



MINUTES

Regular Meeting
Village of Ryley

Friday, January 7, 2022 at 1:00 pm – Via Zoom

The Village of Ryley Council, in the Province of Alberta, held their Regular Meeting of Council in Ryley Council Chambers via electronic means in accordance with the *Municipal Government Act RSA 2000, M-26* Section 19(1), and (COVID-19 Suppression) Regulation AR-50/2020 via “Zoom” web meeting platform.

COUNCIL PRESENT

Nikita LEE, Mayor
Nola WOOD-HERRICK, Deputy Mayor
Sheldon REID, Councilor
Annette SHORT, Councilor

IN ATTENDANCE

Ron CUST, CAO
Jolene WIGINGTON, Executive Assistant to CAO

DELEGATION, RESIDENTS AND PUBLIC

Paul SMITH – Smith Consulting

CALL TO ORDER

Mayor Lee called the meeting to order at 1:03 p.m.

ADDITIONS / DELETIONS

Send notification to Village of Ryley Library
Board RE: Vince Jones (6c)

**Moved by A. Short
CARRIED**

Snow removal from around Lutheran Church property (6f)

**Moved by: A. Short
CARRIED**

ADOPTION OF THE AGENDA

Resolution No. 2022-001

RESOLVED THAT the agenda for the January 7, 2022
Regular Meeting of Council be adopted as presented.

**Moved by: N. Lee
CARRIED**

ADOPTION OF MEETING MINUTES

Resolution No. 2022-002

RESOLVED THAT the minutes of the Regular Meeting held
December 17, 2021 be adopted as presented.

**Moved by: N. Lee
CARRIED**

PUBLIC HEARING

None.

DELEGATIONS

Covid Restrictions in Place.

PUBLICS CORNER

Ray Vanstone & Tarra Penner of Ryley Playground Project
Phone/Zoom presentation (attachment #1)
Shortfall of \$36,000 requested from the Village of Ryley in order
to complete construction of playground.

Resolution No. 2022-003

Moved by: N. Wood-Herrick

Council moves that CAO will finalize discussions with Ray
Vanstone.

CARRIED

OLD BUSINESS

Curling Rink Contract

Resolution No. 2022-004

Moved by: N. Wood-Herrick

Council instructs CAO to accept the renewal of Curling Rink
Concession Contract for two years for \$600/month.

CARRIED

Drainage Ryley Sport Grounds

Resolution No. 2022-005

Moved by: S. Reid

Council moves that the CAO further research this matter with
Alberta Environment and the Village engineers to determine the
proper resolution to the drainage concerns.

CARRIED

Replacement of Entrance
Signs

Resolution No. 2022-006

Moved by: S. Reid

Verbal report by Paul Smith, Communications Expert
Council resolves to create a committee for the rebranding/development
of Village entrance signs in 2022

CARRIED

Fire Service/Property Hazards

Resolution No. 2022-007

Moved by: N. Lee

Council moves to instruct the CAO to conduct a fire review of the
level of fire service property hazards and present the findings
at the March Council Meeting

CARRIED

NEW BUSINESS

Financial and Governance

Resolution No. 2022-008

Moved by: N. Wood-Herrick

Council moves to appoint Jaye Parrent to the position of
Returning Officer.

CARRIED

Resolution No. 2022-009

Moved by: N. Lee

Council moves to waive the penalty on preauthorized payments
of property tax due to calculation error.

CARRIED

Resolution No. 2022-010

Moved by: A. Short

Council directs the CAO send email/letter to Ryley Library
Board confirming Vince Jones was appointed on December 17, 2021
for a term of three years.

CARRIED

**PUBLIC WORKS & FIRE
SERVICE**

Resolution No. 2022-011

Moved by: A. Short

Council moves that the CAO meet with Public Works to
investigate the current snow removal policy and consider changes
that will reflect easier access to the Lutheran Church.

CARRIED

FINANCIAL

Verbal Report by Dara Schaaf of Koshman & Schaaf LLP via Zoom
Bank Reconciliation – November and December 2021
Trial Balance year to date – November and December 2021
Accounts Payable Cheque List – November and December 2021

Council moves to accept the financials as presented, subject to
amendments and data entry completion.

**Moved by: N. Lee
CARRIED**

COUNCIL REPORTS

Appointments:

Councilor N. Wood-Herrick

Beaver Emergency Management Agency Meeting (attachment #2).

CAO REPORTS

Action List from previous meetings (attachment #3).

CAO Verbal Report

Numerous ads have been placed for both an Administrative Assistant and an Executive Assistant to the CAO. Application deadline was extended from January 7, 2022 to January 11, 2022.

The Village has accepted the application from Raeannah Lee to volunteer at the Village Office as an Intern.

NEXT MEETING POLICY & PRIORITY

January 21, 2022.

ADJOURNMENT

Council moves to adjourn the meeting at 4:14 pm.

**Moved by: N. Lee
CARRIED**

These minutes approved the _____ day of January, 2022.

Mayor

CAO

