

**VILLAGE OF RYLEY**  
**Regular Council Meeting (Video Conference), 19 January 2021, 6:45 p.m.**  
Livestream Video on Facebook Group: Village of Ryley  
Telephone (778) 907-2071: Meeting ID - 974 6141 9019; Passcode - 874235

AGENDA

1. Call Regular Meeting to Order:
2. Additions/ Deletions:
3. Approval of the Agenda:
4. Minutes of Previous Meetings:
  - 4.1 January 5, 2020 Regular Council Meeting
5. Delegation(s):
  - 5.1 Mr. Ray Vanstone – Friends of Ryley School
6. Business from the Minutes:
  - 6.1 BN – Train Whistle Cessation
  - 6.2 RFD – Beaver Emergency Services Commission
7. New Business:
  - 7.1 RFD – Beaver County Victim Services Donation
8. Bylaws: None
9. Financial Reports:
  - 9.1 Bank Balance from ATB
  - 9.2 December 2020 Bank Reconciliation
10. Correspondence:
  - 10.1 Beaver County Victim Services
  - 10.2 Claystone Board Director Replacement Recommendation
11. Reports:
  - 11.1 Written
  - 11.2 Verbal
  - 11.3 CAO Follow-Up Action List (FUAL)
12. In Camera:
  - 12.1 Broadband Internet (timed event at 9 p.m.)

12Z. Agenda Additions

12Z.1 [ ]

12Z.2 [ ]

12Z.3 [ ]

13. Upcoming Meetings:

13.1 February 2, 2021 Regular Council Meeting (Video Conference)

13.2 February 16, 2021 Regular Council Meeting (Video Conference)

13.3 March 2, 2021 Regular Council Meeting (Video Conference)

14. Adjournment

# Battle River School Division



5402-48A Avenue, Camrose, Alberta, Canada T4V 0L3 Phone 780-672-6131 Fax 780-672-6137 [www.brsd.ab.ca](http://www.brsd.ab.ca)

January 11, 2021

Att: Ray Vanstone  
Friends of Ryley School Society  
Box 2  
RYLEY AB T0B 4A0

## RE: PLAYGROUND FUNDRAISING

The Battle River School Division would like to thank your group for fundraising for a playground for our students.

Consistent with past practice in other communities, in the event that the board chooses to close a school, the playground is left on site until it is determined that the equipment is no longer safe. If a decision is made to dispose of the property, the school division would work with the municipality to determine whether or not they would like to move the playground equipment to another location.

Should you have any questions please contact me at [iwalsh@brsd.ab.ca](mailto:iwalsh@brsd.ab.ca) or 780-672-6131 ext. 5235.

Sincerely,

Imogene Walsh, CPA, CGA, CSBO  
Secretary-Treasurer

/mlh

cc Maria Schaade, Principal, Ryley School

November 24, 2020

The Friends of Ryley School  
Chair - rayvanstone75@gmail.com

**RE: LETTER OF SUPPORT  
GRANT APPLICATION FOR PLAYGROUND (RYLEY SCHOOL)**

The Battle River School Division is pleased to express our support to the Friends of Ryley School regarding your Claystone Waste Ltd. grant application for their playground at Ryley School.

We thank the Friends of Ryley School for taking the initiative to provide Ryley School students with playground equipment/structures.

Should you have any questions please contact me at 780-672-6131 ext. 5235.

Sincerely,



Imogene Walsh, CPA, CGA, CSBO  
Secretary-Treasurer

/mlh

cc Maria Schaade, Principal, Ryley School  
Claystone Waste Ltd ([connect@claystonewaste.com](mailto:connect@claystonewaste.com))

## Village of Ryley

### INFORMATION BRIEF

**Meeting:** Council  
**Meeting Date:** 19 January 2021  
**Presented By:** CAO Glen Hamilton-Brown  
**Agenda Item No:** 6.1 CN Train Whistle Cessation

#### BACKGROUND

Ryley has been working on a Train Whistle Cessation Plan since 2012. It is widely accepted that train companies do NOT want to stop train whistles and have plenty of tactics to avoid it. There is a safety nexus to the issue; however, there is also a procedure established and approved by Transport Canada for the steps and standards to be met for a train whistle to stop.

