

VILLAGE OF RYLEY
Regular Council Meeting Video Conference, 6 October 2020, 6:45 p.m.
ZOOM Meeting ID 975 4874 3791; Password: 612200
<https://zoom.us/j/97548743791> or Telephone (778) 907-2071

AGENDA

1. Call Regular Meeting to Order:
2. Additions/ Deletions:
3. Approval of the Agenda:
4. Minutes of Previous Meetings:
 - 4.1 September 15, 2020 Regular Council Meeting *pg. 2*
5. Delegation(s): None
 - 5.1 Tofield and Area RCMP Detachment Commander: Sgt. Lee Knelsen
6. Business from the Minutes:
 - 6.1 CAO Update on 52 Ave
7. New Business:
 - 7.1 RFD: Use of Curling Rink *pg. 5*
 - 7.2 RFD: Community Hall Use *pg. 6*
 - 7.3 Library Committee *pg. 7*
 - 7.4 Halloween
8. Bylaws:
 - 8.1 RFD: Recession of Bylaw 2002-05 *pg. 8*
 - 8.2 RFD: Borrowing Bylaw 2020-944 *pg. 14*
9. Financial Reports: None
10. Correspondence:
 - 10.1 Hwy 14 Water *pg. 17*
 - 10.2 Village of Ryley Library Board Member Resignation *pg. 18*
11. Reports: Verbal
12. In Camera: TBD
13. Upcoming Meetings:
 - 13.1 October 6, 2020 Regular Council Meeting (Video Conference TBD)
 - 13.2 October 20, 2020 Annual Organizational Meeting (Video Conference TBD)
 - 13.3 October 20, 2020 Regular Council Meeting (Video Conference TBD)
 - 13.4 November 3, 2020 Regular Council Meeting (Video Conference TBD)
 - 13.5 November 17, 2020 Regular Council Meeting (Video Conference TBD)
 - 13.6 November 20, 2020: Consideration by Queen's Bench on Councillor Disqualification
14. Adjournment

Village of Ryley

REQUEST FOR DECISION

Meeting: Council
Meeting Date: 06 October 2020
Presented By: Glen Hamilton-Brown
Agenda Item No: 7.1 Curling Rink Use

RECOMMENDED ACTION

That Council for the Village of Ryley open the curling rink for a special function on October 17, 2020 and conduct activities that will conform to Provincial Government Health Protocols.

BACKGROUND/PROPOSAL

There is a rental request from a resident. It is proposed that council resolve to allow the curling rink to be used for a special function and conduct activities that will conform to Provincial Government Health Protocols. It will be made clear to the renter's responsibility to enforce social distancing rules and regulation as put out by the Provincial Government while in use.

COST / SOURCE OF FUNDIING

None

Author: Jocelyn Gates
Date: 06 October 2020

Village of Ryley

REQUEST FOR DECISION

Meeting: Council
Meeting Date: 06 October 2020
Presented By: Glen Hamilton-Brown
Agenda Item No: 7.2 Community Center Use

RECOMMENDED ACTION

That Council for the Village of Ryley open the community center for municipally related business meetings and training.

BACKGROUND/PROPOSAL

There is a Community Center rental request from Claystone. It is proposed that council resolve to allow the hall to be used for Municipal related meetings and training due to this being the only space within the local area to conduct activities with that can conform to Provincial Government Health Protocols. It will be made clear to the renter's responsibility to enforce social distancing rules and regulation as put out by the Provincial Government while in use.

*Original Resolution: 2020-04-07 #14: **MOVED** by Cr. Ducherer that council for the Village of Ryley allows NO rentals or gatherings at the Ryley Community Hall until further notice.*

Seconded by Mayor Magneson
CARRIED

COST / SOURCE OF FUNDING

None

Author: Jocelyn Gates

Date: 06 October 2020

Village of Ryley

REQUEST FOR DECISION

Meeting: Council
Meeting Date: 06 October 2020
Presented By: Glen Hamilton-Brown
Agenda Item No: 7.3 Library Committee

RECOMMENDED ACTION

That Council for the Village of Ryley considers two applications for the Village of Ryley Library Board.

