



**VILLAGE OF RYLEY**  
**Regular Council Meeting, November 18, 2025, 6:45 PM.**  
Held in Council Chambers

**COUNCIL members present:**

Mayor	Stephanie Dennis
Deputy Mayor	Cyndy Heslin
Councillor	Mickey Wilson
Councillor	Stephanie McMillan
Councillor	Dale Roth

**ADMINISTRATION present:**

CAO	Glen Hamilton-Brown
Recording Secretary	Richard Piercey

**A. CALL TO ORDER**

Mayor Dennis convened the meeting at 6:45 PM, then shared a Land Acknowledgment and Statement of Inclusivity.

**B. ADDITIONS/DELETIONS TO THE AGENDA.**

The following items have been added to the agenda:

- F3. Organizational Matters – Appointments
- F4. Council Remunerations (moved from Item F3)
- G10. Holden Rural Academy – Awards Night Sponsorship
- G11. Ryley School Christmas Dinner Sponsorship

**C. APPROVAL OF THE AGENDA**

**2025-11-18#01: MOVED by** Cr. Wilson that Council for the Village of Ryley adopt the agenda as amended.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**D. MINUTES OF PREVIOUS MEETINGS**

**2025-11-18#02: MOVED by** Cr. McMillan that Council for the Village of Ryley approve with amendments, the minutes for the September 16, 2025, Regular Meeting.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**2025-11-18#03: MOVED by** Cr. McMillan that Council for the Village of Ryley approve with amendments, the minutes for the October 7, 2025, Special Meeting of Council.

**SECONDED by:** Cr. Wilson

**CARRIED**

**2025-11-18#04: MOVED by** Cr. Wilson that Council for the Village of Ryley approve with amendments, the minutes for the October 28, 2025, Organizational Meeting.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**2025-11-18#05: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley approve with amendments, the minutes for the November 04, 2025, Committee of the Whole Meeting.

**SECONDED by:** Cr. McMillan

**CARRIED**

**E. DELEGATIONS:** None

**F. BUSINESS FROM MINUTES**

**F1. RFD: Beaver Emergency Medical Services – Letter of Support**

**2025-11-18#06: MOVED by** Cr. Roth that Council for the Village of Ryley direct the Mayor to sign a letter with amendments, of support for Beaver Emergency Medical Services on behalf of Beaver Ambulance Society, requesting a meeting with the Minister of Health.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**F2. RFD: Beaver AG Society – Swim Lessons**

**2025-11-18#07: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley direct administration to pay the September 22, 2025 invoice for Beaver Heritage and Ag Society Swim Lessons, \$2,850.00 from GL 2-63-220, Council Donation funded by the Claystone Good Neighbour Grant.

**SECONDED by:** Cr. Roth

**CARRIED**

**2025-11-18#08: MOVED by** Cr. Wilson that Council for the Village of Ryley directs administration to send a letter to inform the Ag Society that the Village looks forward to meeting with them in the near future to discuss future contributions.

**SECONDED by:** Cr. McMillan

**CARRIED**

**F3. Organizational Matters – Appointments**

Mayor Dennis called for nominations for the appointment of the Board member for the Beaver Foundation.

Cr. McMillan nominated Cr. Wilson.

Cr. Wilson accepts the nomination.

Mayor Dennis called for nominations to cease.

**2025-11-18#09: MOVED by** Deputy Mayor Heslin that nominations cease.

**SECONDED by:** Cr. McMillan

**CARRIED**

Cr. Wilson was declared by acclamation as the Board member to the Beaver Foundation.

Mayor Dennis called for nominations for the appointment of the Alternate Board member for the Beaver Foundation.

Cr. Wilson nominated Cr. McMillan.

Cr. McMillan accepts the nomination.

Mayor Dennis called for nominations to cease.

**2025-11-18#10: MOVED by** Deputy Mayor Heslin that nominations cease.

**SECONDED by:** Cr. McMillan

**CARRIED**

Cr. McMillan was declared by acclamation as the Alternate Board member for the Beaver Foundation.

Mayor Dennis called for nominations for the appointment of the first Committee member for the Clean Harbors Community Relations Committee.

