

VILLAGE OF RYLEY
Regular Council Meeting, December 16, 2025, 6:45 PM.
Held in Council Chambers

COUNCIL members present:

Deputy Mayor	Cyndy Heslin
Councillor	Mickey Wilson
Councillor	Stephanie McMillan
Councillor	Dale Roth

Regrets:

Mayor	Stephanie Dennis
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ADMINISTRATION present:

CAO	Glen Hamilton-Brown
Recording Secretary	Richard Piercey

A. CALL TO ORDER:

Deputy Mayor Heslin convened the meeting at 6:47 PM, proclaimed a Land Acknowledgment and delivered a Statement of Inclusivity.

2025-12-16#01: MOVED by Cr. Wilson that Council for the Village of Ryley authorizes the absence of Mayor Dennis from this December 16, 2025, Regular Meeting of Council.

SECONDED by: Cr. Roth

CARRIED

B. ADDITIONS/DELETIONS TO THE AGENDA:

The following changes have been made to the agenda.

Added	F.5. BESC Capital Cost-Share
Removed	I.1. November 2025 Bank Account Balances & Reconciliation
	I.2. Monthly Budget Update
Added	J.7. OUT: Letter to AG Society
Added	M.5. Claystone Waste Orientation

C. APPROVAL OF THE AGENDA:

2025-12-16#02: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley adopt the agenda as amended.

SECONDED by: Cr. McMillan

CARRIED


D. MINUTES OF PREVIOUS MEETINGS:

2025-12-16#03: MOVED by Cr. McMillan that Council for the Village of Ryley approve as presented, the minutes for the December 2, 2025, Committee of the Whole Meeting.

SECONDED by: Cr. Roth

CARRIED

E. DELEGATIONS: None


Mayor CAO

F. BUSINESS FROM MINUTES:

- F.1. RFD: Clean Harbors Air Quality Report – Response (BS) **TABLED****
2025-12-16#04: MOVED by Cr. McMillan that Council for the Village of Ryley table Clean Harbors Air Quality Report, to a future meeting of Council.
SECONDED by: Cr. Wilson **CARRIED**

- F.2. RFD: Utility Billing – Claystone Subsidies**
2025-12-16#05: MOVED by Cr. McMillan that Council for the Village of Ryley direct Administration to include the Claystone Waste Ltd. (CWL) subsidy amounts on monthly utility billings, starting January 2026.
SECONDED by: Deputy Mayor Heslin **CARRIED**

- F.3. RFD: Holiday Lights Decoration Contest**
2025-12-16#06: MOVED by Cr. McMillan that Council for the Village of Ryley donate \$500.00 from GL 2-63-220 funded by the Clean Harbors Donation Revenue, to be used as prizes for the Annual Holiday Light Decorating Contest. Judging shall be completed by the Ryley Community Enrichment & Engagement Committee (The CEEC) from Thursday, December 11 to Wednesday, December 17.

PRIZES as follows:

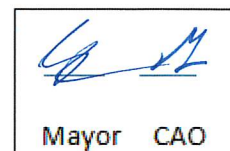
- Most Decorated Property for \$200
- Runner Up Most Decorated Property for \$150
- Three (3) Random Draws for \$50 each. All properties in Ryley that have been decorated will be entered into this draw, except the above two winners

SECONDED by: Cr. Wilson **CARRIED**

- F.4. RFD: Village of Ryley Library Board Appointments**
2025-12-16#07: MOVED by Cr. McMillan that Council for the Village of Ryley appoints to the Village of Ryley Library Board:
1. Vince Jones for a one-year term, expiring October 31, 2026;
 2. Donna Pitre for a two-year term, expiring October 31, 2027;
 3. Gene Hrabec for a three-year term, expiring October 31, 2028;
 4. Councillor Stephanie McMillan for a one-year term, expiring October 31, 2026;
 5. Deputy Mayor Cyndy Heslin for a one-year term, expiring October 31, 2026; and
 6. Hereby terminates all previous appointments to the Ryley Library Board as of December 16, 2025, except for the following above-named members:
 - a. Vince Jones
 - b. Donna Pitre
 - c. Gene Hrabec
 - d. Councillor Stephanie McMillan
 - e. Deputy Mayor Cyndy Heslin

SECONDED by: Deputy Mayor Heslin

CARRIED



F.5. BESC Capital Cost-Share

2025-12-16#08: MOVED by Cr. Wilson that Council for the Village of Ryley pay the full capital cost-share contribution for Beaver Emergency Services Commission for 2025, effective immediately.