The Village of Ryley diligently went through the steps, complied with all requirements, made application, and continues to work through the process. To highlight the delay tactics used by CN, the timeline on this most recent stage provides insight on how CN operates. That said, we are getting closer:

- a. April 2020: Although we were under the impression that work was being conducted throughout 2019, CN informed Ryley in April 2020 that they will be providing an estimate of costs for the work required to adjust the crossings so they can stop the whistle.
- b. July 2020: CN delivered a cost estimate for \$136K (see attached). This cost estimate does not provide much information about what work needs to be done. Ryley asked for a detailed break-down of three separate invoices, one for each crossing. CN asked for Ryley to decide soonest as the cost would be greater during winter.
- c. December 2020: Videoconference to discuss and understand the work required. Provided for this meeting were two new invoices totaling \$85K (attached).

#### SITUATION

Although the work required is the same, Administration asked CN if they might consider a "silent zone" - stopping the whistle during the night only. Being that CN is motivated to keep whistling, Ryley is asking if CN might reduce/cover some of the \$85K if Ryley conceded to daytime whistling only.

Meanwhile, now that we understand the technical aspects of the work somewhat better, Administration is carrying out the following activities:

- a. Reviewing the Act, Regulations and Orders to confirm the necessity of the requirements that CN is proposing.
- b. Confirming with Transport Canada and the Transportation Safety Board that Ryley is responsible for these costs and CN is not.
- c. Investigating if there is any of this work that can be carried out by our contractors or our staff at a better price.

Author: Glen Hamilton-Brown  
Date: 19 January 2021



## DETAILED COST ESTIMATE

DATE: 06/03/2020  
MILEPOST: 214.11, 214.80, 215.27  
LOCATION: Ryley, AB

REFERENCE:

SUBDIVISION: WAINWRIGHT  
PROVINCE: Alberta

### PROJECT DESCRIPTION:

Ryley Anti-Whistling - Mile 214.11, 214.80, 215.27 - Wainwright Subdivision

<b>TOTAL MATERIAL</b>	30,183
Material Overheads (18%) on 30,183	5,433
<b>LABOUR &amp; EQUIPMENT</b>	
Labour, S & C (Field)	34,879
Labour, S&C (Shop)	0
Labour, S&C (Design)	1,010
Labour M/W	0
Labour, Train Simulation	0
Vacation Allowance (20%) on 34,879	6,976
Supervision and Overheads (63.%) on 41,855	26,369
Living Allowance (S&C)	8,806
Engineering/Design	9,090
Contracted Services	0
Power Services/Utilities	0
Grading/Site Prep	0
Boring/Hydravac/etc	0
Freight	2,828
Locate U/G Utilities	0
Traffic Control	10,100
TC Contract Administration & Allowance	691
Provincial SalesTax (.%) on 30,183	0
<b>TOTAL ESTIMATED COST</b>	<b>\$136,365</b>

ANNUAL COST OF MAINTENANCE AND OPERATION WILL BE IN ACCORDANCE WITH C.T.A. SCHEDULE "A" DIRECTIVES.

PARTIES SUBJECT TO P.S.T. WILL HAVE PST RATES APPLIED TO THEIR COSTS.

ESTIMATE IS BASED ON WORK DURING FROST-FREE GROUND CONDITIONS.

BILLING WILL INCLUDE THE ACTUAL U.S. EXCHANGE RATE PAID.

ESTIMATE COVERS THE COST OF WARNING DEVICES ONLY.

MUD RAIL, TRACK WORK, ETC. ARE NOT INCLUDED.

ESTIMATE IS VALID UNTIL: December 31st 2020

for Sr. Manager S & C  
Western Canada



## DETAILED COST ESTIMATE

DATE: 12/04/2021

REFERENCE:

MILEPOST: 215.27

SUBDIVISION: WAINWRIGHT

LOCATION: Ryley, AB

PROVINCE: Alberta

### PROJECT DESCRIPTION:

Anti Whistle 215.27

<b>TOTAL MATERIAL</b>	11,466
Material Overheads (18%) on 11,466	2,064
<b>LABOUR &amp; EQUIPMENT</b>	
Labour, S & C (Field)	8,490
Labour, S&C (Shop)	0
Labour, S&C (Design)	46
Labour M/W	0
Labour, Train Simulation	0
Vacation Allowance (20%) on 8,490	1,698
Supervision and Overheads (63.%) on 10,188	6,418
Living Allowance (S&C)	1,452
Engineering/Design	417
Traffic Flagging	5,150
Rail traffic flagging	3,605
Grading/Site Prep	0
Boring/Hydravac/etc	0
Freight	2,966
Locate U/G Utilities	0
Other1	0
TC Contract Administration & Allowance	366
Provincial SalesTax (.%) on 11,466	0
<b>TOTAL ESTIMATED COST</b>	<b>\$44,138</b>

ANNUAL COST OF MAINTENANCE AND OPERATION WILL BE IN ACCORDANCE WITH C.T.A. SCHEDULE "A" DIRECTIVES.

