

VILLAGE OF RYLEY
REGULAR COUNCIL MEETING
January 15, 2019, 6:45 p.m.
Ryley Municipal Office Council Chambers

COUNCIL members present

Mayor	Terry Magneson
Councillor	Cyndy Heslin
Councillor	Brian Ducherer
Councillor	Nik Lee
Councillor	Mathew Kowalski

ADMINISTRATION present:

CAO	Al Harvey
Recording Secretary	Jocelyn Gates

1. CALL TO ORDER:

Deputy Mayor Heslin called the meeting to order at 6:54 p.m.

2. ADDITIONS/DELETIONS:

- 14c) IMC
- 9g) SDAB/ARB
- 14d) IDP
- 7a) RCMP
- 9h) Go East
- 9i) Rural Crime Watch
- 9J) PPAC Tour February 12 & 13

3. ORDER OF THE DAY:

2019-01-15 # 2: MOVED by Cr. Ducherer that the order of the day be 10:00 p.m. **CARRIED**

4. APPROVAL OF THE AGENDA:

2019-01-15 # 1: MOVED by Cr. Ducherer to approve the agenda as presented with amendments. **CARRIED**

5. MINUTES OF PREVIOUS MEETINGS:

- a) December 18, 2018 Regular Council Meeting, January 5, 2019 Special Council Meeting.

2019-01-15 # 3: MOVED by Cr. Ducherer that the December 18, 2018 Regular Council Meeting minutes be approved as presented. **CARRIED**

2019-01-15 # 4: MOVED by Cr. Heslin that the January 5, 2019 Special Council Meeting minutes be approved as presented. **CARRIED**

6. OPEN DOOR SESSION:

- a) Nola Herrick:
Request for public meeting, have public engagement regarding the Municipal Development Plan survey.

_____ Mayor	_____ CAO
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Compliments to Robert Young on a job well done in making and maintaining the outdoor rink. Concerns brought forward in regards to the supervision of Mr. Young by the Public Works Foreman.

7. DELEGATIONS:

Sgt. John Powell - Update council with detachment statistics, update as to resource levels, update as to new building.

8. BUSINESS FROM MINUTES:

a) Mediators

2019-01-15 # 5: MOVED by Cr. Heslin that Council for the Village of Ryley directs administration provide Council with a short list of mediators using location and price and the scope of contract and bring to the February 5, 2019 COW meeting. **CARRIED**

b) Car Wash

Cr. Kowalski joined Council Chambers at 7:47 p.m.

2019-01-15 # 6: MOVED by Cr. Ducherer that Council for the Village of Ryley directs administration to retain the services of PGA to do an assessment of the Car Wash Building. **CARRIED**

c) Business Tax Policy

2019-01-15 # 7: MOVED by Cr. Heslin that Council for the Village of Ryley defers to the February 5, 2019 COW Meeting. **CARRIED**

d) Tetra Tech/Clean Harbors Report

2019-01-15 # 8: MOVED by Cr. Lee that Council for the Village of Ryley, discharge its fiduciary duties and responsibilities to the residents of the Village of Ryley, by instructing the CAO to retain the services of Thurber Engineering, to review the response to the statement of concern, filed in response to the Village's statement of concern, for the pending Clean Harbors application for expansion of its Ryley facility.

Cr. Lee requested a recorded vote.

Mayor Magnuson called for a recess at 8:00 p.m.
Mayor Magnuson resumed at 8:10 p.m.

For:

Against:

Cr. Lee left council Chambers at 8:38 p.m.

2019-01-15 # 9: MOVED by Cr. Ducherer that Council for the Village of Ryley that motion 2019-01-15 #8 be deferred to after a meeting with Clean Harbors and to obtain more information on the Thurber reports. **CARRIED**

2019-01-15 # 10: MOVED by Cr. Heslin that council for the Village of Ryley contacts Clean Harbors and proposes dates for a special meeting with Council to review the Clean Harbors response to the statement of concern provided on May 22, 2018 with representatives of Clean Harbors. **CARRIED**

9. NEW BUSINESS:

a) Alberta Healthy Communities Initiative

2019-01-15 # 11: MOVED by Cr. Heslin that Council for the Village of Ryley directs administration to proceed with the application process for the Alberta Healthy Communities Initiative. **CARRIED**

b) Properties Status

2019-01-15 # 12: MOVED by Cr. Kowalski that Council for the Village of Ryley directs administration to do a more complete follow up on the issue of the titles identified in the message of December 4, 2018. **CARRIED**

c) Library Training

2019-01-15 # 13: MOVED by Mayor Magneson that Council for the Village of Ryley files and receive the correspondence. **CARRIED**

d) Policy Review – FIN-02 MasterCard

2019-01-15 # 14: MOVED by Cr. Ducherer that Council for the Village of Ryley updates and approves policy FIN – 02 subject MasterCard so that the CAO level of expenditure is increased from \$10,000 to \$20,000; and that the Public Works Assistant is provided with a card with the expenditure level of \$10,000. **CARRIED**

e) Policy Review – 2003-02-42 Travel & Subsistence Policy

2019-01-15 # 15: MOVED by Cr. Kowalski that Council for the Village of Ryley adopts the revisions to policy 2003-02-42, the Travel and Subsistence Policy with the following changes;

- Alter section 1.1 to read, “The Village of Ryley employees shall be reimbursed for travel as per the CRA recommendation mileage rate and subsistence expenses.
- Alter section 4.1a to read, “a)Maximum for meals: \$20.00/Breakfast, \$30.00/Lunch, \$40.00/Supper
- Delete section 4.1b).
- Delete section 4.2.
- Delete section 4.3
- Delete section 4.5 that reads, “No overtime shall be granted.”

