

VILLAGE OF RYLEY
Regular Council Meeting (Video Conference), 4 May 2021, 6:45 p.m.
Livestream Video on Facebook Group: Village of Ryley
Telephone (778) 907-2071: Meeting ID - 974 6141 9019; Passcode - 874235

AGENDA

1. Call Regular Meeting to Order:
2. Additions/Deletions:
3. Approval of the Agenda:
4. Minutes of Previous Meetings:
 - 4.1 April 20, 2021 Regular Council Meeting *pg. 3*
 - 4.2 April 22, 2021 Special Joint Council Meeting *pg. 7*
 - 4.3 April 28, 2021 Special Closed Council Meeting *pg. 12*
5. Delegation(s):
6. Business from the Minutes:
 - 6.1 RFD: Letter from Legion *pg. 15*
 - 6.2 RFD: Legion Military Service Recognition Book *pg. 17*
7. New Business:
 - 7.1 RFD: Niko's Hall Fee Waived Request *Pg. 20*
8. Bylaws:
 - 8.1 Taxation Bylaw 2021-497 *Pg. 22*
 - 8.2 RFD: Borrowing Bylaw 2021-950 *Pg. 25*
9. Financial Reports: none
10. Correspondence:
 - 10.1 IN:
 - 10.2 IN:
 - 10.3 IN:
11. Reports:
 - 11.1 Written
 - 11.2 Verbal
 - 11.3 CAO Follow-Up Action List (FUAL)
12. In Camera: TBD

12Z. Agenda Additions

12Z.1 []

12Z.2 []

13. Upcoming Meetings:

13.1 May 18, 2021 Regular Council Meeting (Video Conference)

13.2 June 1, 2021 Regular Council Meeting (Video Conference)

13.3 June 15, 2021 Regular Council Meeting (Video Conference)

14. Adjournment

Village of Ryley

REQUEST FOR DECISION

Meeting: Council

Meeting Date: 4 May 2021

Presented By: CAO Glen Hamilton-Brown

Agenda Item No: 6.1 Response to Letter from Ryley Legion

RECOMMENDED ACTION

That Council for the Village of Ryley directs administration to draft a reply letter from the Mayor to the Ryley Branch of the Royal Canadian Legion.

BACKGROUND/PROPOSAL

The Village received a letter from the Ryley Legion President, Gordon Pope, to Mayor Magneson on April 13, 2021 that was presented to Council at the Regular Meeting of April 20, 2021. The Legion is requesting a copy of the final report for the Community Together COVID Social Support Grant.

The Social Support for COVID program was established in April 2020 with an end in March 2021. At the time of launch, it was widely anticipated that COVID would be wrapped up well before March 2021. As a result of two factors our grant has been extended until the end of June 2021: 1) COVID is clearly not wrapped up yet; and 2) we have funds remaining that the Province would prefer to be used for the program rather than be returned. As a result, there exists no final report to date.

Some misinterpretation appears to exist from statements in the letter from the Legion. The use of funds was established in Section 6 of the application, pursuant to outcomes in Section 7. Collaboration and cooperation are to identify needs and connect people who have needs, with a view toward providing some service for those identified needs.

The collaborating partners and the Village of Ryley have worked together very well to service needs. We have also worked together well to establish proactive preventative initiatives through meetings, phone calls and emails. Through this network, the cooperation and collaboration has led to the engagement and direct recorded individual support of 130 community members to date. It is impossible to gauge how many additional community members feel confident that they can call on Community Together to access support. However, the program has assisted people in Holden as well as the rural Beaver County area around Ryley. We assume and attribute much of this success from word-of-mouth and/or other cooperation through all of our collaborating partners.

The plan was to work with **ALL** interested community organizations to better enable engagement, communication and coordination of volunteers and services throughout the community. The CAO spoke with the Ministry in May 2020 to ensure understanding that the grant application was a concept proposal, that not all partners had been connected before the submission deadline, and that it would not be fatal if any named partner did not participate.

Community Together left numerous messages for several weeks with many community organizations from June 2020 onward. The Legion responded on August 4 with an invitation to attend their meeting of August 11. Prior to this, several collaboration meetings had already occurred with cooperating community organizations. The Community Together Programmer, Jessica and the CAO, Glen attended the Legion on August 11, 2020 and invited the Legion to discuss ideas and bring forward concerns regarding vulnerable persons in the community. The Legion attended our collaboration meeting on August 13, 2020 and a Legion member has been an active volunteer with the program. Advertising flyers and posters have been provided to each organization describing the basis of the Community Together Program designed around the COVID-19 Grant.

