

AGENDA
VILLAGE OF RYLEY
Regular Council Meeting
March 15, 2016 at 6:45 p.m.
Village Council Chambers

1. **Call to Order**
2. **Approval of Agenda**
3. **Minutes of Previous Meetings:** Committee of the Whole, Feb.2, 2016; Regular Council Meeting, Feb. 16, 2016; Committee of the Whole, March 1, 2016.
4. **Delegations**
5. **Open Door Session (15 minutes)**
6. **Order of the Day: Adjournment Time**
7. **Business from Minutes**
 - a) Resignation of Councillor Zackarak
 - b) Meeting with Holden: Agenda items
 - c) RFD: MOTION: 2016-01-18 #15 (Motion 2016-02-16 #5)
 - d) April 5, 2016 Open House: Set Procedure; Name
 - e) Set a date for Main Street Committee – Terms of Reference
 - f) Bylaw Officer Statistics
 - g) Campground Caretaker
8. **New Business**
 - a) Set a date for a By-election
 - b) Summer Employment
 - c) Seniors Service Awards
 - d) Master Rates Policy
 - e) Employee Policies: Sick/Leave; Vacation; Pay
 - f) Need for repair: Back Alleys/Sidewalks/Gravel
 - g) Resident Appreciation Event
 - h) Revolving Loan Bylaw
9. **Financial Reports**
 - a) March 11, 2016 Bank Statement
 - b) February Revenue and Expense
 - c) February Bank Reconciliation
 - d) February Cheque Listing
10. **Old Business**
 - a) Computers Need Updated With Virus Software
 - b) iPads/Tablets
 - c) Return of iPad
11. **Reports**
 - a) Mayor's report
 - b) Councillor Reports
12. **Correspondence/Information Items**
 - a) Freeman Offer to Purchase
 - b) Brent Kossey: CN Emergency Planning
 - c) Beaver Municipal Solutions: Release of surplus funds
 - d) Tofield Ministerial Invitation
 - e) McPherson Library: Approval of Reviewer
13. **In Camera: Legal; Personnel** (Info to follow at the meeting)
14. **Upcoming Events: April 5: Open House**
April 19: Regular Council Meeting (Need Motion)
15. **How Are We Doing? De-briefing**
16. **ADJOURNMENT** (Mayor adjourn)

**REGULAR COUNCIL MEETING
of the Village of Ryley, March 15, 2016 at 6:45 pm
Ryley Village Council Chambers**

COUNCIL members present

Mayor	Lavonne Svenson
Councillor	Brian Ducherer
Councillor	Peter Presley
Councillor	Lorraine Warren-Nimeck

ADMINISTRATION present:

CAO	Janet Winsnes
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1. CALL TO ORDER:

Mayor Svenson called the meeting to order at 6:45 p.m.

2. APPROVAL OF THE AGENDA:

2016-03-15 #1: MOVED by Cr. Ducherer to approve the agenda with the following additions:

7g: Campground Caretaker 8g: Resident Appreciation Event
8h: Revolving Loan Bylaw 11b: Councillor Reports
12d: Tofield Ministerial Invitation 12e: McPherson Library – Reviewer Request

CARRIED

3. APPROVAL OF MINUTES:

2016-03-15 #2: MOVED by Cr. Ducherer to approve the February 2, 2016, the February 16, 2016, and the March 1, 2016 minutes with the following amendments:

- February 2, 2016 minutes: Mayor: Lavonne Svenson
- February 16, 2016 minutes: Cr. Presley requested a review of the tape recording of the minutes regarding a request he feels he made asking for recorded votes.

CARRIED

4. DELEGATIONS:

a) Ryley Economic Development Society (REDS) chairperson, Jon Brindza, attended the meeting to discuss the REDS and Council Volunteer Appreciation Event. After a lengthy discussion, the chair requested that the event be discussed under 8 (g).

