

**VILLAGE OF RYLEY**  
**Regular Council Meeting, September 16, 2025, 6:45 PM.**  
Held in Council Chambers

**COUNCIL members present:**

|              |                  |
|--------------|------------------|
| Mayor        | Stephanie Dennis |
| Deputy Mayor | Lyndie Knockleby |
| Councillor   | Kimberly Murphy  |
| Councillor   | Sheldon Reid     |

**ADMINISTRATION present:**

|                     |                     |
|---------------------|---------------------|
| CAO                 | Glen Hamilton-Brown |
| Recording Secretary | Richard Piercey     |

**A. CALL TO ORDER:**

Mayor Dennis convened the meeting at 6:45 PM, then shared a Land Acknowledgment and a Statement of Inclusion.

**B. ADDITIONS/DELETIONS TO THE AGENDA:**

The following items have been added to or removed from the agenda;

- Deletion: F2. RFD: Doyle & Company CPA: 2024 Financial Statements & Audit
- Addition: F2. RFD: Capital Tender: 47 Street Sewer Services & Campground Phase 1 Upgrades
- Deletion: F5. CAO Performance Appraisal
- Addition: F5. CEEC Supper
- Addition: G7. RFD: Special Meeting – October 7, 2025

**C. APPROVAL OF THE AGENDA:**

**2025-09-16#01: MOVED** by Deputy Mayor Knockleby that Council for the Village of Ryley adopt the agenda as amended.

**SECONDED** by: Cr. Murphy

**CARRIED**

**D. MINUTES OF PREVIOUS MEETINGS:**

**D1. 2025-09-16#02: MOVED** by Deputy Mayor Knockleby that Council for the Village of Ryley approve as presented, the minutes for the July 15, 2025, Regular Council Meeting.

**SECONDED** by: Cr. Murphy

**CARRIED**

**D2. 2025-09-16#03: MOVED** by Cr. Murphy that Council for the Village of Ryley approve as presented, the minutes for the August 19, 2025, Regular Council Meeting.


**SECONDED** by: Deputy Mayor Knockleby

**CARRIED**

**D3. 2025-09-16#04: MOVED** by Cr. Murphy that Council for the Village of Ryley approve as presented, the minutes for the September 2, 2025, Committee of the Whole Meeting.

**SECONDED** by: Deputy Mayor Knockleby

**CARRIED**

  
Mayor CAO

**E. DELEGATIONS:**

Doyle & Company were not available. The CAO provided some highlights from the draft financial statements.

**F. BUSINESS FROM MINUTES:**

**F1. RFD: Claystone Waste Limited: USA & Business Plan Amendment (Moved to In-Camera)**

**2025-09-16#05: MOVED** by Deputy Mayor Knockleby that Council for the Village of Ryley convene in closed session at 6:56 PM to discuss Claystone Waste Limited: USA Business Plan Amendment, pursuant to Municipal Government Act (MGA), Section 197 and pursuant to the Access to Information Act (ATIA) Act section(s);

- Section 19 Disclosure harmful to business interests of a third party

**SECONDED** by: Cr. Murphy

**CARRIED**

**2025-09-16#06: MOVED** by Cr. Murphy to reconvene in open session at 7:10 PM.

**SECONDED** by: Cr. Reid

**CARRIED**

**RFD: Claystone Waste Limited: USA & Business Plan Amendment (Tabled)**

**2025-09-16#07: MOVED** by Cr. Murphy to table item F1. RFD: Claystone Waste Limited: USA & Business Plan Amendment.

**SECONDED** by: Cr. Reid

**CARRIED**

Chair called a break at 7:26 PM and resumed at 7:31 PM.

**F2. RFD: Capital Tender: 47 Street Sewer Services & Campground Phase 1 Upgrades**

**2025-09-16#08: MOVED** by Deputy Mayor Knockleby that Council for the Village of Ryley defer F2. RFD: Capital Tender: 47 Street Sewer Services & Campground Phase 1 Upgrades to the next meeting.

**SECONDED** by: Cr. Murphy

**DEFEATED**

**2025-09-16#09: MOVED** by Mayor Dennis to revisit 2025-09-16#08.

**SECONDED** by: Deputy Mayor Knockleby

**CARRIED**

**2025-09-16#10: MOVED** by Deputy Mayor Knockleby that Council for the Village of Ryley defer F2. RFD: Capital Tender: 47 Street Sewer Services & Campground Phase 1 Upgrades to the next meeting.

**SECONDED** by: Cr. Murphy

**CARRIED**

**F3. RFD: Resident Property Tax – R234090 (ATIA Sec. 20 Disclosure Harmful to Personal Privacy)**

**2025-09-16#11: MOVED** by Cr. Murphy that Council for the Village of Ryley direct Administration to credit \$424.00 to Roll 234090 from GL 2-00-110, Tax Expenses.

**SECONDED** by: Mayor Dennis

**CARRIED**



**F4. RFD: Public Engagement Event: Ryley Land Use Bylaw Draft**

**2025-09-16#12: MOVED** by Deputy Mayor Knockleby that Council for the Village of Ryley direct administration to plan and advertise a Public Engagement Event, to be held Monday, September 22, 2025, from 4:00 PM to 8:00 PM at the Ryley CRC, for the purpose of presenting the draft Land Use Bylaw 2025-985 for public feedback.