PARTIES SUBJECT TO P.S.T. WILL HAVE PST RATES APPLIED TO THEIR COSTS.

ESTIMATE IS BASED ON WORK DURING FROST-FREE GROUND CONDITIONS.

BILLING WILL INCLUDE THE ACTUAL U.S. EXCHANGE RATE PAID.

ESTIMATE COVERS THE COST OF WARNING DEVICES ONLY.

MUD RAIL, TRACK WORK, ETC. ARE NOT INCLUDED.

ESTIMATE IS VALID UNTIL: December 31, 2021

for Sr. Manager S & C

Western Canada



## DETAILED COST ESTIMATE

DATE: 12/03/2021  
MILEPOST: 214.11  
LOCATION:

REFERENCE:

SUBDIVISION: WAINWRIGHT  
PROVINCE: Alberta

### PROJECT DESCRIPTION:

Anti Whistle 214.11

<b>TOTAL MATERIAL</b>	9,261
Material Overheads (18%) on 9,261	1,667
<b>LABOUR &amp; EQUIPMENT</b>	
Labour, S & C (Field)	8,490
Labour, S&C (Shop)	0
Labour, S&C (Design)	46
Labour M/W	0
Labour, Train Simulation	0
Vacation Allowance (20%) on 8,490	1,698
Supervision and Overheads (63.%) on 10,188	6,418
Living Allowance (S&C)	1,452
Engineering/Design	417
Traffic Flagging	5,150
Rail traffic flagging	3,605
Grading/Site Prep	0
Boring/Hydravac/etc	0
Freight	2,966
Locate U/G Utilities	0
Other1	0
TC Contract Administration & Allowance	366
Provincial SalesTax (.%) on 9,261	0
<b>TOTAL ESTIMATED COST</b>	<b>\$41,537</b>

ANNUAL COST OF MAINTENANCE AND OPERATION WILL BE IN ACCORDANCE WITH C.T.A. SCHEDULE "A" DIRECTIVES.

PARTIES SUBJECT TO P.S.T. WILL HAVE PST RATES APPLIED TO THEIR COSTS.

ESTIMATE IS BASED ON WORK DURING FROST-FREE GROUND CONDITIONS.

BILLING WILL INCLUDE THE ACTUAL U.S. EXCHANGE RATE PAID.

ESTIMATE COVERS THE COST OF WARNING DEVICES ONLY.

MUD RAIL, TRACK WORK, ETC. ARE NOT INCLUDED.

ESTIMATE IS VALID UNTIL: December 31, 2021

for Sr. Manager S & C

Western Canada



## Village of Ryley

### REQUEST FOR DECISION

**Meeting:** Council

**Meeting Date:** 19 January 2021

**Presented By:** Glen Hamilton-Brown

**Agenda Item No:** 6.2 Beaver Emergency Services Commission (BESC)

### RECOMMENDED ACTION

That Council for the Village of Ryley directs Administration to pay the remaining 2020 invoiced balance from Beaver Emergency Services Commission (BESC) with the expectation that a 2020 reconciliation for actual costs will result in an adjustment to the 2021 first quarter (Q1) cost sharing invoice and as result of the same recommendation made by the Beaver Regional Partnership (BRP).

AND

That Council for the Village of Ryley directs Administration to inform Beaver Emergency Services Commission (BESC) in writing of the detailed concerns that Ryley has about the Ryley Fire Department Level of Service.

### BACKGROUND/PROPOSAL

All five partner municipalities held back cost-sharing payments from BESC in 2020, or in the case of Beaver County, warned the Commission that the agreement needs to be respected or payments could be held back. To date, all other partners have now paid their 2020 invoices, and Ryley has not paid Q2 to Q4.

