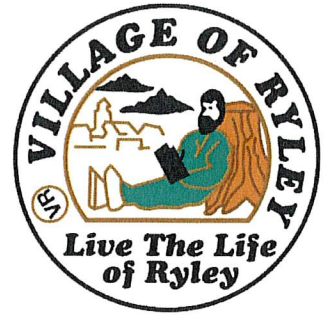


VILLAGE OF RYLEY
Organizational Meeting
October 28, 2025, 6:45 pm.
Ryley Municipal Office Council Chambers



COUNCIL members present:

Councillor	Stephanie Dennis
Councillor	Mickey Wilson
Councillor	Stephanie McMillan
Councillor	Cyndy Heslin
Councillor	Dale Roth

ADMINISTRATION present:

CAO	Glen Hamilton-Brown
Administrator Assistant	Rachelle Bonneteau
Recording Secretary	Richard Piercey

1. CALL TO ORDER (by the CAO)

CAO Hamilton-Brown called the meeting to order at 6:47 pm.

2. NOMINATION/ELECTION OF MAYOR & OATH OF OFFICE

CAO Hamilton-Brown called for nominations for the election of Mayor.

Cr. McMillan nominated Cr. Dennis.

Cr. Dennis accepts the nomination.

Cr. Heslin nominates self.

CAO Hamilton-Brown called for nominations to cease.

2025-10-28-Org#01: MOVED by Cr. Dennis that nominations cease.

SECONDED by: Cr. Wilson

CARRIED

Cr. Dennis was declared by vote as the Mayor for the Village of Ryley.

Mayor Dennis took the Oath of Office for Mayor.

Mayor Dennis assumed Chair for the meeting from CAO.

Mayor Dennis shared a Land Acknowledgment and Statement of Inclusion.

3. NOMINATION/ELECTION OF DEPUTY MAYOR & OATH OF OFFICE

Mayor Dennis called for nominations for the position of Deputy Mayor.

Cr. McMillan nominates Cr. Heslin.

Cr. Heslin accepts the nomination

Cr. Heslin called for nominations to cease.

2025-10-28-Org#02: MOVED by Cr. Heslin that nominations cease.

SECONDED by: Cr. McMillan

CARRIED

Cr. Heslin was declared by acclamation as Deputy Mayor for the Village of Ryley.

Deputy Mayor Heslin took the Oath of Office for Deputy Mayor.

4. COMMITTEE/BOARD APPOINTMENTS

4.1 Ryley FCSS Board Appointment

2025-10-28-Org#03: MOVED by Deputy Mayor Heslin That Council for the Village of Ryley accept the recommendation of the Ryley FCSS Board to appoint Robyn Axani-Giesbrecht as a Ryley FCSS Board member, for a three-year term until the Ryley FCSS Organizational meeting of 2028.

SECONDED by: Cr. McMillan

CARRIED

Mayor Dennis called for nominations for the appointment of the Board member for the Battle River Alliance for Economic Development (BRAED).

Deputy Mayor Heslin nominated Cr. McMillan.
Cr. McMillan accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#04: MOVED by Cr. Heslin that nominations cease.

SECONDED by: Mayor Dennis

CARRIED

Cr. McMillan was declared by acclamation as a Board member to the Battle River Alliance for Economic Development (BRAED).

Mayor Dennis called for nominations for the appointment of an Alternate Board member for the Battle River Alliance for Economic Development (BRAED).

Deputy Mayor Heslin nominated Cr. Wilson.
Cr. Wilson accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#05: MOVED by Cr. McMillan that nominations cease.

SECONDED by: Mayor Dennis

CARRIED

Cr. Wilson was declared by acclamation as an Alternate Board member to the Battle River Alliance for Economic Development (BRAED).

Mayor Dennis called for nominations for the appointment of the Board member for the Beaver Ambulance Society.

Mayor Dennis nominated Deputy Mayor Heslin.
Deputy Mayor Heslin accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#06: MOVED by Cr. McMillan that nominations cease.

SECONDED by: Cr. Wilson

CARRIED

Deputy Mayor Heslin was declared by acclamation as the Board member to the Beaver Ambulance Society.

Mayor Dennis called for nominations for the appointment of an Alternate Board member for the Beaver Ambulance Society.

Cr. McMillan nominated Cr. Roth.
Cr. Roth accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#07: MOVED by Deputy Mayor Heslin that nominations cease.
SECONDED by: Cr. Roth **CARRIED**

Cr. Roth was declared by acclamation as the Alternate Board member to the Beaver Ambulance Society.

Mayor Dennis called for nominations for the appointment of the Board member for the Beaver Emergency Services Commission (BESC).

Cr. McMillan nominated Mayor Dennis.
Mayor Dennis accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#08: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Cr. Roth **CARRIED**

Mayor Dennis was declared by acclamation as the Board member to the Beaver Emergency Services Commission (BESC).