Heslin nominates Cr. Wilson.

Cr. Wilson accepts nomination.

Mayor Dennis called for nominations to cease.

**2025-11-18#11: MOVED by** Cr. McMillan that nominations cease.

**SECONDED by:** Cr. Roth

**CARRIED**

Cr. Wilson was declared by acclamation as the first Committee member to the Clean Harbors Community Relations Committee.

Mayor Dennis called for nominations for the appointment of the Committee member for the Go East Regional Tourism Committee.

McMillan nominates Cr. Wilson.

Cr. Wilson accepts nomination.

Mayor Dennis called for nominations to cease.

**2025-11-18#12: MOVED by** Cr. McMillan that nominations cease.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

Cr. Wilson was declared by acclamation as the Committee member to the Go East Regional Tourism Committee.

**F4. RFD: Council Remuneration – Schedule C**

**2025-11-18#13: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley approves with amendments, the 2025/2026 Council Remuneration Schedules A, C and matrices as attached, pursuant to Policy 2020-12-15-08.

**SECONDED by:** Cr. McMillan

**CARRIED**



**G. NEW BUSINESS**

**G1. RFD: BRAED Board of Directors Meeting**

**2025-11-18#14: MOVED by** Cr. McMillan that Council for the Village of Ryley direct administration to register Cr. Mickey Wilson to attend the Beaver Regional Alliance for Economic Development (BRAED) Board of Directors Meeting on Thursday, November 27th, 2025 in Wainwright at a cost of \$30 per attendee from GL 2-12-210 Meeting Expenses.

**SECONDED by:** Cr. Roth

**CARRIED**

**G2. RFD: Strategic Priorities**

**2025-11-18#15: MOVED by** Cr. Wilson that Council for the Village of Ryley establishes the following Interim Strategic Priorities effective immediately:

**Highest Priority (A)**

- Capital & Infrastructure Projects
- Fiscal Responsibility
- Housing Development

**High Priority (B)**

- Business Attraction and Retention
- Recreational Facilities
- Bylaw Maintenance

**AND**

That Council for the Village of Ryley resolves to update the Strategic Plan with an intended completion date in Spring of 2026.

**SECONDED by:** Cr. McMillan

**CARRIED**

**G3. RFD: Organizational Matter (MGA 201.1(2))**

**2025-11-18#16: MOVED by** Cr. McMillan that Council for the Village of Ryley resolve to postpone Part B of the Orientation Training pursuant to Municipal Government Act (MGA) s.201.1(2).

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**G4. RFD: 2025 Community Christmas Hamper Program**

**2025-11-18#17: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley support the 2025 Community Christmas Hamper Program with the purchase of eggs and margarine, from Ryley Foods, not to exceed \$2,000.00 from GL 2-63-220, Council Donation, funded by the Claystone Good Neighbour Grant.

**SECONDED by:** Cr. Wilson

**CARRIED**

**G5. RFD: Northern Lights Library System Levy Requisition**

**2025-11-18#18: MOVED by** Cr. McMillan that Council for the Village of Ryley accept the presented Northern Lights Library System Board 2026 Budget, with its 1.5% levy increase.

**SECONDED by:** Cr. Wilson

**CARRIED**

**G6. RFD: Ryley Library Board Appointments**

**2025-11-18#19: MOVED by** Cr. McMillan that Council for the Village of Ryley appoints Gene Hrabec as Public at Large for a three-year term, expiring October 2028, to the McPherson Municipal Library Board.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**2025-11-18#20: MOVED by** Cr. Wilson That Council for the Village of Ryley appoints Vince Jones as Public At Large for a one-year term, expiring October 2026, to the McPherson Municipal Library Board.