AND

That Council for the Village of Ryley renew the board appointment of Ms. Tanya Smidtchen for a three (3) year period from 2020 to 2023. This sets the three present public at large members in a balance of one-third appointed for each year.

BACKGROUND/PROPOSAL

The Village of Ryley Library Board presently has five (5) members, consisting of two (2) council members (Heslin & Magnuson) plus three (3) public at large members:

- a. Vice Chair Tanya Schmidtchen (2016-11-15 #7)
- b. Gene Hrabec (2018-06-19 #10, 2019-11-19 #14)
- c. Christine Madge (2019-02-05 #7)

Pursuant to the Village of Ryley Bylaw and the Library Act, the Ryley Library Board shall consist of a minimum of five (5) and a maximum of ten (10) members, to include not more than two (2) council members. Each appointment shall be for three (3) years, and one-third (1/3) shall change or renew each year. A board member may be re-appointed for two (2) additional consecutive terms

Pursuant to the Library Act, a vacancy must be filled by council as soon as reasonably possible for the council to do so. As Council has not provided direction or guidance on a target number of members there is no legal urgency in appointing additional members at this time because there exists the minimum of five (5) members on the Board.

The Village of Ryley has received two (2) applications to be new members of the Board.

COST / SOURCE OF FUNDING

Nothing additional to normal operations

Author: Glen Hamilton-Brown

Date: 06 October 2020

Village of Ryley

Request For Decision

Meeting:	Regular Council
Meeting Date:	6 October 2020
Presented By:	Glen Hamilton-Brown, CAO
Agenda Item No:	8.1 – Rescind Bylaw 2002-05 Appoint Designated Officer
Bylaw #	2002-05

RECOMMENDED ACTION:

Rescind Bylaw 2002-05: Appoint Designated Officer

2020-10-06 # ___ **MOVED** by Cr. _____ to rescind Bylaw 2002-05 Appoint Designated Officer.

BACKGROUND / PROPOSAL:

Bylaw 2002-05 appoints a Special Constable as a Designated Officer to supply Special Constable Services to Ryley. As this service was ceased many years ago and as this constable is no longer employed by the Village of Ryley, this Bylaw has no effect and is outdated.

COSTS / SOURCE OF FUNDING: None

VILLAGE OF RYLEY
BY-LAW No. 2002-05

A BYLAW OF THE VILLAGE OF RYLEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE APPOINTMENT OF DESIGNATED OFFICER FOR THE VILLAGE OF RYLEY.

WHEREAS, the Municipal Government Act, R.S.A. 2000 Chapter M-26, Section 210 and amendments thereto, provides that a municipality establish the appointment of a Designated Officer.

NOW THEREFORE, the Municipal Council duly assembled, ENACTS, as follows:

1. DEFINITIONS

In this Bylaw:

- (a) "Act" means Municipal Government Act, R.S.A., 2000 Chapter M-26 and any amendments thereto.
- (b) "CAO" means Chief Administrative Officer appointed under section 205 of the Act
- (c) "CEO" means person elected or appointed as Chief Elected Official under Section 150 of the Act
- (d) "DO" means Designated Officer appointed to a position established under Section 210 (1) of the Act
- (e) *Enactment*" means
 - (i) an Act of the Legislature of Alberta and a regulation made under an Act of the Legislature of Alberta, and
 - (ii) an Act of the Parliament of Canada and a statutory instrument made under an Act of the Parliament of Canada.

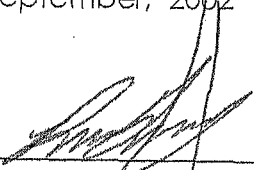
2. That the Special Constable employed by Beaver County to supply Special Constable Services shall be appointed a Designated Officer under the provision of the Act

3. That the Special Constable powers, duties and functions be exercised by the Special Constable as outlined in the attached Schedule "A" Memorandum of Agreement between the Village of Ryley and Beaver County.