Mayor Dennis called for nominations for the appointment of an Alternate Board member for the Beaver Emergency Services Commission (BESC).

Cr. McMillan nominated Deputy Mayor Heslin.
Deputy Mayor Heslin accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#09: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Cr. Roth **CARRIED**

Deputy Mayor Heslin was declared by acclamation as the Alternate Board member to the Beaver Emergency Services Commission (BESC).

Mayor Dennis called for nominations for the appointment of the Board member for the Beaver Foundation.

Deputy Mayor Heslin nominated Cr. McMillan.
Cr. McMillan accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#10: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Cr. Roth **CARRIED**

Cr. McMillan was declared by acclamation as the Board member to the Beaver Foundation.

Mayor Dennis called for nominations for the appointment of an Alternate Board member for the Beaver Foundation.

Cr. McMillan nominated Cr. Wilson.
Cr. Wilson accepts the nomination.
Mayor Dennis nominates self.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#11: MOVED by Deputy Mayor Heslin that nominations cease.
SECONDED by: Cr. McMillan **CARRIED**

Cr. Wilson was declared by vote as the Alternate Board member to the Beaver Foundation.

Mayor Dennis called for nominations for the appointment of the Board member for the Beaver Heritage & Agricultural Society.

Cr. Wilson nominated Mayor Dennis.
Mayor Dennis accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#12: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Deputy Mayor Heslin **CARRIED**

Mayor Dennis was declared by acclamation as the Board member to the Beaver Heritage & Agricultural Society.

Mayor Dennis called for nominations for the appointment of an Alternate Board member for the Beaver Heritage & Agricultural Society.

Mayor Dennis nominated Deputy Mayor Heslin.
Deputy Mayor Heslin accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#13: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Deputy Mayor Heslin **CARRIED**

Deputy Mayor Heslin was declared by acclamation as the Alternate Board member to the Beaver Heritage & Agricultural Society.

Mayor Dennis called for nominations for the appointment of the Committee member for the Claystone Public Advisory Committee.

Deputy Mayor Heslin nominated Cr. Roth.
Cr. Roth accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#14: MOVED by Cr. Wilson that nominations cease.

SECONDED by: Cr. McMillan

CARRIED

Cr. Roth was declared by acclamation as the Committee member to the Claystone Public Advisory Committee.

Mayor Dennis called for nominations for the appointment of the first Committee member for the Clean Harbors Community Relations Committee.

Cr. McMillan nominates self.

Cr. Roth nominates self.

Mayor Dennis called for nominations to cease.

2025-10-28-Org#15: MOVED by Cr. Wilson that nominations cease.

SECONDED by: Deputy Mayor Heslin

CARRIED

Cr. McMillan is voted as the first Committee member to the Clean Harbors Community Relations Committee.

Mayor Dennis called for nominations for the appointment of the second Committee member for the Clean Harbors Community Relations Committee.

Deputy Mayor Heslin nominates Cr. Roth.

Cr. Roth accepts the nomination.

Cr. Wilson nominates self.

Mayor Dennis called for nominations to cease.

2025-10-28-Org#16: MOVED by Deputy Mayor Heslin that nominations cease.

SECONDED by: Cr. McMillan

CARRIED

Cr. Roth was voted as the second Committee member to the Clean Harbors Community Relations Committee.

Mayor Dennis called for nominations for the appointment of the first Committee member for the Ryley/Beaver Intermunicipal Committee.

Mayor Dennis nominates self.

Mayor Dennis called for nominations to cease.

2025-10-28-Org#17: MOVED by Cr. McMillan that nominations cease.

SECONDED by: Cr. Wilson

CARRIED

Mayor Dennis was declared by acclamation as the first Committee member to the Ryley/Beaver Intermunicipal Committee.

Mayor Dennis called for nominations for the appointment of the second Committee member for the Ryley/Beaver Intermunicipal Committee.

Mayor Dennis nominated Deputy Mayor Heslin.

Deputy Mayor Heslin accepts the nomination.

Mayor Dennis called for nominations to cease.

2025-10-28-Org#18: MOVED by Cr. McMillan that nominations cease.

SECONDED by: Cr. Wilson

CARRIED

Deputy Mayor Heslin was declared by acclamation as the second Committee member to the Ryley/Beaver Intermunicipal Committee.

The Beaver Regional Partnership (BRP) is a mini version of a Beaver County-Wide Joint Council. The urban municipalities within Beaver County are normally represented by their Mayor and Chief Administrative Officer, while County has three elected officials and an administrator.