As reported through the FCSS network in the East Central Region, there has been an unanticipated resilience of family and friend support throughout COVID, as well as a stepping-up by agencies that provide goods and services. This has resulted in a lower-than-expected need for our social support to provide delivery services. This was the key concept by many in the proposal phases of these types of programs; a high need for assistance to the delivery of groceries and prescriptions has turned out to be a secondary need. However, there has been an extremely high social support need for contact: simple conversation, check-ins, and social interaction through emails, videoconferencing, telephone calls, chats. Volunteers and staff have been the key resource requirements.

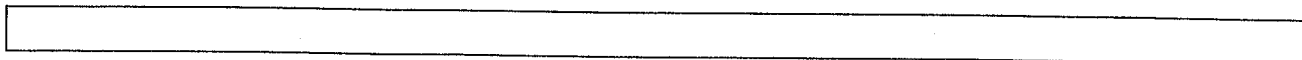
Community Together has not recorded the quantity, quality, or origin of communication through the participating partners for each person who has been helped. Some partner organizations have done more than others, and some may have had little effect. Our view is that one person helped is a success and that this is not a competition. We recognize all of our partners as valuable contributors to the success we have experienced.

COST / SOURCE OF FUNDING

N/A

Author: Glen Hamilton-Brown

Date: 30 April 2021



Village of Ryley

REQUEST FOR DECISION

Meeting: Council

Meeting Date: 04 May 2021

Presented By: Glen Hamilton-Brown

Agenda Item No: 6.2 Legion Military Service Recognition Book

RECOMMENDED ACTION

That Council for the Village of Ryley authorizes administration to participate in the Legion Military Service Recognition Book for the cost of \$285.00 for a 1/10 page business card ad.

OR

That Council for the Village of Ryley receives the Legion Military Service Recognition Book request for assistance for information.

OR

That Council for the Village of Ryley directs administration to budget for a yearly contribution to the Legion Military Service Recognition Book. (or for a term of X years)

BACKGROUND/PROPOSAL

7.2 Royal Canadian Legion Military Service Recognition Book (annual sponsorship)

2020-07-21 #5: MOVED by Cr. Ducherer that Council for the Village of Ryley authorizes administration to participate in the Legion Military Service Recognition Book for the cost of \$285.00 for a 1/10 page business card ad.

Seconded by Cr. Heslin

CARRIED

COST / SOURCE OF FUNDING

Donations to Community Groups GL 2-11-981 has a budget of \$10K.

There is a total expenditure of \$1500, leaving a balance of \$8500.

This is an anticipated budget expenditure.

Author: Angel Matyachuk

Date: 04 May 2021



**Alberta-Northwest Territories Command
The Royal Canadian Legion**

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in the **Alberta-Northwest Territories Command of The Royal Canadian Legion**, representing **Veterans** in Alberta and the NWT. Please accept this written request for your support, as per our recent telephone conversation.

The **Alberta-NWT Command** is very proud to be printing another **5,000 copies** of our 15th Annual **“Military Service Recognition Book”** that helps recognize and honour many of our brave Veterans who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the **“Keepers of Remembrance”**, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will allow us to fund the printing of this unique publication and also help our Command to improve our services to **Veterans** and the more than 170 communities that we serve throughout Alberta and the NWT. The Legion is recognized as one of Canada's largest “Community Service” organizations and we are an integral part of all the communities we serve. This project ensures the Legion's continued success in providing very worthwhile services.

Enclosed, please find a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact the **Alberta-NWT Command Campaign Office** toll free at **1-888-404-1877**.

Thank you for your consideration and or support.

Sincerely,

John Mahon
President



Alberta-Northwest Territory Command The Royal Canadian Legion

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>GST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$2,295.24	+ \$114.76	= \$2,410.00
Inside Front/Back Cover (Full Colour)	\$1,995.24	+ \$99.76	= \$2,095.00
Full Colour 2 Page Spread	\$3,190.48	+ \$159.52	= \$3,350.00
Full Page (Full Colour)	\$1,595.24	+ \$79.76	= \$1,675.00
Full Page	\$1,195.24	+ \$59.76	= \$1,255.00
½ Page (Full Colour)	\$895.24	+ \$44.76	= \$940.00
½ Page	\$695.24	+ \$34.76	= \$730.00
¼ Page (Full Colour)	\$542.86	+ \$27.14	= \$570.00
¼ Page	\$442.86	+ \$22.14	= \$465.00
1/10 Page (Full Colour)	\$323.81	+ \$16.19	= \$340.00
1/10 Page (Business Card)	\$271.43	+ \$13.57	= \$285.00

G.S.T. Registration # R12 397 0410

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Alberta-NWT Command.



PLEASE MAKE CHEQUE PAYABLE TO:
Alberta-NWT Command
The Royal Canadian Legion
(AB-NWT RCL)
(Campaign Office)
P O Box 2275, Stn. M
Calgary, AB T2P 2M6



Village of Ryley

REQUEST FOR DECISION

Meeting: Council

Meeting Date: 04 May 2021

Presented By: Glen Hamilton-Brown

Agenda Item No: 7.1 Hall Fee Waived Request

RECOMMENDED ACTION

That Council for the Village of Ryley donate the hall fee back to the Niko's Dance Team for use to create a dance video.