READ a first time this 9thrd day of September, 2002

READ a second time this 9th day of September, 2002

READ a third time this 9th day of September, 2002



MAYOR GOOD



ADMINISTRATOR KNUDSLIE

SPECIAL CONSTABLE AGREEMENT DATED this *4th* day of *JULY*, A.D. 1991.

BETWEEN:

THE COUNTY OF BEAVER NO. 9, a municipal corporation pursuant to the laws of the Province of Alberta (hereinafter called "Beaver")

OF THE FIRST PART

- and -

THE VILLAGE OF RYLEY, a municipal corporation pursuant to the laws of the Province of Alberta (hereinafter called "Ryley")

OF THE SECOND PART

WHEREAS Section 42(7) of the Police Act, R.S.A. 1988 permits municipalities to enter into an Agreement to employ the same Special Constable.

NOW THEREFORE THIS AGREEMENT WITNESSETH:

1. Beaver agrees:

a) That the Special Constable, Melvin Ernest Wilson, be provided to Ryley, on a mutually agreed basis providing there is sufficient time to provide these duties in addition to County duties.

b) That a monthly statement be sent to Ryley indicating the date and number of hours providing service to Ryley.

c) That any fines under this Agreement be paid to Ryley.

2. Ryley agrees:

a) That payment will be made to Beaver at the rate of Twenty Five (\$25.00) Dollars per hour for providing the services of the Special Constable.

3. Both parties agree:

a) That the duties of the Special Constable are necessary for the purpose of enforcing the provisions of the Highway Traffic Act, the Liquor Control Act, the Motor Transport Act, the Motor Vehicle Administration Act, and the Off-Highway Vehicle Act.

b) That while performing duties in Ryley, a complaint is made regarding the Special Constable, Beaver, as employer, will receive a copy of the complaint and action taken by Ryley.

c) That a certified copy of this Agreement will be filed with each party's insurance company.

d) That this Agreement shall remain in force from the date of signing with either party giving thirty days written notice to the other party to cancel this Agreement.

IN WITNESS WHEREOF the parties have hereunto caused their corporate seals to be affixed, all as of the day and year first above written.

COUNTY OF BEAVER NO. 9

Charles R. McBurney

Reeve

[Signature]

County Administrator

VILLAGE OF RYLEY

Leo Gundersen

Mayor

[Signature]

Village Administrator



SPECIAL CONSTABLE APPOINTMENT

IN THE MATTER OF Section 42 of the Police Act, being
Chapter P-12.01 of the Statutes of Alberta, 1988

I, R.B. Dunster, Assistant Deputy Minister of Public Security, Department of the Solicitor General for the Province of Alberta, hereby appoint

Richard Scott ELLS

a SPECIAL CONSTABLE to enforce the following legislation within Beaver County, including primary highways 615, 617, 619, 626, 630, 833, 834, 854, 855, 857, and 870; the Village of Ryley; the Village of Holden, including primary highway 855; and the Town of Tofield, including primary highways 626 and 834, with authority throughout the Province of Alberta to execute a duty when the matter under investigation occurred within Beaver County or within the Villages of Ryley or Holden or within the Town of Tofield of the Province of Alberta relating to

THE ANIMAL PROTECTION ACT
THE CRIMINAL CODE OF CANADA
THE DANGEROUS DOGS ACT
THE GAMING AND LIQUOR ACT, PART 3, AND PART 5
AS IT RELATES TO THE ENFORCEMENT OF PART 3
THE HIGHWAY TRAFFIC ACT
THE MOTOR TRANSPORT ACT
THE MOTOR VEHICLE ADMINISTRATION ACT
THE OFF-HIGHWAY VEHICLE ACT
THE PROVINCIAL OFFENCES PROCEDURE ACT
THE STRAY ANIMALS ACT

except on the primary highways other than as noted above or a road located within an urban municipality, other than those municipalities listed above, or an Indian Reserve.

Authority to enforce the Criminal Code is restricted to executing warrants, or to acting under the direction of the RCMP.

This appointment expires upon termination of employment with:
Beaver County.

This appointment permits the carrying of a shotgun.

DATED at the City of Edmonton, in the Province of Alberta, this 7th day of February, A.D. 2002.

