

VILLAGE OF RYLEY
Regular Council Meeting, April 15, 2025, 6:45 pm.
Held in Council Chambers

COUNCIL members present:

Mayor	Stephanie Dennis
Deputy Mayor	Lyndie Knockleby
Councillor	Kimberly Murphy

Regrets:

Councillor	Sheldon Reid
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ADMINISTRATION present:

CAO	Glen Hamilton-Brown
Recording Secretary	Richard Piercey

A. CALL TO ORDER.

Mayor Dennis convened the meeting at 6:47 pm, proclaimed a Land Acknowledgment and delivered a Statement of Inclusivity.

2025-04-15#01: MOVED by Deputy Mayor Knockleby that Council determines that the absence of Cr. Reid from this April 15, 2025 Regular Meeting of Council is authorized.
SECONDED by: Cr. Murphy **CARRIED**

B. ADDITIONS/DELETIONS TO THE AGENDA.

C. APPROVAL OF THE AGENDA.

2025-04-15#02: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley adopt the agenda as presented.
SECONDED by: Cr. Murphy **CARRIED**

D. MINUTES OF PREVIOUS MEETINGS.

2025-04-15#03: MOVED by Cr. Murphy that Council for the Village of Ryley approve as presented, the minutes for the April 01, 2025, Special Meeting.
SECONDED by: Deputy Mayor Knockleby **CARRIED**

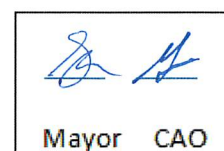
E. DELEGATIONS.

- Jackie Sargent – Communications & Public Relations, Claystone Waste Ltd.

F. BUSINESS FROM MINUTES.

F1. RFD: Budget 2025

2025-04-15#04: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley approves the Annual 2025 Budget as presented: a balanced budget with expenditures of \$2,389,591 and a MUNICIPAL TAX LEVY of \$577,229, which reflects a 2.94% increase of tax levy over 2024.
SECONDED by: Cr. Murphy **CARRIED**



F2. **Discussion Item: Community Enrichment and Engagement Committee (CEEC) Terms of Reference**

2025-04-15#05: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley directs Administration to bring the draft terms of reference for the CEEC to the Committee of the Whole.

SECONDED by: Cr. Murphy

CARRIED

F3. **RFD: Greensky Sustainability Energy Audit & BCA Approval**

2025-04-15#06: MOVED by Cr. Murphy that Council for the Village of Ryley directs Administration to accept the Greensky Sustainability Energy Audit and Building Condition Assessment (BCA) Project Proposal, with an approved maximum cost limit of \$80,000 in capital funding in 2025, with an understanding and expectation that eligible grant funding between 50% and 80% will be reimbursed in future.

SECONDED by: Deputy Mayor Knockleby

CARRIED

F4. **RFD: Beaver Emergency Services Commission – Shared Services Agreement**

2025-04-15#07: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley resolves to forthwith approve funding only pursuant to the municipal partners Cost Sharing Contribution Agreement, dated January 1, 2014, for Beaver Emergency Services Commission (BESC).

SECONDED by: Cr. Murphy

CARRIED

G. **NEW BUSINESS.**

G1. **RFD: Water Project Steering Committee**

2025-04-15#08: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley direct the Chief Administrative Officer to participate in the regional administrative committee named the "Regional Water Steering Committee".

SECONDED by: Cr. Murphy

CARRIED

AND

2025-04-15#09: MOVED by Cr. Murphy that Council for the Village of Ryley direct the Chief Administrative Officer review and sign the Regional Water Steering Committee Terms of Reference.

SECONDED by: Deputy Mayor Knockleby

CARRIED

G2. **RFD: Public Engagement Event**

2025-04-15#10: MOVED by Cr. Murphy that Council for the Village of Ryley directs Administration to organize a Spring Public Engagement Event to be held the evening of Tuesday, May 13th, 2025.