SECONDED by: Cr. McMillan

CARRIED

G. NEW BUSINESS:

G.1. RFD: 4-H Alberta North East Region – Hall Rental Donation Request

2025-12-16#09: MOVED by Cr. Wilson that Council for the Village of Ryley resolve to donate 50% of the Hall Rental fee for the 4-H Alberta Northeast Region Spring Fling Camp, equal to \$412.50, from GL 2-63-220, Council Donation funded by the Claystone Waste Ltd. Good Neighbour Grant.

SECONDED by: Cr. McMillan

CARRIED

G.2. RFD: 2024 Capital Works

2025-12-16#10: MOVED by Cr. Wilson:

That Council for the Village of Ryley approve up to \$1,631,372.25 for the 56 Avenue Capital Works Project: a full reconstruction project from 50 Street to 49 Street, including underground sewer, underground water, and concrete work.

SECONDED by: Cr. McMillan

CARRIED

AND

2025-12-16#11: MOVED Deputy Mayor Heslin That Council for the Village of Ryley approve up to \$326,929.76 for 50 Street Capital Works Project: a rehabilitation project from 51 Avenue to 54 Avenue, including a sewer repair plus surface mill and repaving.

SECONDED by: Cr. Roth

CARRIED

AND

2025-12-16#12: MOVED Cr. Roth That Council for the Village of Ryley approve up to \$160,000.00 for the 49 Street Capital Works Project: a paving project from 50 Avenue to 52 Avenue, including paving and concrete work.

SECONDED by: Cr. McMillan

CARRIED

AND

2025-12-16#13: MOVED by Cr. Wilson that administration seek and consider an estimate to add 50 Street from 50 Ave to 51 Ave, to be milled and repaved during the 2026 Capital Projects.

SECONDED by: Cr. McMillan

CARRIED

G.3. RFD: 2026 Interim Budget – Desk-drop

2025-12-16#14: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley to pass a 2026 Interim Budget, based on the 2025 approved budget.

SECONDED by: Cr. McMillan

CARRIED

H. BYLAWS:

H.1. RFD: ATCO Franchise Agreement Bylaw 2025-988

2025-12-16#15: MOVED by Cr. Roth that Council for the Village of Ryley put to a vote Second Reading for the Natural Gas Franchise Agreement Bylaw 2025-988.
SECONDED by: Cr. McMillan **CARRIED**

2025-12-16#16: MOVED by Cr. Wilson that Council for the Village of Ryley enter Third and Final Reading for the Natural Gas Franchise Agreement Bylaw 2025-988.
SECONDED by: Cr. McMillan **CARRIED**

2025-12-16#17: MOVED by Cr. McMillan that Council for the Village of Ryley put to a vote Third and Final Reading for the Natural Gas Franchise Agreement Bylaw 2025-988.
SECONDED by: Cr. Roth **CARRIED**

Chair called a break at 10:00 PM. Chair resumed at 10:06 PM.

H.2. RFD: Master Rates Bylaw 2025-1000 – Desk-drop

2025-12-16#18: MOVED by Cr. McMillan that Council for the Village of Ryley enter First Reading for the Master Rates Bylaw 2025-1000.
SECONDED by: Cr. Roth **CARRIED**

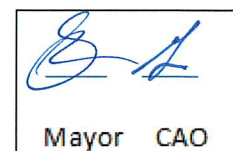
2025-12-16#19: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley put to a vote First Reading for the Master Rates Bylaw 2025-1000.
SECONDED by: Cr. McMillan **CARRIED**

2025-12-16#20: MOVED by Cr. Wilson that Council for the Village of Ryley enter Second Reading for the Master Rates Bylaw 2025-1000.
SECONDED by: Cr. McMillan **CARRIED**

2025-12-16#21: MOVED by Cr. Roth that Council for the Village of Ryley put to a vote Second Reading for the Master Rates Bylaw 2025-100.
SECONDED by: Deputy Mayor Heslin **CARRIED**

2025-12-16#22: MOVED by Cr. Wilson that Council for the Village of Ryley unanimously agrees to consider Third and Final Reading of the Master Rates Bylaw 2025-1000.
SECONDED by: Cr. McMillan **CARRIED UNANIMOUSLY**