Administration recommends that we pay our invoiced amounts for 2020 Q2 to Q4; although these are based on the BESC 2020 budget forecast and not actual reconciled costs, recent work through the Beaver Regional Partnership (BRP) indicates that these budgetary concerns will be remedied in 2021 with a new Shared Services Agreement (SSA) and follow-on replacement plans by BESC for Capital, Business and Level of Service. Noteworthy, all other partners have paid on the understanding that an adjustment will be made by BESC on the 2021 Q1 invoice to compensate for the operational deficit difference between budget and actual costs for 2020. It is generally accepted by all other partners to leave the past in the past, for over-charges on operational deficits since 2014.

Pursuant to the SSA, BESC produced the six (6) year Apparatus Replacement Plan (2017-2022) as a component of their Business Plan issued in 2017. Missing from the SSA prescription is a "Long-Term Capital Plan". All five partner municipalities have been lenient with the Commission over these last few years. A Long-Term Capital Plan (20 to 30 years) considers and sets the over-arching financial requirements in consideration of amortization. It informs the possibility, probability, and reality of what annual costs for capital and capability can and should be, including the reality of what assets and capabilities really cost. In the end, a Long-Term Capital Plan sets the conditions and limitations for a Business Plan (3-5 years). Major variance is a symptom of a business plan that is not informed by a Long-Term Capital Plan. Without such, there can be significant confusion and a lack of understanding for priorities when decisions need to be made that are not pursuant to the original business plan and thus create variances.

**OPERATING CONTRIBUTION.** Rather than being invoiced on actual costs (audited/reconciled) which were much lower throughout the years of 2014 to 2019, the cost-sharing contribution was invoiced by BESC on the budget amount for these years and the cost-sharing was never reconciled for any of these years. This resulted in municipal operating contributions being far in excess of the prescription of the SSA.

**CAPITAL CONTRIBUTION.** The BESC 2017 Apparatus Replacement Plan called for a contribution of \$445K each year from 2018 to 2022. It laid out a plan to manage 22 vehicles plus other apparatus. In variance from the Business Plan, BESC invoiced \$485K rather than \$445K for 2020. While it is conceivable that this additional \$40K is a reasonable and actual need, there has been no adjustment to the Business Plan and there remains to be no Long-Term Capital Plan in place. Further, as seen in the attachment, a review of the progress on the Business Plan for the past four of the six years for the plan, 2017 to 2020, shows a considerable variance from the Business Plan with little understanding or justification for such. Of the fifteen (15) events that were planned over these four (4) years, only three (3) occurred as planned:

- a. E41: Tofield Pumper11 was transferred to Bruce in 2019.
- b. P41: Bruce Pumper was divested in 2019 (upon transfer of Tofield P11), and
- c. B65: Tofield Brush17 was transferred to Kinsella in 2018.

The remaining twelve (12) planned events resulted in variances from the plan:

- a. Over-expenditures of \$299K on three (3) new purchases
  - i. \$238K on two (2) purchases for Tofield (2018-B17, 2019-R11), and
  - ii. \$61K on one (1) purchase for Viking (2019-T56).
- b. Divestment losses of \$665K (records do not appear to show sales revenue)
- c. Failure to purchase \$1,172K in new apparatus. Failing to purchase pursuant to a plan causes later purchases to cost more, maintenance costs on older equipment to be higher and timely divestment revenue to be lost.
- d. Unplanned capability growth. Although it might appear prudent to "hang-on" to a replaced vehicle, the net effect is that the capability maintenance budget is spread over additional unplanned assets that would otherwise have gained a forecasted revenue.

LEVEL OF SERVICE. Additional to the Operating Cost-Sharing, Capital Plan and Business Plan concerns is the BESC "Level of Service" Plan, the resulting impact to Ryley and the effectual "execution" of fire services in the local area. BESC has determined that the Ryley Fire Department (RyFD) is to be maintained at Level Two. This places Ryley at a lower priority for apparatus replacement and it defines the RyFD as a supporting department that cannot respond to calls except in support of other Fire Departments. Given the proximity of the RyFD to Clean Harbors, Claystone Waste Management and Equity Industrial Park, this does not make sense. A reasonable assessment of capability requirements for the RyFD must indicate that RyFD should be a Level 3 Station. Further, without the capability to respond alone, the homes in the Village of Ryley are at the mercy of a 10 to 15-minute distance from Holden or Tofield for respond to fire calls. The citizens of Ryley are certainly not going to be accepting that Council spend public money for a partnership that would reduce their safety.