2025-10-28-Org#19: MOVED by Deputy Mayor Heslin that the Mayor and the Chief Administrative Officer represent the Village of Ryley at Beaver Regional Partnership in the primary, and that alternates shall be appointed by the Mayor and the Chief Administrative Officer if they are unable to attend as the primary.

SECONDED by: Cr. McMillan

CARRIED

Mayor Dennis called for nominations for the appointment of the Board member for the Highway 14 Regional Water Services Commission.

Cr. McMillan nominated Mayor Dennis.

Mayor Dennis declines nomination.

Deputy Mayor Heslin nominates self.

Mayor Dennis called for nominations to cease.

2025-10-28-Org#20: MOVED by Cr. Wilson that nominations cease.

SECONDED by: Cr. Roth

CARRIED

Deputy Mayor Heslin was declared by acclamation as the Board member to the Highway 14 Regional Water Services Commission.

Mayor Dennis called for nominations for the appointment of an alternate Board member for the Highway 14 Regional Water Services Commission.

Mayor Dennis nominates self.

Mayor Dennis called for nominations to cease.

2025-10-28-Org#21: MOVED by Cr. McMillan that nominations cease.

SECONDED by: Deputy Mayor Heslin

CARRIED

Mayor Dennis was declared by acclamation as the Alternate Board member to the Highway 14 Regional Water Services Commission.

Mayor Dennis called for nominations for the appointment of the Board member for the Tofield and Area Health Foundation.

Deputy Mayor Heslin nominates Mayor Dennis.
Mayor Dennis accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#22: MOVED by Cr. McMillan that nominations cease.
SECONDED by: Cr. Roth **CARRIED**

Mayor Dennis was declared by acclamation as the Board member to the Tofield and Area Health Foundation.

Mayor Dennis called for nominations for the appointment of an Alternate Board member for the Tofield and Area Health Foundation.

Mayor Dennis nominated Cr. McMillan.
Cr. McMillan accepts the nomination.

2025-10-28-Org#23: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Deputy Mayor Heslin **CARRIED**

Cr. McMillan was declared by acclamation as the Alternate Board member to the Tofield and Area Health Foundation.

Mayor Dennis called for nominations for the appointment of the Committee member for the Community Attraction and Retention Committee (CARC).

Cr. McMillan nominates Deputy Mayor Heslin.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#24: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Cr. Roth **CARRIED**

Deputy Mayor Heslin was declared by acclamation as the Committee member to the Community Attraction and Retention Committee (CARC).

Mayor Dennis called for nominations for the appointment of the Alternate Committee member for the Community Attraction and Retention Committee (CARC).

Deputy Mayor Heslin nominated Cr. Wilson.
Cr. Wilson accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#25: MOVED by Cr. McMillan that nominations cease.
SECONDED by: Cr. Wilson **CARRIED**

Cr. Wilson was declared by acclamation the Alternate Committee member to the Community Attraction and Retention Committee (CARC).

Mayor Dennis called for nominations for the appointment of the Committee member for the Go East Regional Tourism Committee.

Deputy Mayor Heslin nominates self.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#26: MOVED by Cr. McMillan that nominations cease.
SECONDED by: Cr. Wilson **CARRIED**

Deputy Mayor Heslin was declared by acclamation as the Committee member to the Go East Regional Tourism Committee.

Mayor Dennis called for nominations for the appointment of the first Board member for the Village of Ryley Library Board.

Cr. McMillan nominates self.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#27: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Deputy Mayor Heslin **CARRIED**

Cr. McMillan was voted as the first Board member to the Village of Ryley Library Board.

Mayor Dennis called for nominations for the appointment of the second Board member for the Village of Ryley Library Board.

Cr. Wilson nominates self.
Deputy Mayor Heslin nominates self.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#28: MOVED by Cr. McMillan that nominations cease.
SECONDED by: Cr. Wilson **CARRIED**

Deputy Mayor Heslin was declared by vote as the second Board member to the Village of Ryley Library Board.


Mayor Dennis called for nominations for the appointment of the Board member for the Northern Lights Library System (NLLS) Board.

Deputy Mayor Heslin nominates self.
Mayor Dennis nominates Cr. McMillan.
Cr. McMillan accepts the nomination.

Mayor Dennis called for nominations to cease.

2025-10-28-Org#29: MOVED by Cr. Wilson that nominations cease.
SECONDED by: Cr. Roth **CARRIED**

Cr. McMillan was declared by vote as the Board member to the Northern Lights Library System (NLLS) Board.



Mayor CAO

Mayor Dennis called for nominations for the appointment of the first Board member for the Community Enhancement and Engagement Committee (CEEC).

Cr. McMillan nominates Cr. Wilson.
Cr. Wilson accepts the nomination.
Mayor Dennis nominates self.
Cr. Wilson withdraws nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#30: MOVED by Cr. McMillan that nominations cease.
SECONDED by: Deputy Mayor Heslin **CARRIED**

Mayor Dennis was declared by acclamation as board member to the Community Enhancement and Engagement Committee.

