



MINUTES

Regular Meeting
Village of Ryley

Thursday, March 3, 2022 at 1:00 pm – Via Zoom

The Village of Ryley Council, in the Province of Alberta, held their Regular Meeting of Council in Ryley Council Chambers via electronic means in accordance with the *Municipal Government Act RSA 2000, M-26* Section 19(1), and (COVID-19 Suppression) Regulation AR-50/2020 via “Zoom” web meeting platform.

COUNCIL PRESENT

Nikita LEE, Mayor
Nola WOOD-HERRICK, Deputy Mayor
Sheldon REID, Councilor
Annette SHORT, Councilor
Brian DUCHERER, Councilor in Waiting

IN ATTENDANCE

Ron CUST, CAO
Jolene WIGINGTON, Legislative Coordinator

DELEGATION, RESIDENTS AND PUBLIC

Paul SMITH – Smith Consulting
James MACDONALD – Northern Lights Library System
Vicky LEFEBVRE – Northern Lights Library System (Via Zoom)
Meeting was streamed on YouTube for public attendance

CALL TO ORDER

Mayor Lee called the meeting to order at 1:02 p.m.

ADDITIONS / DELETIONS

Presentation by Northern Lights Library System
Financial Reports

ADOPTION OF THE AGENDA

Resolution No. 2022-022

RESOLVED THAT the Agenda for the March 3, 2022 Regular Council Meeting be adopted as amended.

Moved by: A. Short

CARRIED

ADOPTION OF MINUTES

Resolution No. 2022-023

RESOLVED THAT the Regular Meeting Minutes of February 4, 2022 be adopted as presented.

Moved by N. Wood-Herrick

CARRIED

Northern Lights

Presentation by James MacDonald and Vicky Lefebvre (Via Zoom)
Regarding Northern Lights Library 2022 plan.

OLD BUSINESS

Election

Update Regarding By-Election

The candidate voted in on the By-Election held on February 28, 2022 is non-officially Brian Ducherer. Results will officially be announced at noon on Friday, March 5, 2022. Mr. Ducherer was in attendance at the Council Meeting as a spectator but could not vote on Resolutions.

Highway 14 Water
Commission

RFD 2022-03-03#1 Highway 14 Water Commission

RESOLVED THAT Council instructs the Village of Ryley CAO to continue discussions with the CAO of Highway 14 Water Commission to discuss the background information regarding the water infrastructure.