CARRIED

f) Policy Review – PAY-2016-03-15 Hours, Pay periods, & Overtime

2019-01-15 # 16: MOVED by Mayor Magneson that Council for the Village of Ryley adopts the revisions to policy Pay-2016-03-15 Hours, Pay Periods & Overtime so that;

- Section 2.4 advances are increased from \$500 to \$1,000.
- Under Overtime the section, “All overtime must be taken within three months of time worked, for hourly personnel, and 6 months for salaried personnel. If necessary, administration will decide on time off if employee does not comply on his/her own.” Be deleted.

CARRIED

_____ Mayor	_____ CAO
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g) SDAB/ARB

2019-01-15 # 17: MOVED by Cr. Heslin that Council for the Village of Ryley approve the following appointment to the Intermunicipal Subdivision and Development Appeal Board and the Intermunicipal Assessment Review Board, effective April 1, 2019 as Rosemary Harris, term expires March 31, 2022. **CARRIED**

h) Go East

2019-01-15 # 18: MOVED by Cr. Ducherer that Council for the Village of Ryley directs administration on behalf of Council to provide a letter of support for the application the Alberta Regional Culture and Tourism's Visitor Services Innovation Fund. **CARRIED**

i) Rural Crime Watch

2019-01-15 # 19: MOVED by Mayor Magneson that Council for the Village of Ryley waives the hall rental fee for the annual fundraising event on February 23, 2019. **CARRIED**

j) PPAC Tour (BRAED) February 12 & 13, 2019

2019-01-15 # 20: MOVED by Mayor Magneson that Council for the Village of Ryley waives the hall rental fee for the evening of February 13, 2019 and to sponsor the supper for that evening. **CARRIED**

10. BYLAWS:

11. FINANCIAL REPORTS:

a) Account Balances; Accounts Payable Bank Reconciliation, Revenue and Expense Report

2019-01-15 # 21: MOVED by Cr. Kowalski that Council for the Village of Ryley accepts the financial reports as presented. **CARRIED**

12. CORRESPONDENCE:

a) FCM Membership

2019-01-15 # 22: MOVED by Cr. Ducherer that Council for the Village of Ryley to pay the membership fee of \$297.79 and join FCM for the 2019 year. **CARRIED**

b) RPAC Meeting with Clean Harbors

2019-01-15 # 23: MOVED by Mayor Magneson that Council for the Village of Ryley postpone the RPAC letter to the meeting planned as per motion **2019-01-15 # 10**. **CARRIED**

13. REPORTS:

13.1 Mayor and Council Report's

13.2 CAO Report

2019-01-15 # 24: MOVED by Mayor Magneson that Council for the Village of Ryley receives the Mayor and Council Report and CAO report for information. **CARRIED**

Mayor Magneson called for a recess at 10:02 p.m.
Mayor Magneson resumed the meeting at 10:09 p.m.

Jocelyn Gates left council Chambers at 10:09 p.m.

2019-01-15 # 25: MOVED by Cr. Ducherer that the order of the day be 11:00 p.m. **CARRIED**

14. CLOSED SESSION:

2019-01-15 #26: MOVED by Cr. Kowalski to move to closed session at 10:12 p.m. to discuss privileged information. **CARRIED**

2019-01-15 #27: MOVED by Cr. Kowalski to return to open meeting at 12:12 p.m. **CARRIED**

12:13 p.m. meeting recessed to allow return of public.
12:15 p.m. meeting resumed with public present.

a) CAO Options – FOIP Section 17

2019-01-15 #28: MOVED by Cr. Ducherer that Council for the Village of Ryley directs administration to negotiate with the candidate discussed in the closed session for the position of CAO with the Village of Ryley. **CARRIED**

b) Intermunicipal Collaboration Framework- FOIP Section 21

2019-01-15 #29: MOVED by Cr. Kowalski that Council for the Village of Ryley that the revised transitional solutions INC framework be submitted as revised. **CARRIED**

c) Regional Planning- FOIP Section 16 and 21

2019-01-15 #30: MOVED by Cr. Kowalski that council for the Village of Ryley postpones that issue of Intermunicipal Development Plans to a separate meeting subject to the results of the first Intermunicipal Committee meeting. **CARRIED**

d) Business Concern – FOIP Section 16

2019-01-15 #31: MOVED by Cr. Heslin that Council for the Village of Ryley sends a letter of support to Skyway no.29 restaurant. **CARRIED**

2019-01-15 #32: MOVED by Ducherer that Council for the Village of Ryley directs administration to provide a report on a community policing committee to council. **CARRIED**

15: UPCOMING MEETINGS:

1. February 5, 2019 Committee of the Whole – 6:45 p.m.
2. February 19, 2019 Regular Meeting of Council – 6:45 p.m.

_____ Mayor	_____ CAO
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16. ADJOURNMENT:

2019-01-15 #33: MOVED by Cr. Ducherer that Council for the Village of Ryley adjourn the meeting at 12:16 p.m. **CARRIED**

Terry Magneson, Mayor

Al Harvey, CAO

DRAFT

Mayor

CAO