



The Tofield Ryley/Beaver County West FCSS is currently seeking a Community Programmer. The Community Programmer is responsible for developing, implementing and evaluating preventative social programming for the communities of Tofield, Ryley and Beaver County West.

Position Title:	Community Programmer
Date Posted:	January 10, 2019
Application Deadline:	Until a suitable candidate is found.
Hours:	21 hrs per week, some evening & weekend shifts required.
Salary:	\$22.00 per hour

The Community Programmer is responsible for:

- Develop programs, workshops and events for families, individuals, youth, and seniors.
- Establish partnerships with schools, businesses and other community service organizations.
- Provide coverage for the Administrative Assistant during their absence.
- Possess effective communication and listening skills.
- Possess the ability to work independently as well as part of a team.
- Must possess superior organizational skills.

Applicants must have a minimum Grade 12 education, post-secondary education or work-related experience in a related Human Services field would be an asset. The candidate must possess a valid driver's licence, his/her own reliable vehicle and will be able to obtain a clean, current, Criminal Record Check and Child Welfare Intervention Check.

We appreciate and consider all applications however only those selected for an interview will be contacted.

Please email or fax your resume to:

Tofield/Ryley/Beaver County West FCSS

Attention: Ruth Gill – Director

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