Mayor Dennis called for nominations for the appointment of a second Board member for the Community Enhancement and Engagement Committee (CEEC).

Deputy Mayor Heslin nominates Cr. Wilson
Cr. Wilson accepts the nomination.

2025-10-28-Org#31: MOVED by Cr. Roth that nominations cease.
SECONDED by: Deputy Mayor Heslin **CARRIED**

Cr. Wilson was declared by acclamation as second board member to the Community Enhancement and Engagement Committee.

Mayor Dennis called for nominations for the appointment of the Board member for the Ryley Family and Community Support Services (FCSS).

Deputy Mayor Heslin nominates Cr. McMillan.
Cr. McMillan accepts the nomination.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#32: MOVED by Deputy Mayor Heslin that nominations cease.
SECONDED by: Cr. Roth **CARRIED**

Cr. McMillan was declared by acclamation as the Board member to the Ryley Family and Community Support Services (FCSS) Board.

Mayor Dennis called for nominations for the appointment of an Alternate Board member for the Ryley Family and Community Support Services (FCSS) Board.

Mayor Dennis nominates self.
Mayor Dennis called for nominations to cease.

2025-10-28-Org#33: MOVED by Cr. McMillan that nominations cease.
SECONDED by: Cr. Roth **CARRIED**



Mayor CAO

Mayor Dennis was declared by acclamation as the Alternate Board member to the Ryley Family and Community Support Services (FCSS) Board.

5. PROFESSIONAL APPOINTMENTS

5.1 Professional Appointments

2025-10-28-Org#34: MOVED by Cr. Wilson that Council for the Village of Ryley appoints representation of Professional services as follows:

Village Engineers: MPE Engineering

Village Assessor: Municipal Assessment Services Group Inc., Travis Horne, MAS

Village Solicitors: Alberta Counsel

Village Auditor: Doyle & Company

Village Financial Institution: Alberta Treasury Branch, Ryley, AB

SECONDED by: Deputy Mayor Heslin

CARRIED

5.2 Subdivision Authority

2025-10-28-Org#35: MOVED by Cr. McMillan that Council for the Village of Ryley appoints Jane Dauphine from Municipal Planning Services as the Subdivision Authority for the Village of Ryley.

SECONDED by: Cr. Wilson

CARRIED

6. SIGNING AUTHORITY

2025-10-28-Org#36: MOVED by Deputy Mayor Heslin that Council for the Village of Ryley acknowledges that Procedural Bylaw 2018-927, as amended, authorizes the Mayor as primary elected official signing authority and Deputy Mayor as alternate elected official signing authority for the Village of Ryley, and further, authorizes the CAO as primary administrative signing authority and hereby authorizes the Office Manager, Jessica Whamond, as the alternate administrative signing authority for the Village of Ryley.

SECONDED by: Cr. McMillan

CARRIED

7. DATES, TIMES AND LOCATIONS OF MEETINGS

2025-10-28-Org#37: MOVED by Cr. Wilson that Regular Council Meetings be held the third Tuesday each month at 6:45 pm in Council Chambers as the primary location or in the Ryley Community Hall as the alternate.

SECONDED by: Deputy Mayor Heslin

CARRIED

2025-10-28-Org#38: MOVED by Cr. Wilson that Committee of the Whole be held the first Tuesday of each month at 6:45 pm in Council Chambers as the primary location or in the Ryley Community Hall as the alternate.

SECONDED by: Cr. Roth

CARRIED

8. DATES, TIMES OF ORIENTATION AND TRAINING

8.1 Strategic Steps Joint Regional Orientation – Wed Oct 29, 2025, 9:00 AM @ Ryley Community Hall

8.2 Committee of the Whole Meeting, Tue Nov 04, 2025 @ 6:45 pm

8.3 AB Munis Convention, Nov 12-14, 2025, Calgary

8.4 Regular Meeting of Council, Tue 18 Nov, 2025 @ 6:45 pm

8.5 Cenera ATIA Emergency Management Training, Thu 18 Dec, 2025

9. ADJOURNMENT

2025-10-28-Org#39: MOVED by Cr. Wilson to adjourn the meeting.

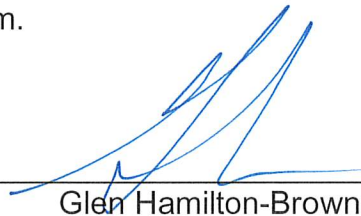
SECONDED by: Cr. McMillan

CARRIED

The Chair adjourned the meeting at 7:49 pm.



Mayor Dennis; Chair



Glen Hamilton-Brown; CAO

APPROVED 18 NOVEMBER 2025