5. OPEN DOOR SESSIONS (15 MIN.)

Annette Short attended the meeting and advised that the Ryley Legion Branch #192 is celebrating their 70th Anniversary on Saturday, April 16, 2016, from 2:00 pm to 8:00 pm. She extended an invitation to council and their families as well as all of the public.

6. ORDER OF THE DAY: ADJOURNMENT TIME

2016-03-15 #3: MOVED by Cr. Ducherer that this meeting adjourn no later than 9:45 pm; that any items remaining be prioritized, and if required, a new meeting date be set; and further, that at 9:30 council enter into a de-briefing session to express the pros and cons of the meeting.

CARRIED

7. BUSINESS FROM MINUTES:

a) Resignation of Cr. Zackaruk

2016-03-15 #4: MOVED by Cr. Warren-Nimeck that the Village of Ryley Council accept, with regret, the resignation of Cr. Ed Zackaruk, effective March 1, 2016; and further, that this action be conveyed, in writing, to Mr. Zackaruk.

CARRIED

Council agreed that, at this time, the alternates would attend the meetings of the committees that Cr. Zackaruk had been appointed to.

b) Meeting with Holden: Agenda Items

Council requested that succession planning and transportation be added to the agenda for the meeting with Holden Council

c) RFD: MOTION 2016-01-18 #15:

Cr. Presley requested Cr. Ducherer to rescind MOTION 2016-02-16 #5 which stated: **MOVED** by Cr. Ducherer that council rescind MOTION 2016-01-18 #15. Cr. Ducherer refused to rescind. Based on the ruling in Robert's Rules of Order, to rescind or repeal a specific main motion, requires a simple majority vote of entire membership, Mayor Svenson declared Motion 2016-02-16 #5 **CARRIED**.

d) Public Open House: Set Procedure/Name etc.

The meeting was changed to April 7th at 7:00 pm in the Community Centre and is to be advertised as Ryley Town Hall Meeting. The CAO was directed to prepare an operating budget, a capital budget, a listing of the capital priorities and a listing of the 2015 capital expenditures for presentation, and to be distributed to the public prior to the meeting. Fred Yachimec has agreed to act as facilitator and the mayor will give the presentation.

e) Date for Main Street Committee Terms of Reference Meeting

The meeting was set for March 29th at 7:00 pm.

f) Bylaw Officer Statistics

The CAO presented a statistical report advising council of the Bylaw Enforcement Notices that have been sent to residents and follow up action that has been taken.

g) Campground Caretaker

2016-03-15 #5: MOVED by Cr. Warren-Nimeck that council recommend that the CAO hire a caretaker for the campground for the 2016 season and that the criteria for the position be brought to the April 19, 2016 council meeting. Cr. Presley requested a recorded vote.

For: Crs. Ducherer, Svenson, Warren-Nimeck

Against: Cr. Presley

Mayor Svenson declared the motion **CARRIED**

8. NEW BUSINESS:

a) Date for By-election:

2016-03-15 # 6: MOVED by C. Ducherer that the Village of Ryley Council set the by-election date, to elect one councillor, for Monday, May 9, 2016 at the Ryley Municipal Office.

CARRIED

b) Summer Employment:

2016-03-15 #7: MOVED by Cr. Warren-Nimeck that council approve the hiring of 2(two) summer employees.

CARRIED

c) Seniors Service Awards::

The CAO presented council with the request from the provincial government to nominate seniors in our area, who have made a positive contribution to our community, for a Minister's Award.

d) Master Rates Bylaw:

2016-03-15 #8: MOVED by Cr. Presley that, following a review of the rates in Section 40, the CAO bring the Master Rates Bylaw back to the next regular meeting. **CARRIED**

e) Employee Policies:

2016-03-15 #9: MOVED by Cr. Ducherer, that council rescind Policies 2003-02-28, 2003-29-29, and 2003-02-30; and further that council approve policies 2016-03-15, 2016-03-16, and 2016-03-17. **CARRIED**

f) Repair of Back Alleys and Sidewalks:

