

VILLAGE OF RYLEY
Committee of the Whole Meeting
February 6, 2018 at 6:45 pm
Ryley Municipal Office Council Chambers
A G E N D A

1. **Call to Order:**
2. **Additions/Deletions:**
3. **Order of the Day:**
4. **Approval of Agenda:**
5. **Minutes of Previous Meetings:**
6. **Open Door Session (15 minutes)**
7. **Delegations**
 - a) MPE Engineering
8. **Business from Minutes:**
 - a) Asset Management Grant update (FCM MAMP)
9. **New Business:**
 - a) RFD: Municipal Development Plan requirement (ACP Grant Application)
 - b) BRAED & EATC Local to Global Forum, March 7-9 in Vermilion
 - c) AUMA Municipal Leaders Conference March 14-15 Edmonton
 - d) RFD: Beaver County Victim Services Annual Support Request
 - e) Community Peace Officer Summary Report for 2017
10. **Bylaws:**
11. **Financial Reports**
 - a) December 31, 2017 Bank Balances
 - b) December 31, 2017 Bank Reconciliation
 - c) December 31, 2017 Income/Expense Report
12. **Correspondence:**
 - a) Beaver Foundation re: Carbon Levy
 - b) BMS: Approval of 2018 Capital and Operating Budgets
 - c) Farm Safety Center request for support
 - d) Kids Help Phone request for support
 - e) Peter Presley re: The Life of Ryley
13. **Reports:**
 - a) Mayor and Council Reports for January 2018
14. **In Camera:** *Freedom of Information and Privacy Act – FOIP: Part 1, Div. 2, Sec 24(1)(c)(g)(h)
Sec 25(1)(b)(c)(ii)*

MPE Engineering re: 10-Year Capital Plan and Infrastructure Audit report
15. **Upcoming Meetings:**
 - a) Regular Council Meeting – February 20, 2018, 6:45 p.m. Village Office
 - b) Strategic Planning – February 22, 2018 9 a.m. Village Office
 - c) Special Meeting of Council re: Procedural Bylaw 2017-927 – Date to be determined
 - d) Budget Planning Meeting – Date to be determined
16. **ADJOURNMENT**

COMMITTEE OF THE WHOLE MEETING
Village of Ryley, February 6, 2018, 6:45 p.m.
Ryley Municipal Office Council Chambers

COUNCIL members present

Mayor	Terry Magneson
Councillor	Cyndy Heslin
Councillor	Brian Ducherer
Councillor	Mathew Kowalski
Councillor	Nik Lee

ADMINISTRATION present:

CAO	Michael Simpson
-----	-----------------

1. CALL TO ORDER:

Mayor Magneson called the meeting to order at 6:45 p.m.

2. ADDITIONS/DELETIONS:

Delete: 7a) MPE Delegation - CAO
Add: 7a) Ryley school leadership team Delegation – CAO
9-1) Roberts Rules of Order - Cr. Ducherer
9f) Victim Services – Cr. Ducherer
9g) Snow Removal –Mayor Magneson
12-1) Correspondence – Cr. Lee
12-2) Correspondence – Cr. Lee
12f) Ryley Firefighters Society - CAO

3. ORDER OF THE DAY:

2018-02-06 # 1: MOVED by Cr. Ducherer that the order of the day be 10:00 p.m.

CARRIED

4. APPROVAL OF THE AGENDA:

2018-02-06 # 2: MOVED by Cr. Heslin to approve the agenda with additions and deletions.

CARRIED

5. MINUTES OF PREVIOUS MEETINGS:



6. OPEN DOOR SESSION:

Compliments on Councillor Dress Code from Mrs. Harrison to all of Council

7. DELEGATIONS:

Ryley School Leadership team delivered a presentation on “Zinc Saves Lives” Battery Drive

- Direction to Administration to provide space for battery collection at Village Office in support of the program. Goal is to collect in multiple sites. Administration to ensure batteries are collected in a manner that eliminates fire hazards. Written presentation to be supplied to administration to include in the Village Voice.