**SECONDED by:** Cr. McMillan

**CARRIED**

**G7. RFD: GO East AGM**

**2025-11-18#21: MOVED by** Cr. McMillan that Council for the Village of Ryley direct Cr. Mickey Wilson to attend the GO East AGM on Friday, November 21st, 2025 in Vegreville at a cost of \$45 per attendee from GL 2-12-210 Meeting Expenses.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**G8. RFD: ATB Mastercard**

**2025-11-18#22: MOVED by** Cr. Wilson that Council for the Village of Ryley direct administration to increase the credit limit for the ATB Financial Mastercard from \$20,000.00 to \$30,000.00.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**G9. RFD: CEEC – Community Christmas Dinner Donation**

**2025-11-18#23: MOVED by** Cr. Wilson that Council for the Village of Ryley support the Community Enrichment and Engagement Committee (CEEC) for the 2025 Community Christmas Dinner by donating funds not to exceed \$600.00, from GL 2-63-220, Council Donations, funded by the Claystone Good Neighbour Grant.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**G10. RFD: Holden Rural Academy – Awards Night Sponsorship**

**2025-11-18#24: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley contributes \$500.00 to the Holden Rural Academy Awards Night.

**SECONDED by:** Cr. McMillan

**CARRIED**

**2025-11-18#25: MOVED by** Cr. McMillan that Council for the Village of Ryley directs Deputy Mayor Heslin and Cr. Roth to attend the Holden Rural Academy Awards Night on November 27, 2025.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**G11. RFD: Ryley School Christmas Dinner**

**2025-11-18#26: MOVED by** Cr. Wilson that Council for the Village of Ryley make a financial donation of \$200.00, in addition to the full-day Community Hall rental at the cost of \$750.00, to the Ryley School Christmas Dinner, from GL 2-63-220.

**SECONDED by:** Cr. McMillan

**CARRIED**



Chair called a break at 8:38 PM and resumed at 8:47 PM.

**H. BYLAWS**

**H1. RFD: Electronic Meetings and Public Hearings Bylaw 2025-998**

**2025-11-18#27: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley enter First Reading for the Electronic Meetings and Public Hearings Bylaw 2025-998.

**SECONDED by:** Cr. McMillan

**CARRIED**

**2025-11-18#28: MOVED by** Cr. Wilson that Council for the Village of Ryley put to a vote First Reading for the Electronic Meetings and Public Hearings Bylaw 2025-998.

**SECONDED by:** Cr. Roth

**CARRIED**

**2025-11-18#29: MOVED by** Cr. McMillan that Council for the Village of Ryley enter Second Reading for the Electronic Meetings and Public Hearings Bylaw 2025-998.

**SECONDED by:** Cr. Roth

**CARRIED**

**2025-11-18#30: MOVED by** Cr. McMillan that Council for the Village of Ryley put to a vote Second Reading for the Electronic Meetings and Public Hearings Bylaw 2025-998.

**SECONDED by:** Cr. Wilson

**CARRIED**

**2025-11-18#31: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley unanimously agrees to consider Third and Final Reading for the Electronic Meetings and Public Hearings Bylaw 2025-998.

**SECONDED by:** Cr. McMillan

**CARRIED UNANIMOUSLY**

**2025-11-18#32: MOVED by** Cr. Roth that Council for the Village of Ryley enter Third and Final Reading for the Electronic Meetings and Public Hearings Bylaw 2025-998.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

**2025-11-18#33: MOVED by** Cr. Wilson that Council for the Village of Ryley put to a vote Third and Final Reading for the Electronic Meetings and Public Hearings Bylaw 2025-998.

**SECONDED by:** Cr. Roth

**CARRIED**

**H2. RFD: Clean Harbors Community Relations Committee Bylaw 2025-999**

**2025-11-18#34: MOVED by** Cr. Wilson that Council for the Village of Ryley enter First Reading for the Clean Harbors Community Relations Committee Bylaw 2025-999.

**SECONDED by:** Cr. McMillan

**CARRIED**

**2025-11-18#35: MOVED by** Cr. Wilson that Council for the Village of Ryley put First Reading for the Clean Harbors Community Relations Committee Bylaw 2025-999 to a vote.

**SECONDED by:** Cr. Roth

**CARRIED**

**2025-11-18#36: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley enter Second Reading for the Clean Harbors Community Relations Committee Bylaw 2025-999.