Regardless of this discussion on the Level of Service at which the RyFD should be set, it is apparent that the dispatch center in Strathcona County does not understand or comply to the BESC Plan for Level of Service. Recently, a fire at the Nutrien AG Solutions plant in Ryley spurred a call to RyFD by the dispatch center at Strathcona. RyFD successfully responded and extinguished the fire by the time Holden and Tofield arrived. However, according to the BESC Level of Service Plan, RyFD was not technically authorized to act in this call and was expected to wait for Tofield or Holden to call on Ryley to support them if necessary. It is noteworthy that this is not the exception; this is the normal practice every time a call is made from the Ryley area and there are numerous examples of this disconnect occurring. RyFD is not going to sit by idly and let a building burn down.

#### COST / SOURCE OF FUNDING

The Village of Ryley has a planned annual contribution around \$70K based on the Ryley portion of the total partner share.

Author: CAO Glen Hamilton-Brown  
Date: 15 January 2021

SER-00	SER-AA	BESC-Reg	C/S	UNIT#	VEHICLE	YEAR	LY	LC	REPBY	REP	PLAN	ACTUAL
14	A	0.1987	00-P41	00-E41	PUMPER41	1987	2007	DIS	R219	DIS	\$ -	\$ -
21	B	P193			PUMPER61	1993	2013	ORIG			\$ -	\$ -
24	W	78027	B17	T17	BRUSH17	2018	2028	PUR	N/A	B200	\$ 100,000.00	\$ 126,000.00
5	H	38364	B65	K65	BRUSH65 (2017 B17)	2000	2010	XFER	B219	GROWTH	\$ -	\$ -
18	S	43819	UT54	V54	UTILITYTRUCK54	2012	2032	ORIG			\$ 10,000.00	\$ -
23	M	EHW-115	U24	R24	TRUCK24	2005	2025	ORIG-D	T205	T205	\$ 7,000.00	\$ 2,500.00
3	C	0.1994	00-R13	00-T13	RESCUE13	1994	2014	DIS	R219	DIS	\$ 20,000.00	\$ -
25	Y	20319	R11	T11	RESCUE11	2019	2039	PUR	N/A	R194/P187	\$ 500,000.00	\$ 712,418.00
1	L	BUA-682	E41	B41	PUMPER41 (2017 P11)	2004	2024	XFER	R219	P187	\$ -	\$ -
20	E	VTL-735	T26	R26	TANKER26 (2017 T56)	1996	2016	XFER	T219	GROWTH	\$ 20,000.00	\$ -
26	Z	15298	T56	V56	TANKER56	2019	2039	PUR	N/A	T196	\$ 275,000.00	\$ 335,588.00
6	D	REH-004	T16	T16	TANKER16	1996	2016	ORIG	\$275K		\$ 255,000.00	\$ -
15	N	73825	E51	V51	PUMPER51	2006	2026	ORIG	\$480K		\$ 480,000.00	\$ -
10	K	4538	G27	R27	BRUSH27	2004	2014	ORIG	\$89.6K		\$ 84,600.00	\$ -
17	G	25960	R53	V53	RESCUE53	1997	2017	ORIG	\$400K		\$ 380,000.00	\$ -
12	R	21345	B35	H35	BRUSH35	2008	2018	ORIG	\$90K		\$ 85,000.00	\$ -
9	J	30069	B25	R25	BRUSH25	2004	2014	ORIG				
2	F	74139	E12	T12	PUMPER12	1997	2017	ORIG				
7	I	SHA-935	U14	T14	TRUCK14	2003	2023	ORIG				
4	U	34740	B15	T15	BRUSH15	2014	2024	ORIG				
19	V	98158	B55	V55	BRUSH55	2016	2026	ORIG				
13	O	SHE-035	T36	H36	TANKER36	2006	2026	ORIG				
8	P	95366	E22	R22	PUMPER22	2007	2027	ORIG				
16	Q	15638	E52	V52	PUMPER52	2007	2027	ORIG				
11	T	KLJ-309	E31	H31	PUMPER31	2013	2033	ORIG				