SECONDED by: Deputy Mayor Knockleby

CARRIED

G3. RFD: Municipal Election – Advance Vote & Elector Assistance

2025-04-15#11: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley authorize the Returning Officer to hold an Advanced Vote on October 16th, 2025, 10:00AM – 8:00PM and further, provide Elector Assistance at home October on 14th and 15th, 10:00AM – 3:00PM, for the October 20, 2025 Municipal Election, pursuant to the Local Authorities Election Act.

SECONDED by: Cr. Murphy

CARRIED

G4. RFD: AB NWTC Royal Canadian Legion – Support Request

2025-04-15#12: MOVED by Cr. Murphy that Council for the Village of Ryley place a 1/10 page ad in the 2025 Military Service Recognition Book for \$415.00, from GL 2-63-220, in support of the Alberta-Northwest Territory Command Royal Canadian Legion.

SECONDED by: Deputy Mayor Knockleby

CARRIED

G5. RFD: Claystone Waste Ltd. AGM Preparation (IN-CAMERA)

H. BYLAWS.

H1. RFD: Repeal Bylaw 2007-876 Close Portions of Streets and Lanes

2025-04-15#13: MOVED by Mayor Dennis that Council for the Village of Ryley enter First Reading for the repeal of Bylaw 2007-876 to Close Portions of Streets and Lanes.

SECONDED by: Deputy Mayor Knockleby

CARRIED

2025-04-15#14: MOVED by Cr. Murphy that Council for the Village of Ryley put to a vote First Reading for the repeal of Bylaw 2007-876 to Close Portions of Streets and Lanes.

SECONDED by: Deputy Mayor Knockleby

CARRIED

2025-04-15#15: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley enter Second Reading for the repeal of Bylaw 2007-876 to Close Portions of Streets and Lanes.

SECONDED by: Cr. Murphy

CARRIED

2025-04-15#16: MOVED by Cr. Murphy that Council for the Village of Ryley put to a vote Second Reading for the repeal of Bylaw 2007-876 to Close Portions of Streets and Lanes.

SECONDED by: Deputy Mayor Knockleby

CARRIED

2025-04-15#17: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley agrees to consider Third and Final Reading for the repeal Bylaw 2007-876 to Close Portions of Streets and Lanes.

SECONDED by: Cr. Murphy

CARRIED UNANIMOUSLY

2025-04-15#18: MOVED by Cr. Murphy that That Council for the Village of Ryley enter Third and Final Reading for the repeal of Bylaw 2007-876 to Close Portions of Streets and Lanes.

SECONDED by: Deputy Mayor Knockleby

CARRIED

2025-04-15#19: MOVED by Mayor Dennis that Council for the Village of Ryley put to a vote Third and Final Reading for the repeal of Bylaw 2007-876 to Close Portions of Streets and Lanes.

SECONDED by: Deputy Mayor Knockleby

CARRIED

H2. **RFD: Repeal Succession Planning Committee Bylaw 2016-920**

2025-04-15#20: MOVED by Cr. Murphy that Council for the Village of Ryley enter First Reading for the repeal of Succession Planning Committee Bylaw 2016-920.

SECONDED by: Deputy Mayor Knockleby

CARRIED

2025-04-15#21: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley put to a vote First Reading for the repeal of Succession Planning Committee Bylaw 2016-920.

SECONDED by: Cr. Murphy

CARRIED

2025-04-15#22: MOVED by Mayor Dennis that Council for the Village of Ryley enter Second Reading for the repeal of Succession Planning Committee Bylaw 2016-920.

SECONDED by: Cr. Murphy

CARRIED

2025-04-15#23: MOVED by Cr. Murphy that Council for the Village of Ryley put to a vote Second Reading for the repeal of Succession Planning Committee Bylaw 2016-920.

SECONDED by: Deputy Mayor Knockleby

CARRIED

2025-04-15#24: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley agrees to consider Third and Final Reading for the repeal of Succession Planning Committee Bylaw 2016-920.

SECONDED by: Cr. Murphy

CARRIED UNANIMOUSLY

2025-04-15#25: MOVED by Cr. Murphy that Council for the Village of Ryley enter Third and Final Reading for the repeal of Succession Planning Committee Bylaw 2016-920.