ASSISTANT DEPUTY MINISTER OF PUBLIC
SECURITY, DEPARTMENT OF THE SOLICITOR
GENERAL

Village of Ryley

Request For Decision

Meeting:	Regular Council
Meeting Date:	06 October 2020
Presented By:	Glen Hamilton-Brown, CAO
Agenda Item No:	8.2 – Borrowing Bylaw
Bylaw #	2020-944

RECOMMENDED ACTION:

2020-10-06 #__: **MOVED** by ____ that Borrowing Bylaw 2020-944 be given third and final reading

BACKGROUND / PROPOSAL:

Administration observes that Ryley does not have a borrowing bylaw in place for our \$200K Line of Credit (LOC) with ATB. As any borrowing on the LOC must be paid within one (1) year, its term of borrowing does not exceed three (3) years pursuant to MGA 256(3).

MGA 251 Borrowing Bylaw

(1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

MGA 256 Operating expenditures

(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

Administration recommends that Council pass a borrowing bylaw to permit the municipality to maintain its LOC. Otherwise, Administration will need to cancel our \$200K LOC.

COSTS / SOURCE OF FUNDING: None

Author: Jocelyn Gates

Date: 06 October 2020

**BYLAW NUMBER 2020-944
OF THE VILLAGE OF RYLEY
IN THE PROVINCE OF
ALBERTA**

WHEREAS the Council of the Village of Ryley (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of covering general expenses and covering current expenditures.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act, Section 256, it is hereby enacted by Council of the Corporation as a Bylaw that:

1. The Corporation borrow from Alberta Treasury Branches ("ATB") up to the principal sum of \$250,000.00 repayable upon demand at a rate not to exceed 5% for a period not to exceed one (1) year, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - (a) to apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
 - (b) as security for any money borrowed from ATB
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - (ii) to give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.
3. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:
 - (a) taxes, reserves, or grants.
4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.

5. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 2 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.

This Bylaw comes into full force and takes effect on the date of third and final reading.

READ a first time this 15 day of September 2020.

READ a second time this 15 day of September 2020.

READ a third time and finally passed this ____ day of ____, 2020.

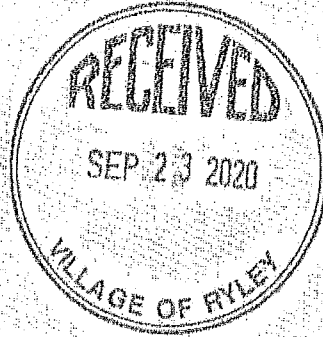
Mayor Terry Magneson

CAO Glen Hamilton-Brown



Tofield

Honour the Past. Build the Future.



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

September 15, 2020

Highway 14 Regional Water
Services Commission
Box 540
Ryley, AB
T0B 4A0

Attention: Board Members

Dear Sirs:


Council of the Town of Tofield at their regular meeting held September 14, 2020 discussed the operations of the Water Commission.

Specifically, how are the repairs to Water Commission owned distribution systems funded? Are the repairs funded from the distribution fee collected from the residents/businesses of the Villages and Hamlets or from general operation?

It is Tofield Council's expectation that repairs to the Water Commission owned distribution system is funded solely by the distribution fee collected from the respective municipality, just as Viking and Tofield are solely responsible for our distribution systems.

Please confirm.

Sincerely,


Debora Dueck
Mayor

c.c. Village of Ryley & Holden
Town of Viking
Beaver County

Lyndie Nickel

Ryley, AB TOB 4A0

September 16, 2020

Village of Ryley Council
C/O Glenn Hamilton-Brown - CAO
Village of Ryley
Box 230
Ryley, AB TOB 4A0

Dear Glenn:

It is with regret that I tender my resignation from the Village of Ryley Library Board as Chairperson and as appointed member.

Over the years, I have happily been a volunteer, employee, board member and/or friend of the library since I moving to Ryley in November 2005. However as of October 2017, with the change of membership on our board, much of that joy has been removed. I had hoped over time things would settle in with the arrival of our new members from Council but they haven't and it is no longer worth the stress that remaining on this board causes.

Sincerely,



Lyndie Nickel