BACKGROUND/PROPOSAL

Niko's Dance Team is requesting to have the hall fee waived for use of the hall to create a video to showcase their talented dancers. Request is attached.

COST / SOURCE OF FUNDING

Donations to Community Groups GL 2-11-981 has a budget of \$10K.
There is a total expenditure of \$1500, leaving a balance of \$8500.

Author: Angel Matyachuk

Date: 04 May 2021



April 23, 2021

Re: Community Centre Rental Fees Waived

To Whom It May Concern

I would like to kindly request that the fees for the community centre rental be waived. Due to the trying times everyone has been faced with, our studio chose to cut costs this year up to 50% to help our local families out. This resulted in a huge loss for the business, but really helped out the families with keeping something fun and active for the children in the community to do.

Our studio would love to showcase our talented dancers who have been working so hard for the last 2 years!! These kids deserve to preform on a stage and we would love to make that happen.

I feel we can accomplish that, by following AHS rules and guidelines and putting on a stage performance that will be filmed for our parents, grandparents, families and friends who are desperately longing to see beautiful stage smiles and hear those tap sounds! No spectators will be allowed, and this is strictly for filming purposes only.

Again, we will abide by all AHS and local rules.

Thank you for your consideration

Sincerely,

Niki Hofer
Owner/Operator
Niko's Dance Team

VILLAGE OF RYLEY

BYLAW No. 2021-947

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF RYLEY FOR THE 2021 TAXATION YEAR

Whereas, the Village of Ryley has prepared and adopted detailed estimates of the municipal revenues and expenditures as required by Sections 242 and 245 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, as amended, at the Special Council meeting held June 29, 2020; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Village of Ryley for 2021 total **\$1,791,748**; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at **\$1,300,435** and the balance of **\$491,313** is to be raised by general municipal taxation; and

Whereas, the requisitions are:

	<u>Requisition</u>
Alberta School Foundation Fund	102,041
Beaver Foundation Senior's Housing	22,755
Provincial Policing	13,228
Designated Industrial Requisition	179
Total:	138,203

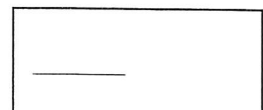
Whereas, the Council of the Village of Ryley is required each year to levy on the assessed value of all assessable property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council of the Village of Ryley is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, as amended; and

Whereas, the Council of the Village of Ryley is authorized to establish a minimum amount payable as property tax; and

Whereas, the assessed value of all taxable property in the Village of Ryley as shown on the assessment roll is:

	<u>Assessment</u>
Residential/Farmland	24,786,000
Non-Residential	11,086,190
Machinery and Equipment	620,210
Total:	36,492,400

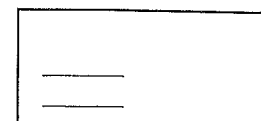


BYLAW No. 2021-947

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Ryley, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Ryley:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
GENERAL MUNICIPAL			
Residential/Farmland	235,422	24,786,000	9.4982
Non-Residential	242,334	11,086,190	21.8591
Machinery & Equipment	13,557	620,210	21.8591
Total:	491,313	36,492,400	
ASFF (SCHOOL)			
Residential/Farmland	61,976	24,786,000	2.5004
Non-Residential	40,065	11,086,190	3.6140
Total:	102,041	35,872,190	
SENIORS FOUNDATION			
Residential/Farmland	15,558	24,786,000	0.6236
Non-Residential	6,802	11,086,190	0.6236
Machinery & Equipment	395	620,210	0.6236
Total:	22,755	36,492,400	
PROVINCIAL POLICING			
Residential/Farmland	8,984	24,786,000	0.3625
Non-Residential	4,019	11,086,190	0.3625
Machinery & Equipment	225	620,210	0.3625
2020 Adjust (Over/Under)	-523.39		-0.0143
Total:	12,704	36,492,400	0.3481
DESIGNATED INDUSTRIAL	179.29	2,340,640	0.0766



BYLAW No. 2021-947

2. That the minimum amount payable as property tax for general municipal purposes shall be \$250 per parcel, and minimum tax revenue shall be \$4,428
3. That this bylaw shall take effect on the date of the third and final reading.

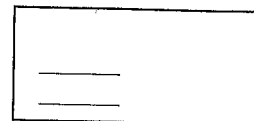
READ A FIRST TIME this 20th day of April 2021.

READ A SECOND TIME this 4th day of May 2021.