SECONDED by: Deputy Mayor Knockleby

CARRIED

2025-04-15#26: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley put to a vote Third and Final Reading for the repeal of Succession Planning Committee Bylaw 2016-920.

SECONDED by: Cr. Murphy

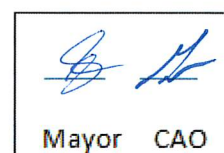
CARRIED

H3. **RFD: Ryley Urban Hen Bylaw 2025-986**

2025-04-15#27: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley enter First Reading for the Ryley Urban Hen Bylaw 2025-986.

SECONDED by: Cr. Murphy

CARRIED



2025-04-15#28: MOVED by Cr. Murphy that Council for the Village of Ryley put to a vote First Reading for the Ryley Urban Hen Bylaw 2025-986.

SECONDED by: Deputy Mayor Knockleby **CARRIED**

2025-04-15#29: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley refer Ryley Urban Hen Bylaw 2025-986 to the Committee of the Whole.

SECONDED by: Cr. Murphy **CARRIED**

H4. **RFD: Ryley Rates of Taxation Bylaw 2025-987**

2025-04-15#30: MOVED by Cr. Murphy that Council for the Village of Ryley enter First Reading for the Ryley Rates of Taxation Bylaw 2025-987.

SECONDED by: Deputy Mayor Knockleby **CARRIED**

2025-04-15#31: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley put to a vote First Reading for the Ryley Rates of Taxation Bylaw 2025-987.

SECONDED by: Cr. Murphy **CARRIED**

2025-04-15#32: MOVED by Cr. Murphy that Council for the Village of Ryley enter Second Reading for the Ryley Rates of Taxation Bylaw 2025-987.

SECONDED by: Deputy Mayor Knockleby **CARRIED**

2025-04-15#33: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley put to a vote Second Reading for the Ryley Rates of Taxation Bylaw 2025-987.

SECONDED by: Cr. Murphy **CARRIED**

2025-04-15#34: MOVED by Cr. Murphy that Council for the Village of Ryley agrees to consider Third and Final Reading of the Ryley Rates of Taxation Bylaw 2025-987.

SECONDED by: Deputy Mayor Knockleby **CARRIED UNANIMOUSLY**

2025-04-15#35: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley enter Third and Final Reading for the Ryley Rates of Taxation Bylaw 2025-987.

SECONDED by: Cr. Murphy **CARRIED**

2025-04-15#36: MOVED by Cr. Murphy that Council for the Village of Ryley put to a vote Third and Final Reading for the Ryley Rates of Taxation Bylaw 2025-987.

SECONDED by: Deputy Mayor Knockleby **CARRIED**

Chair called a break at 8:07. Chair reconvened at 8:21.

I. **FINANCIAL REPORTS.**

11. Bank Account Balances and Reconciliation

12. Budget Update

2025-04-15#37: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley accept all financial reports as presented.

SECONDED by: Cr. Murphy **CARRIED**



J. CORRESPONDENCE.

J1. IN: UCC-APC Donation Request

2025-04-15#38: MOVED by Cr. Murphy that Council for the Village of Ryley requests administration to bring UCC-APC Donation Request to the Committee of the Whole.

SECONDED by: Deputy Mayor Knockleby **CARRIED**

J2. IN: Transport Canada – Inspection Results

J3. IN: Battle River School Division – Powwow Invitation

J4. IN: ATCO – Renewal of Natural Gas Franchise Agreement

J5. IN: Beaver Foundation Budget & Requisition

J6. IN: Beaver Foundation – Manor Financial Statements

J7. IN: Beaver Foundation – Lodge Financial Statements

J8. IN: Beaver Foundation – Combined Financial Statements

J9. IN: Municipal Affairs – Bill 50

J10. IN: AB Public Safety and Emergency Services

J11. OUT: Development Variance Roll 335600

J12. OUT: Greensky Sustainability – Preliminary Proposal Acceptance

2025-04-15#39: MOVED by Cr. Murphy that Council for the Village of Ryley directs Administration to receive and file all remaining correspondence.