AUDIT

2016	\$	147,468.00	all
2017	\$	30,070.00	vehs
	\$	9,100.00	eqpt
2018	\$	125,332.00	vehs
	\$	75,467.00	eqpt
2019	\$	1,048,006.00	vehs
	\$	321,204.00	eqpt
	\$	1,609,179.00	TOTAL
	\$	1,203,408.00	Veh Ttl

TOTAL

PUR	\$	299,006.00
XFER		
DIS	\$	665,500.00
	\$	60,588.00
	\$	2,102,600.00
	\$	1,171,506.00
2017-B	\$	-
2017-D	\$	10,000.00
2019-A	\$	255,000.00
2019-B	\$	480,000.00
2020-A	\$	84,600.00
2020-B	\$	380,000.00
PLAN	\$	2,361,106.00



PRI	PLAN	2017Locn	2018Locn	2019Locn	2020Locn	2021Locn	REMARK
2017-A YES	YES	Bruce	Bruce	N/A	N/A	N/A	divested as planned
2017-B NO	NO	Kinsella	Kinsella	Kinsella	Kinsella	Kinsella	never divested (2019-B Viking P51 replacement was never purchased)
2017-C YES	NO	N/A	Tofield	Tofield	Tofield	Tofield	overbudget by \$26K
2017-C YES	YES	Tofield	Kinsella	Kinsella	Kinsella	Kinsella	never divested (was capability growth within plan/budget?)
2017-D NO	NO	Viking	Viking	Viking	Viking	Viking	never divested - loss of \$10K
2017-E YES	NO	Ryley	Ryley	Ryley	Ryley	Ryley	undersold / kept capability: (was capability growth within plan/budget?)
2018-A YES	NO	Tofield	Tofield	N/A	N/A	N/A	unknown sale price (loss of \$20K)?
2018-A YES	NO	N/A	N/A	Tofield	Tofield	Tofield	overbudget by \$212,418
2018-B YES	YES	Tofield	Tofield	Bruce	Bruce	Bruce	transferred as planned (2017-A)
2018-C YES	NO	Viking	Viking	Ryley	Ryley	Ryley	never sold - loss of \$20K (was capability growth within plan/budget?)
2018-C YES	NO	N/A	N/A	Viking	Viking	Viking	overbudget by \$60,588
2019-A NO	NO	Tofield	Tofield	Tofield	Tofield	Tofield	not sold/replaced - loss of \$20K (planned sale)
2019-B NO	NO	Viking	Viking	Viking	Viking	Viking	not transferred to Kinsella (2017-B)
2020-A NO	NO	Ryley	Ryley	Ryley	Ryley	Ryley	not sold/replaced - loss of \$5k (planned sale)
2020-B NO	NO	Viking	Viking	Viking	Viking	Viking	not sold/replaced - loss of \$20k (planned sale)
2021-A TBD		Holden	Holden	Holden	Holden	Holden	
		Ryley	Ryley	Ryley	Ryley	Ryley	
		Tofield	Tofield	Tofield	Tofield	Tofield	
		Tofield	Tofield	Tofield	Tofield	Tofield	
		Tofield	Tofield	Tofield	Tofield	Tofield	
		Viking	Viking	Viking	Viking	Viking	
		Holden	Holden	Holden	Holden	Holden	
		Ryley	Ryley	Ryley	Ryley	Ryley	
		Viking	Viking	Viking	Viking	Viking	
		Holden	Holden	Holden	Holden	Holden	
\$ 931,094.00		20.0%					

-\$ 1,430,012.00

**Village of Ryley**  
**Request For Decision**

<b>Meeting:</b>	Committee of the Whole
<b>Meeting Date:</b>	January 19, 2021
<b>Presented By:</b>	CAO, Glen Hamilton-Brown
<b>Title:</b>	Beaver County Victim Services Funding Request

**RECOMMENDED MOTION:**

**2021-01-19 # MOVED** by Cr. \_\_\_\_\_ that Council for the Village of Ryley pay Beaver County Victim Services the 2020 \$2.00/capita at \$966.00 and due to the reduced fundraising opportunities brought about by the SARS-COVID-19 pandemic donate an additional \$1000.00.