READ A THIRD TIME and passed this 4th day of May 2021.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Village of Ryley

REQUEST FOR DECISION

Meeting: Council
Meeting Date: 04 May 2021
Presented By: Glen Hamilton-Brown
Agenda Item No: 8.2 Borrowing Bylaw 2021-950

RECOMMENDED ACTION

That Council for the Village of Ryley directs Administration to advertise a Borrowing Bylaw and schedule a Public Hearing for such and that the determination of the amount for that borrowing to be either one million dollars (\$1,000,000) or one million, eight hundred, ninety thousand dollars (\$1,890,000) will be determined through public engagement and thereby decided before SECOND READING of the Borrowing Bylaw.

OR

That Council for the Village of Ryley directs Administration to advertise a Borrowing Bylaw and schedule a Public Hearing for a borrowing of one million dollars (\$1,000,000).

OR

That Council for the Village of Ryley proceeds to provide SECOND READING and THIRD & FINAL READING of Borrowing Bylaw 2021-950 as a five (5) year, one million dollar (\$1,000,000) borrowing that does not require advertising.

BACKGROUND/PROPOSAL

The 2021 Annual Budget has been passed with the intent to explore whether the Village will proceed with cash on hand from Accumulated Surplus and Reserves or make an amendment to the Capital Budget to include a debenture to fund 2021 Capital Projects.

Various terms and rates for borrowing being presented by Administration, Council may choose to make a borrowing bylaw for five (5) years or less which does not need to be advertised, or a borrowing of greater than five (5) years which requires advertising.

In the event that too much delay is experienced through public engagement, given factors such as COVID or otherwise, Administration recommends that amendments can be made before second reading, to redirect and modify this borrowing bylaw for the 2022 Capital Project so that the 2021 Capital Project does not get delayed. This is because a capital project cannot proceed if a debenture will fund it, unless a borrowing bylaw has been enacted through third and final reading, pursuant to the MGA.

Author: Glen Hamilton-Brown
Date: 04 May 2021

Bylaw No. 2021-950
of
THE VILLAGE OF RYLEY
(hereinafter referred to as "the Municipality")

IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) in the amount of \$1,000,000 for the purpose of rebuilding a road structure including sub-surface sewer and water infrastructure.

WHEREAS, the Council of the Municipality has decided to issue a bylaw pursuant to Section 258 of the Municipal Government Act to authorize the financing, undertaking and completion of 49th Street.

Plans and specifications have been prepared and the total cost of the project is estimated to be \$1,395,000 and the Municipality estimates the following grants and contributions will be applied to the project:

Capital Reserves	\$ 395,000
Debenture(s)	\$1,000,000
Total Cost	\$1,395,000

In order to complete the project it will be necessary for the Municipality to borrow the sum of \$1,000,000, for a period not to exceed TEN (10) years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or more than THIRTY (30) years.

The principal amount of the outstanding debt of the Municipality at December 31, 2021 is \$0 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of constructing the new road and underground infrastructure the sum of ONE MILLION DOLLARS (\$1000,000) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of \$1,000,000 is to be paid by the Municipality at large.
2. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the construction of the new road and underground infrastructure.
3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest instalments not to exceed TEN (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TWO (2) percent.
4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.
7. This bylaw comes into force on the date it is passed.

READ A FIRST TIME THIS 18th DAY OF APRIL 2021.

READ A SECOND TIME THIS _____ DAY OF _____, 2021.

READ A THIRD TIME THIS _____ DAY OF _____, 2021.

(CHIEF ELECTED OFFICIAL)

(CHIEF ADMINISTRATIVE OFFICER)



Loans to Local

Authorities - Loan Calculator

Please read the instructions accessed via the button below, fill in the appropriate information, and click "Calculate Loan".

Alter the current LTLA rates by entering new values in the fields below:

1 year rate		%	3 year rate	0.791	%
5 year rate	1.154	%	10 year rate	1.871	%
15 year rate	2.3118	%	20 year rate	2.5819	%
25 year rate	2.757	%	30 year rate	2.8625	%
40 year rate		%	50 year rate		%

Loan calculation performed upon entry of a new value in the field below:

Loan value:	\$ 1,000,000.00	Calculation as at:	4/30/2021, 3:13:40 PM
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© Government of Alberta

Calculate Loan

Instructions

Clear & Start Over



Loans to Local Authorities - Loan Calculator

Please read the instructions accessed via the button below, fill in the appropriate information, and click "Calculate Loan".			
Alter the current LTLA rates by entering new values in the fields below:			
1 year rate	%	3 year rate	0.791 %
5 year rate	1.154 %	10 year rate	1.871 %
15 year rate	2.3118 %	20 year rate	2.5819 %
25 year rate	2.757 %	30 year rate	2.8625 %
40 year rate	%	50 year rate	%
Loan calculation performed upon entry of a new value in the field below:			
Loan value:	\$ 1,890,000.00	Calculation as at:	4/30/2021, 3:13:40 PM