SECONDED by: Deputy Mayor Knockleby **CARRIED**

K. REPORTS.

K1. Councillors Reported on their Committees, Boards, or Commissions.

K2. CAO Report(s). The CAO updated Council on staff activities and priorities.

L. IN-CAMERA.

L1. Item G.5. RFD: Claystone Waste Ltd. AGM Preparation (IN-CAMERA)

2025-04-15#40: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley convene in closed session at 9:04 pm to discuss Claystone Waste Ltd. AGM Preparation pursuant to Municipal Government Act (MGA), Section 197 and pursuant to the Freedom of Information and Protection of Privacy (FOIP) Act, Section 16. Disclosure harmful to business interests of a third party.

SECONDED by: Cr. Murphy **CARRIED**

Council took a 5-minute break at 9:08 pm to secure the room.

Attending In-Camera: Jackie Sargent, Claystone Waste Limited

2025-04-15#41: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley reconvene in open session at 9:45 pm.

SECONDED by: Cr. Murphy **CARRIED**

2025-04-15#42: MOVED by Cr. Murphy that Council for the Village of Ryley direct the Chief Administrative Officer to vote in favour of the Appointment of Auditors for Fiscal Year 2025 on behalf of the Village of Ryley Council as Shareholder for Claystone Waste Ltd.

SECONDED by: Deputy Mayor Knockleby **CARRIED**

AND

2025-04-15#43: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley direct the Chief Administrative Officer to vote in favour of the changes proposed for the following policies on behalf of the Village of Ryley Council as Shareholder for Claystone Waste Ltd.:

- COR – 0003 Committee Terms of Reference
- COR – 0005 Board Communication & Advocacy

SECONDED by: Cr. Murphy **CARRIED**

AND

2025-04-15#44: MOVED by Cr. Murphy that Council for the Village of Ryley direct the Chief Administrative Officer to vote in favour of the changes proposed for the Claystone Waste Ltd. Governance Documents on behalf of the Village of Ryley Council as Shareholder for Claystone Waste Ltd. as follows:

- Approve the amendments to the USA as set out in Schedule A
- Approve the amendments to the Mandate and Roles Document as set out in Schedule B
- Approve the amendments to the Bylaw 1 as set out in Schedule C
- Approve the amendments to the Directive 001 as set out in Schedule D

SECONDED by: Deputy Mayor Knockleby **CARRIED**

AND

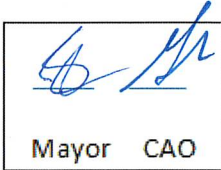
2025-04-15#45: MOVED by Deputy Mayor Knockleby that Council for the Village of Ryley direct the Chief Administrative Officer to vote in favour of the following Board of Director Reappointments on behalf of the Village of Ryley Council as Shareholder for Claystone Waste Ltd. as follows:

- Guy Bridgeman for a three-year term ending November 1, 2028
- Bernd Manz for a three-year term ending November 1, 2028

SECONDED by: Cr. Murphy **CARRIED**

M. UPCOMING MEETINGS

- M1. Claystone Waste Limited Annual General Meeting: Thu 24 Apr
- M2. Committee of the Whole: Tue 6 May @ 6:45 pm
- M3. Public Engagement Open House: Tue 13 May @ 7:00 pm
- M4. Regular Council Meeting: Tues 20 May @ 6:45 pm
- M5. Committee of the Whole: Tues 3 Jun @ 6:45 pm
- M6. Regular Council Meeting: Tue 17 Jun @ 6:45 pm




N. ADJOURNMENT

2025-04-15#46: MOVED by Mayor Dennis to adjourn the meeting.


SECONDED by: Deputy Mayor Knockleby

CARRIED

The Chair Adjourned the meeting at 9:54 pm.



Glen Hamilton-Brown, CAO



Chair: Stephanie Dennis, Mayor

These Minutes approved the 17 day of MARCH, 2025.