

CAO Report – October 11, to November 16, 2018

Thank you for the opportunity to update Council on my working engagement with the Village of Ryley.

Projects and Meetings included the following;

- Council Agenda and to do list.
- October 16 Council meeting.
- Road review once fall work was done.
- October 18, pre- school kids at the office.
- To do list from the organizational meeting.
- October 23 Main Street Committee meeting.
- Committee of the Whole Agenda.
- November 1 BMS MCC meeting.
- November 1 BRP CEO/CAO meeting.
- November 2 LGAA in Camrose.
- November 6 COW meeting.
- November 6 MPE meeting.
- Prepare for Council Special Meeting.
- November 12 Council Special Meeting.
- November 14 BRP meeting with TSI.
- Phone calls to potential CAO's.
- Council agenda development for November 20.

Work in the office in support of staff; preparation for and follow up from Council and other meetings; way too many e-mails; and phone calls take up a majority of my time.

Administrative tasks such as finance and correspondence complete the time available.

A copy of the Village of Ryley Interim CAO action list is attached to, and forms a part of, this report.

Respectfully Submitted,

Allan Harvey CLGM, CTAJ

Interim CAO