**BACKGROUND / PROPOSAL:**

1. Beaver County Victim Services is a non-profit organization put in place by the Alberta Solicitor General Department. This volunteer organization is currently one of the committees that Ryley participates in by way of Council representation. Its role is to assist victims of crime in coping with the effects of crime, education of crime prevention techniques, liaison between victims and police and courts, public awareness and more.

2. The organization operates under grants and donations from third parties.

3. We have a standing motion:

**“2019-11-19 #9: MOVED** by Cr. Ducherer that Council for the Village of Ryley directs administration to place in the budget process a standing budget line of \$2 per capita yearly to support Beaver County Victim Services organization as per the funding request.  
**CARRIED”**

4. Due to COVID-19 these non-profit organizations have not been able to hold fundraisers as per usual. Administration recommends that The Village of Ryley contribute an additional \$1000.00.

5. We have previously contributed to Beaver County Victim Services in 2020 for their golf tournament as per the following motion:

**“2020-06-16 #9: MOVED** by Cr. Ducherer that Council for the Village of Ryley donates \$300 to the Beaver County Victim Services Golf Tournament.  
**Seconded** by Cr. Kowalski  
**CARRIED”**

**COSTS / SOURCE OF FUNDING:**

We anticipated an expenditure of \$966 under GL 2-11-981, Donations to Community Groups. The additional \$1000 was not anticipated. As we are at year-end and there remains a balance of \$2970 available in this GL for 2020, donating \$1966 would leave this GL to close the 2020 budget at a surplus of \$1004

## Account Summary

Today's items for review:

- Notices (0)
- Approvals (0)
- Warnings (0)

## Current Accounts

Account Name	Account Number	Currency	Balance	Available Balance
Cemetery Reserve	727-00033436700	CAD	\$17,651.45	\$17,651.45
MUSH Operating Account	727-00103981401	CAD	\$1,263,578.33	\$1,263,578.33
Walking Path Reserve	727-00477567800	CAD	\$24,715.91	\$24,715.91
Roads Reserve	727-00477637200	CAD	\$26,179.66	\$26,179.66
Sewer Reserve	727-00477730100	CAD	\$26,039.88	\$26,039.88
Facilities Reserve	727-00684401400	CAD	\$25,566.13	\$25,566.13
Totals		CAD	\$1,383,731.36	\$1,383,731.36

## Savings Accounts

Account Name	Account Number	Currency	Balance	Available Balance
Env Stewardship Reserve	727-00566041600	CAD	\$5,000.00	\$0.00
Land Development Reserve	727-00566042400	CAD	\$5,000.00	\$0.00
Century Pk Restricted Reserve	727-00566045900	CAD	\$5,000.00	\$0.00
Tax Sale	727-00766128200	CAD	\$0.00	\$0.00
Totals		CAD	\$15,000.00	\$0.00

## Lending Products

Account Name	Account Number	Currency	Balance	Available Balance	Facility Loan Number
Municipal Revolving	727-28989065300	CAD	\$0.00	\$230,000.00	
Totals		CAD	\$0.00	\$230,000.00	

## Mastercard®

Company Name	Currency	Credit Limit	Balance	Available Balance
VILLAGE OF RYLEY	CAD	\$20,000.00	\$9,422.00	\$8,713.00

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VILLAGE OF RYLEY  
Accounts Payable Bank Reconciliation

Page 1 of 1

2021-Jan-7  
11:41:13AM

December Balance Shown on Bank Statement

1,293,162.69

Add Outstanding Deposits

Deposit Description	Batch #	Deposit Date	Amount
	10616	2020-12-31	2,197.38
	10616	2020-12-31	285.89
Total Deposits Outstanding			2,483.27
			2,483.27
		Sub Total	1,295,645.96

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
	20200394	2020-09-23	672.89
	20200541	2020-12-08	7,383.51
	20200545	2020-12-08	58.75
	20200549	2020-12-08	311.06
	20200551	2020-12-08	200.00
	20200561	2020-12-22	25.20
	20200562	2020-12-22	5,688.74
	20200563	2020-12-22	168.00
	20200564	2020-12-22	3,975.30
	20200565	2020-12-22	5,250.00
	20200566	2020-12-22	417.38
	20200567	2020-12-22	225.00
	20200568	2020-12-22	28,640.78
	20200569	2020-12-22	167.48
	20200570	2020-12-22	63.00
	20200588	2020-12-29	5,306.82
	20200589	2020-12-29	6,408.49
	20200597	2020-12-31	383.28
	20200599	2020-12-31	2,004.45
Total Outstanding Cheques			67,350.13
			(67,350.13)