**SECONDED by:** Cr. McMillan

**CARRIED**

**2025-11-18#37: MOVED by** Cr. McMillan that Council for the Village of Ryley put Second Reading for the Clean Harbors Community Relations Committee Bylaw 2025-999 to a vote.

**SECONDED by:** Cr. Wilson

**CARRIED**

**2025-11-18#38: MOVED by** Cr. Wilson that Council for the Village of Ryley unanimously agrees to consider Third and Final Reading of the Clean Harbors Community Relations Committee Bylaw 2025-999.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED UNANIMOUSLY**

**2025-11-18#39: MOVED by** Cr. McMillan that Council for the Village of Ryley enter Third and Final Reading for the Clean Harbors Community Relations Committee Bylaw 2025-999.

**SECONDED by:** Cr. Roth

**CARRIED**

**2025-11-18#40: MOVED by** Deputy Mayor Heslin that Council for the Village of Ryley put to a vote Third and Final Reading for the Clean Harbors Community Relations Committee Bylaw 2025-999.

**SECONDED by:** Cr. Wilson

**CARRIED**

#### **I. FINANCIAL REPORTS**

I1. October 2025 Bank Account Balances & Reconciliation

I2. Budget Update:

- Year to date: Revenue \$2,194,654, Expenditures \$1,458,366.00
- Current Surplus \$736,289 and forecast Amortization is \$310,000.00

**2025-11-18#41: MOVED by** Cr. McMillan that Council for the Village of Ryley accept all financial reports as presented.

**SECONDED by:** Cr. Roth

**CARRIED**

#### **J. CORRESPONDENCE**

J1. IN: Fortis Alberta – Stakeholder Relations

J2. IN: Wild Rose Co-Op – Congratulations Council

J3. IN: Highway 14 Water Services Commission – CAO Appointment

**2025-11-18#42: MOVED by** Cr. Wilson that Council for the Village of Ryley directs the Mayor to send a letter congratulating Lawrence Allen on the appointment of CAO to Highway 14 Regional Water Services Commission.

**SECONDED by:** Cr. McMillan

**CARRIED**

J4. IN: Odour Complaint – Claystone Waste Ltd. Compost Facility

J5. IN: GO East Roadtrip Adventure Game 2025 Report

- J6. IN: Proxy Committee Resolution – Claystone Waste Ltd.
- J7. IN: STARS Foundation
- J8. IN: Tofield and Area Health Services Foundation
- J9. IN: Alberta Environment and Parks – 5003 50 Street
- J10. IN: Highway 14 Water Services Commission – Congratulations Council
- J11. IN: BRAED Membership Increase 2026-27
- J12. IN: Beaver County Committee Appointments
- J13. IN: Beaver County – Library Appointment Recommendation
- J14. OUT: Appointment Letters

**2025-11-18#43: MOVED** by Cr. Wilson that Council for the Village of Ryley directs Administration to receive and file all correspondence.

**SECONDED by:** Deputy Mayor Heslin

**CARRIED**

Richard Piercey left the meeting at 9:42 PM.

**K. REPORTS**

K1. Councillor Report(s) on any Committees, Boards, or Commissions

K2. CAO & Staff Report(s)

**2025-11-18#44: MOVED** by Cr. Wilson that Council for the Village of Ryley accept all reports as given.

**SECONDED by:** Cr. McMillan

**CARRIED**

**L. IN-CAMERA:** None

**M. UPCOMING MEETINGS**

M1. Committee of the Whole – Dec 2, 2025 @ 6:45 PM

M2. Regular Council Meeting – Dec 16, 2025 @ 6:45 PM

M3. Cenera ATIA Emergency Management Training, Dec 18, 2025

M4. Committee of the Whole Meeting. Jan 06, 2026



**N. ADJOURNMENT**

**2025-11-18#45: MOVED** by Cr. Wilson to adjourn the meeting.

**SECONDED** by: Cr. McMillan

**CARRIED**

The Chair Adjourned the meeting at 10:36 PM.

  
\_\_\_\_\_  
Glen Hamilton-Brown, CAO  
\_\_\_\_\_  
Chair: Stephanie Dennis, Mayor

These Minutes approved the 20th day of JANUARY, 2025.