2026-1004**

2026-04-21#17: MOVED by Cr. Wilson that Council for the Village of Ryley enter First Reading for Borrowing Bylaw 2026-1004.

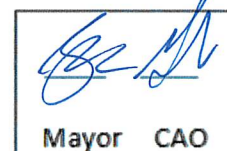
SECONDED by: Cr. McMillan

CARRIED

2026-04-21#18: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley put to a vote First Reading for Borrowing Bylaw 2026-1004.

SECONDED by: Cr. Roth

CARRIED



2026-04-21#19: MOVED by Cr. McMillan that Council for the Village of Ryley enter Second Reading for Borrowing Bylaw 2026-1004.

SECONDED by: Cr. Roth

CARRIED

2026-04-21#20: MOVED by Cr. Wilson that Council for the Village of Ryley put to a vote Second Reading for Borrowing Bylaw 2026-1004.

SECONDED by: Deputy Mayor Heslin

CARRIED

2026-04-21#21: MOVED by Cr. Wilson that Council for the Village of Ryley unanimously agrees to consider Third and Final Reading for Borrowing Bylaw 2026-1004.

SECONDED by: Cr. Roth

CARRIED UNANIMOUSLY

2026-04-21#22: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley enter Third and Final Reading for Borrowing Bylaw 2026-1004.

SECONDED by: Cr. McMillan

CARRIED

2026-04-21#23: MOVED by Cr. McMillan that Council for the Village of Ryley put to a vote Third and Final Reading for Borrowing Bylaw 2026-1004.

SECONDED by: Cr. Wilson

CARRIED

b. RFD: Rates of Taxation Bylaw 2026-1005

2026-04-21#24: MOVED by Cr. Wilson that Council for the Village of Ryley enter First Reading for the Rates of Taxation Bylaw 2026-1005.

SECONDED by: Deputy Mayor Heslin

CARRIED

2026-04-21#25: MOVED by Cr. McMillan that Council for the Village of Ryley put to a vote First Reading for the Rates of Taxation Bylaw 2026-1005.

SECONDED by: Cr. Roth

CARRIED

2026-04-21#26: MOVED by Mayor Dennis that Council for the Village of Ryley enter Second Reading for the Rates of Taxation Bylaw 2026-1005.

SECONDED by: Cr. McMillan

CARRIED

2026-04-21#27: MOVED by Cr. Wilson that Council for the Village of Ryley put to a vote Second Reading for the Rates of Taxation Bylaw 2026-1005.

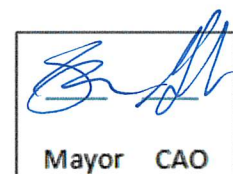
SECONDED by: Cr. McMillan

CARRIED

2026-04-21#28: MOVED by Cr. Wilson that Council for the Village of Ryley unanimously agrees to consider Third and Final Reading for the Rates of Taxation Bylaw 2026-1005.

SECONDED by: Deputy Mayor Heslin

CARRIED UNANIMOUSLY



2026-04-21#29: MOVED by Cr. McMillan that Council for the Village of Ryley enter Third and Final Reading for the Rates of Taxation Bylaw 2026-1005.
SECONDED by: Cr. Roth **CARRIED**

2026-04-21#30: MOVED by Cr. Wilson that Council for the Village of Ryley put to a vote Third and Final Reading for the Rates of Taxation Bylaw 2026-1005.
SECONDED by: Cr. Roth **CARRIED**

9. FINANCIAL REPORTS

- a. Bank Account Balances & Reconciliation
- b. Monthly Budget Update:
2026-04-21#31: MOVED by Cr. McMillan that Council for the Village of Ryley accept all financial reports as presented.
SECONDED by: Deputy Mayor Heslin **CARRIED**

10. CORRESPONDENCE

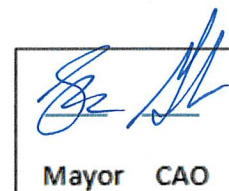
- a. IN: BRSD – Powwow Invitation
- b. IN: Land & Property Rights Tribunal – 2026 DI Assessment Complaints
- c. IN: Clean Harbors – 2025 Annual Air Monitoring Report
- d. IN: Alberta Public Safety and Emergency Services – Response to Mayor
- e. IN: Alberta Public Safety and Emergency Services – Police Funding Model
- f. IN: Alberta Municipal Affairs – Assessment Model Review (AMR)
- g. IN: Alberta Municipal Affairs – Bill 28: Libraries Act
- h. IN: Alberta Municipalities – Preliminary Analysis of Bill 28
- i. IN: Northern Lights Library System – ARY Technology Issues Report
- j. OUT: BESC – Cost Share
- k. OUT: BESC – 2025 Financial Statements

2026-04-21#32: MOVED by Cr. Wilson that Council for the Village of Ryley directs Administration to receive and file all correspondence.
SECONDED by: Cr. McMillan **CARRIED**

11. REPORTS

- a. Councillor Report(s) on any Committees, Boards, or Commissions
- b. CAO & Staff Report(s)
2026-04-21#33: MOVED by Cr. Wilson that Council for the Village of Ryley accept all reports as given.
SECONDED by: Deputy Mayor Heslin **CARRIED**

12. IN-CAMERA None



13. UPCOMING MEETINGS

- a. Joint Council Meeting – Thu 30 Apr 2026 @ 9:00 a.m.
- b. Committee of the Whole – Tue 5 May 2026 @ 6:45 p.m.
- c. Claystone Waste Ltd. AGM – Thu 14 May 2026 @ 5:00 p.m.
- d. Regular Council Meeting – Tue 19 May 2026 @ 6:45 p.m.
- e. Committee of the Whole – Tue 2 June 2026 @ 6:45 p.m.


14. ADJOURNMENT

2026-04-21#34: MOVED by Deputy Mayor Heslin to adjourn the meeting.

SECONDED by: Cr. Wilson

CARRIED

The Chair Adjourned the meeting at 9:55 p.m.



Glen Hamilton-Brown, CAO



Chair: Stephanie Dennis, Mayor

These Minutes approved the 19 day of MAY, 2026.