2016-03-15 #10: MOVED by Cr. Presley that council allocate up to \$30,000 for gravel work within the village; and further that if more is required, the CAO bring a request back to council. **CARRIED**

g) Volunteer Appreciation Event:

The date was set for Sunday, April 10th beginning at 4:00 p.m. with supper at 4:30 pm.

h) Revolving Loan Bylaw:

2016-03-15- # 11 MOVED by Cr. Presley, first reading of Bylaw 2016-915, to adopt the Village of Ryley Revolving Line of Credit Bylaw effective March 15, 2016. **CARRIED**

2016-03-15- #12 MOVED by Cr. Ducherer, second reading of Bylaw 2016-915, to adopt the Village of Ryley Revolving Line of Credit Bylaw effective March 15, 2016. **CARRIED**

2016-03-15 # 13 MOVED by Cr. Warren-Nimeck that third reading of Bylaw 2016-915 be given at this time. **CARRIED**

2016-03-15- #14 MOVED by Cr. Ducherer third reading of Bylaw 2016-915, to adopt the Village of Ryley Revolving Line of Credit Bylaw effective March 15, 2016. **CARRIED**

9. OLD BUSINESS:

a) Computers – Update with Virus Software:

Councillors were requested to bring in their computers to be updated with virus software.

b) iPads/Tablets:

The CAO was directed to leave this item for decision to the new council in 2017.

c) Return of iPad:

2016-03-15 #15: MOVED by Cr. Ducherer that given the advanced age of the iPad, former Cr. Zackaruk be allowed to keep his iPad. **CARRIED**

10. FINANCIAL REPORTS:

2016-03-15 #16: MOVED by Cr. Warren-Nimeck that the following financial reports be approved: March 11, 2016 Bank Statement; February: revenue and expenses, bank reconciliation and cheque listing. **CARRIED**

11: REPORTS:

2016-03-15 #17: MOVED by Cr. Warren-Nimeck to receive and file the written reports and the CAO and councillors verbal reports. **CARRIED**

12. CORRESPONDENCE/INFORMATION ITEMS:

a) Freeman Offer to Purchase Plan 782-1822; Block 24A; Lot 2

2016-03-15 #18: MOVED by Cr. Warren-Nimeck to table this to the April 19th regular meeting and request that Ms. Freeman attend the meeting as a delegate. **CARRIED**

b) CN Emergency Planning: Brent Kossey:

The CAO was directed to advise CN to consult with BESC.

c) Beaver Municipal Solution: Release of Surplus Funds:

The CAO advised that we have received \$201,000 as our share.

d) Tofield Ministerial Request to Attend Mayors Breakfast:

This item was presented for information and the personal response of each councillor.

e) McPherson Library:

2016-03-15 #19: MOVED by Cr. Ducherer that council approve the appointment of Stacey Arbon, of JAKS Book Keeping, as the financial reviewer for the Village of Ryley Library Board. **CARRIED**

13. IN CAMERA:

2016-03-15 #20: MOVED by Cr. Warren-Nimeck to move in camera at 9:27 pm.

CARRIED

2016-03-15 #21: MOVED by Cr. Presley to move out of camera at 10:01 pm.

CARRIED

Council reviewed a request from a resident to refund a charge incurred to the resident in regards to a Community Standards enforcement cost. Council advised the resident that they are unable to adhere to the resident's request.

The CAO was directed to bring the Dress Code Policy to the next meeting.

14. UPCOMING EVENTS:

April 7th Community Open House; April 19th Regular Council Meeting

15. DEBRIEFING:

This did not happen because of time.

16. ADJOURNMENT:

Mayor Svenson called the meeting adjourned at 10:03 p.m.



Lavonne Svenson, Mayor



Janet Winsnes, CAO