2025-12-16#23: MOVED by Cr. McMillan that Council for the Village of Ryley enter Third and Final Reading of the Master Rates Bylaw 2025-1000.
SECONDED by: Deputy Mayor Heslin **CARRIED**



2025-12-16#24: MOVED by Cr. Roth that Council for the Village of Ryley put to a vote Third and Final Reading for the Master Rates Bylaw 2025-1000.
SECONDED by: Cr. McMillan **CARRIED**

H.3. RFD: ATIA Designation of Head Bylaw 2025-1001

2025-12-16#25: MOVED by Cr. McMillan that Council for the Village of Ryley enter First Reading for the Access to Information Act Head of Public Body Designation Bylaw 2025-1001.
SECONDED by: Cr. Wilson **CARRIED**

2025-12-16#26: MOVED by Cr. McMillan that Council for the Village of Ryley put to a vote First Reading for the Access to Information Act Head of Public Body Designation Bylaw 2025-1001.
SECONDED by: Cr. Roth **CARRIED**

2025-12-16#27: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley enter Second Reading for the Access to Information Act Head of Public Body Designation Bylaw 2025-1001.
SECONDED by: Cr Wilson **CARRIED**

2025-12-16#28: MOVED by Cr. Roth that Council for the Village of Ryley put to a vote Second Reading for the Access to Information Act Head of Public Body Designation Bylaw 2025-1001.
SECONDED by: Cr. McMillan **CARRIED**

2025-12-16#29: MOVED by Cr. Wilson that Council for the Village of Ryley unanimously agrees to consider Third and Final Reading of the Access to Information Act Head of Public Body Designation Bylaw 2025-1001.
SECONDED by: Cr. Roth **CARRIED UNANIMOUSLY**

2025-12-16#30: MOVED by Cr. McMillan that Council for the Village of Ryley enter Third and Final Reading for the Access to Information Act Head of Public Body Designation Bylaw 2025-1001.
SECONDED by: Deputy Mayor Heslin **CARRIED**

2025-12-16#31: MOVED by Cr. Wilson that Council for the Village of Ryley put to a vote Third and Final Reading for the Access to Information Act Head of Public Body Designation Bylaw 2025-1001.
SECONDED by: Cr. Roth **CARRIED**

I. FINANCIAL REPORTS: TABLED

J. CORRESPONDENCE:

J.1. IN: North Saskatchewan Watershed Alliance

2025-12-16#32: MOVED by Cr. Wilson that Council directs administration to contribute \$276.00 to become a contributing partner for the 2025 - 2026 fiscal year.

SECONDED by: Cr. McMillan

CARRIED

- J.2. IN: National Police Federation Update
- J.3. IN: Fire Level of Service
- J.4. IN: Municipal Planning Services – Subdivision File 24-R-935
- J.5. IN: CWL Rural Waste Management and Info Guide
- J.6. IN: AUC Disposition 30452-D01-2025
- J.7. OUT: Letter to AG Society

2025-12-16#33: MOVED by Cr. McMillan that Council for the Village of Ryley directs Administration to receive and file all correspondence.

SECONDED by: Cr. Wilson

CARRIED

K. REPORTS:

- K1. Councillor Report(s) on any Committees, Boards, or Commissions
- K2. CAO & Staff Report(s)

L. IN-CAMERA:

M. UPCOMING MEETINGS:

- M.1. Committee of the Whole – Tue 6 Jan, 2026 @ 6:45 PM
- M.2. Regular Council Meeting – Tue 20 Jan, 2026 @ 6:45 PM
- M.3. Committee of the Whole – Tue 3 Feb, 2026 @ 6:45 PM
- M.4. Regular Council Meeting – Tue 17 Feb, 2026 @ 6:45 PM
- M.5. Claystone Waste Orientation - Tue 20 Jan, 2026 @ 9:00 AM


N. ADJOURNMENT

2025-12-16#34: MOVED by Deputy Mayor Heslin to adjourn the meeting.

SECONDED by: Cr. McMillan

CARRIED

The Chair Adjourned the meeting at 10:44 PM.



Glen Hamilton-Brown, CAO



Chair: Stephanie Dennis, Mayor

These Minutes approved the 28th day of January, 2025.