**SECONDED** by: Cr. Murphy

**CARRIED**

**F5. CEEC Community Supper**

**2025-09-16#13: MOVED** by Cr. Murphy to have the Hornets added to the Village of Ryley's list of Non-Profit Organizations.

**SECONDED** by: Deputy Mayor Knockleby

**CARRIED**

**2025-09-16#14: MOVED** by Cr. Murphy that a monthly Community Supper be coordinated by the Community Enrichment & Engagement Committee (CEEC) and be sponsored by Claystone Waste Limited, by expense from the Claystone Good Neighbour Revenue under GL 2-63-220, Promotions, Donations and Advertising to donate of the full cost of one half-day rental of the full Ryley Community Hall

**SECONDED** by: Deputy Mayor Knockleby

**CARRIED**

**G. NEW BUSINESS:**

**G1. Discussion Item: Resident Utility Bill R227000 (ATIA Sec. 20 Disclosure Harmful to Personal Privacy)**

**G2. Discussion Item: Privileged Matter 4142 (ATIA Sec. 20 Disclosure Harmful to Personal Privacy)**

**G3. RFD: Tofield and Area Health Foundation Grant Request**

**2025-09-16#15: MOVED** by Deputy Mayor Knockleby that Council for the Village of Ryley approve the requested grant to Tofield and Area Health Services Foundation in the amount of \$2,004.45, to be expensed from Claystone Good Neighbour Revenue under GL 2-63-220, Promotions, Donations and Advertising.

**SECONDED** by: Cr. Murphy

**CARRIED**

**G4. RFD: Stars Pledge Request**

**2025-09-16#16: MOVED** by Cr. Murphy that Council for the Village of Ryley approve the requested pledge to Stars Foundation in the amount of \$2,000.00, to be expensed from Claystone Good Neighbour Revenue under GL 2-63-220, Promotions, Donations and Advertising.

**SECONDED** by: Deputy Mayor Knockleby

**CARRIED**

**G5. RFD: SDAB/ARB Appointment**

**2025-09-16#17: MOVED** by Deputy Mayor Knockleby that Council for the Village of Ryley approve the following appointment to the Intermunicipal Subdivision and Development Appeal Board and the Intermunicipal Assessment Review Board:

1. Meagan Walsh – SDAB/ARB Clerk

**SECONDED** by: Cr. Murphy

**CARRIED**

**G6. Discussion Item: Concerns Presented to Administration (ATIA Sec. 20 Disclosure Harmful to Personal Privacy)**

**G7. RFD: Special Meeting – October 7, 2025. Tabled**

**H. BYLAWS:** None

**I. FINANCIAL REPORTS: Desk-drop**

**I1.** Bank Account Balances

**I2.** Budget Update

**2025-09-16#18: MOVED** by Cr. Murphy that Council for the Village of Ryley accept all financial reports as presented.

**SECONDED** by: Mayor Dennis

**CARRIED**

**J. CORRESPONDENCE:**

**J1.** IN: Fortis Alberta – AML Meters

**J2.** IN: Ryley Landowner – Letter to Municipal Affairs

**J3.** IN: Municipal Affairs – Ministerial Order No. MAG: 006/25

**K. REPORTS:**

**K1.** Councillor Report(s) on any Committees, Boards, or Commissions

**K2.** CAO & Staff Report(s)

**2025-09-16#19: MOVED** by Cr. Murphy that Council for the Village of Ryley accept all reports as presented.

**SECONDED** by: Mayor Dennis

**CARRIED**

**L. IN-CAMERA:**

**2025-09-16#20: MOVED** by Mayor Dennis that Council for the Village of Ryley convene in closed session at 8:21 PM to discuss items F3. Property Roll 234090, G1. A resident Utility Bill, G2. Privileged Matter 4142, and G6. Concerns Presented to Administration Concerning Ry-Tof Camping, pursuant to Municipal Government Act (MGA), Section 197 and pursuant to the Access to Information Act (ATIA) Act:

- Section 20 Disclosure would be harmful to personal privacy
- Section 32 Privileged Information

**SECONDED** by: Deputy Mayor Knockleby

**CARRIED**

Chair called a break at 8:21 PM and resumed at 8:31 PM.  
Richard Piercey left the meeting at 8:21 PM.  
Deputy Mayor Knockleby left the meeting at 8:45 PM.

**2025-09-16#21: MOVED** by Cr. Murphy to reconvene in open session at 9:20 PM.  
**SECONDED** by: Cr. Reid **CARRIED**

**M. UPCOMING MEETINGS:**

- M1.** Committee of the Whole meeting – Oct 7, 2025 @ 6:45 PM
- M2.** Municipal Election – Oct, 20, 2025 @ Ryley Community Hall

**N. ADJOURNMENT:**

**2025-09-16#22: MOVED** by Cr. Murphy to adjourn the meeting.  
**SECONDED** by: Mayor Dennis **CARRIED**

The Chair Adjourned the meeting at 9:54 PM.

  
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Glen Hamilton-Brown, CAO

  
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Chair: Stephanie Dennis, Mayor

These Minutes approved the 18<sup>th</sup> day of NOVEMBER, 2025.