And Adjustments

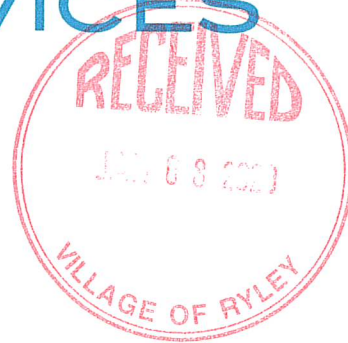
Your Bank Balance Should Be	1,228,295.83
Your Reconciled Bank Balance Is	1,228,295.83
Difference	0.00

\*\*\* End of Report \*\*\*





# BEAVER COUNTY VICTIM SERVICES



Dear Village of Ryley:

On behalf of Beaver County Victim Services, we are requesting your assistance with our fundraising campaign for the 2021/22 Beaver County Victim Services Program Year's operating need.

Our Program must raise 50% of its operating budget, and we do this through partnerships with the Solicitor General, the municipalities of Beaver County, Service groups, private donations, and fundraising events. Beaver County Victim Services currently operates with three part-time staff members and 23 volunteers, including advocate and board members.

Our Program provides immediate emotional support to victims of crime and trauma, 24-hour volunteer on-call support to police, fire, and ambulance services 365 days of the year. Our request includes support in any of the following areas:

Monetary donation

Donation of items of need: such as warm clothing, blankets, or personal care items

Food or service vouchers such as gas, hotel, or grocery store vouchers

Attached is a program brochure highlighting our program services; please do not hesitate to contact our office or our Program Manager, Karlana Noel, at [Karlana.noel@rcmp-grc.gc.ca](mailto:Karlana.noel@rcmp-grc.gc.ca) or by phone 780-662-2258. Thank you for your support.

Regards,

Karlana Noel  
Program Manager  
Beaver County Victim Services



January 13, 2021

EMAIL

Dear: CAO's

Attention: Bob Beck, CAO, Beaver County, Cindy Neufeld, CAO, Town of Tofield, Glen Hamilton-Brown CAO, Village of Ryley, Sherry Garbe, CAO, Village of Holden, Don McLean, CAO, Town of Viking.

**Re: Recommendation for Replacement Board Member**

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At the December 14, 2020 meeting of the Board of Directors of Claystone Waste Ltd., the Board accepted the resignation of Jay Nagendran. Mr. Nagendran resigned on the basis of his assessment of a potential conflict of interest between his role on the Board and his role as CEO and Registrar of APEGA.

Pursuant to Claystone's Mandate and Roles Document, s. 1.7.9, it is the role of the Board of Directors to recommend to the Municipalities a replacement Board member in accordance with the competency matrix in place at that time. Directive 3 created by the Municipally Controlled Corporation Steering Committee for the Claystone Waste Limited Partnership created the competency matrix for this purpose.

Given the short length of time since the Steering Committee conducted the original recruitment for the Board of Directors, we decided to go back to that recruitment to determine whether there were any other candidates who would be a suitable replacement Board member. We were very pleased to find that Guy Bridgeman was an exceptionally strong candidate and he remains willing and eager to serve on the board.

Mr. Bridgeman recently retired after 25 years with EPCOR, with his most recent position being Senior Vice-President Water Canada. He holds an ICD.D designation and a Ph.D. in Economics. His competency attributes include operational leadership, strong board governance knowledge and experience, accounting, finance and risk management. The Board believes that Mr. Bridgeman would be an excellent addition to our Board and we therefore write this letter to formally recommend him for approval to the Board, replacing Mr. Nagendran's two year term.

As required by the governing documents, we provide the attached Competency Matrix, completed for each existing board member and the candidate, for your review. We also attach Mr. Bridgeman's candidate profile prepared by the Vogel Group, which includes his resume.

Should you have any questions about our recommendation, please do not hesitate to contact me at [meryl.whittaker@claystonewaste.com](mailto:meryl.whittaker@claystonewaste.com). It is our hope that his appointment will be approved as soon as possible to ensure that we can move forward in the Board's important work with a full complement of board members.

Yours truly,



Meryl  
Whittaker  
Board Chair

Attachments (6)