Moved by: S. Reid

CARRIED

Code of Conduct	<u>RFD 2022-03-03#2 Code of Conduct</u>	Moved by: N. Wood-Herrick
	RESOLVED THAT Council approve the amendments made to the Code of Conduct based on the February 18 th meeting and return it as a Bylaw at the next Regular Council Meeting on April 8, 2022.	CARRIED
Aesthetics Committee	<u>RFD 2022-03-03#3 Aesthetics Committee</u>	Moved by: A. Short
	RESOLVED THAT Council request Administration to set up a Steering Committee for Village Aesthetics and approve the amended Aesthetics Committee Terms of Reference.	CARRIED
Community Centre	<u>RFD 2022-03-03#4 Funeral Policies</u>	Moved by: N. Lee
	RESOLVED THAT Council instruct Administration to investigate further and report back to Council at the May 2022 Council Meeting.	CARRIED
Infrastructure	<u>RFD 2022-03-03#5 Infrastructure Reassessment</u>	Moved by: N. Lee
	RESOLVED THAT Council instruct Administration to contact the Village Engineers (MPE) to confirm the infrastructure requirements for the Village for 2022/2023 build season.	CARRIED
ATB	<u>RFD 2022-03-03#6 Alberta Treasury Branch</u>	Moved by: N. Wood-Herrick
	RESOLVED THAT Council instruct Administration to schedule a meeting with Alberta Treasury Branch to discuss options for the community.	CARRIED
FOIPP	<u>RFD 2022-03-03#7 FOIPP Policy</u>	Moved by: A. Short
	RESOLVED THAT Council instruct Administration to provide a report regarding the Legislative options for release of information to ensure the Council, Staff and Contractors of the Village are not jeopardized.	
Mediation Collaboration	<u>RFD 2022-03-03#8 Mediation Collaboration Grant</u>	Moved by: N. Wood-Herrick
	RESOLVED THAT Council instruct Administration to investigate the value of the Mediation & Collaboration Grant, request an extension and change the scope if required and report back to Council in May 2022.	CARRIED
Property Assessment	<u>RFD 2022-03-03#9 Contract with Municipal Assessment</u>	Moved by: S. Reid
	RESOLVED THAT Council instruct Administration to accept and renew the Contract with Municipal Services Group Inc. for 2022-2025.	CARRIED
Sewer Lift Station	<u>RFD 2022-03-03#10 Modification of Sewer Lift Station</u>	Moved by: S. Reid
	RESOLVED THAT Council instruct Administration to adjust the capital budget to complete the upgrade of two new pumps at the sewer lift station to an amount not to exceed \$55,000.	CARRIED
	<u>Resolution 2022-024</u>	Moved by: A. Short
	RESOLVED THAT Council instructs Administration to investigate if the equipment known as a muffin mulcher was installed in relation to the sewer lift station.	CARRIED
<u>NEW BUSINESS</u>		
Beaver Chronicle	<u>RFD 2022-03-03#11 Beaver Chronicle Partnership</u>	Moved by: N. Wood-Herrick
	RESOLVED THAT Council authorizes administration to enter into a print-media partnership with Claystone Waste and the urban municipalities to an amount not to exceed \$1,500 yearly.	CARRIED

FINANCIAL

Introduction of Brittany Sargent, Finance Coordinator

Verbal financial report presented by Ms. Sargent.

Printed financial reports distributed in Council Packages.

**N. Lee Accepted
as information**

CAO REPORTS

Action List from Previous Meetings

Resolutions Action List and verbal report presented by CAO Ron Cust.

CORRESPONDENCE

Letter from Peter Presley
Letter from Donna Pitre
Councilor Reports

**N. Lee Accepted
as information**

Ryley Signage

Resolution No. 2022-025

Moved by: No. Wood-Herrick

RESOLVED THAT Council instruct Administration to consult with Alberta Transportation and investigate the criteria for erecting signs along Highway 14.

CARRIED

Leased Properties

Resolution No. 2022-026

Moved by: A. Short

RESOLVED THAT Council instruct Administration to investigate the properties in the Village that are leased and consider renegotiations.

CARRIED

Village of Ryley Access

Resolution No. 2022-027

Moved by: S. Reid

RESOLVED THAT Council instruct Marketing & Communications to prioritize the access signage to the Village of Ryley and investigate options.

Alberta/NWT Veterans

Resolution No. 2022-028

Moved by: A. Short

RESOLVED THAT Council instruct Administration to purchase a color business card/ad for \$375 for the 15th Alberta NWT Veterans Annual Service Recognition Book.

CARRIED

Ryley Municipal Library

Resolution No. 2022-029

Moved by: S. Reid

RESOLVED THAT Council will appoint Donna Pitre to the *Ryley Municipal Library Board* as an interim member for six months, starting March 3, 2022 and ending September 30, 2022. Administration will post to the public for additional members to be appointed.

CARRIED

Confirmation of New Councilor

Resolution No. 2022-030

Moved by: N. Wood-Herrick

RESOLVED THAT Council direct Administration to send confirmation letters to appropriate Boards confirming the appointment of Councilor Brian Ducherer.

CARRIED

NEXT POLICY AND PRIORTIES MEETING March 18, 2022

NEXT REGULAR COUNCIL MEETING_ April 8, 2022

COUNCIL RESOLVES TO ADJOURN THE MEETING @ 5:36

MAYOR

These Minutes approved the _____ day of April, 2022

CAO