 Mayor	 CAO
--	--

8. BUSINESS FROM MINUTES:

a) Asset Management Grant update (FCM MAMP)

CAO delivered update to Council that the Village has been approved for disbursement of funds (\$50,000) under the FCM MAMP program.

9. NEW BUSINESS:

9-1) Robert's Rules of Order

Cr. Ducherer requested a closer adherence to Robert's Rules of Order during regular Council Meetings.

Cr. Lee requested that Council be mindful of discussion of Council business outside of Council meetings, and the subsequent best practice of saving discussion for Council meetings.

a) RFD: Municipal Development Plan requirement (ACP Grant Application)

CAO Delivered update to Council that MDP documents are now a statutory requirement, and an opportunity exists to qualify for grant funding if applied for prior to February 15, 2018 under the ACP grant stream.

2018-02-06 # 3: MOVED by Cr. Ducherer that the Village of Ryley apply for ACP funding to create a Municipal Development Plan, and if successful, award the project to Strategic Steps for implementation. **CARRIED**

b) BRAED & EATC Local to Global Forum, March 7-9 in Vermilion

Direction to Administration to registered interested members of Council.

c) AUMA Municipal Leaders Conference March 14-15 Edmonton

Direction to Administration to register interested members of Council

d) RFD: Beaver County Victim Services Annual Support Request

2018-02-06 # 4: MOVED by Mayor Magneson that the Village of Ryley donate \$1,000 to the Beaver County Victim Services organization. **CARRIED**

e) Community Peace Officer Summary Report for 2017

2018-02-06 # 5: MOVED by Cr. Ducherer that the Community Peace Officer Summary Report for 2017 be received and filed as information. **CARRIED**

f) Beaver County Victim Services Appointment

2018-02-06 # 6: MOVED by Cr. Ducherer that he be removed as the appointed member of Council for the Beaver County Victim Services Committee and that Cr. Heslin be appointed in his place, and further that he be appointed as alternate for the same. **CARRIED**

g) Snow Removal

Mayor Magneson requested discussion from Council as to whether snow removal practices should be revised to include hauling of snow from Century Park as opposed to pushing snow onto the park grounds. Council wished to commend Public Works on the snow removal work that was recently carried out. Direction to Administration not to push snow onto Century Park in the event of any remaining snowfall, and assess ground conditions in the spring.

10. BYLAWS:

11. FINANCIAL REPORTS:

2018-02-06 # 7: MOVED by Cr. Heslin to accept the financial reports as presented
CARRIED

12. CORRESPONDENCE:

12-1) Correspondence was presented between members of Council by Cr. Lee

12-2) Correspondence was presented between Cr. Lee and the CAO by Cr. Lee

a) Beaver Foundation re: Carbon Levy

Direction to Administration to prepare a draft letter to the Provincial Government regarding the impact of the Carbon Levy on Seniors Housing

b) BMS: Approval of 2018 Capital and Operating Budget

Correspondence presented from BMS regarding budget approvals

c) Farm Safety Center request for support

2018-02-06 # 8: MOVED by Cr. Heslin that the Village of Ryley donate \$250 to the Farm Safety Center as per the Village Donation Policy.
CARRIED

d) Kids Help Phone request for support

2018-02-06 # 9: MOVED by Cr. Ducherer that the Village of Ryley donate \$200 to the Kids Help Phone as per the Village Donation Policy.
CARRIED

e) Peter Presley re: The Life of Ryley

Correspondence presented from Peter Presley



f) Ryley Firefighters Society request for funding

Request for funding for firefighter training presented from Ryley Firefighters Society. Direction to Administration to bring this request back during budget discussions.

2018-02-06 # 10: MOVED by Cr. Heslin to receive and file all correspondence as presented.
CARRIED

13. REPORTS:

2018-02-06 # 11: MOVED by Cr. Heslin that the order of the day be extended to 10:30 p.m.
CARRIED

 Mayor	 CAO
--	--

Mayor Magneson declared a recess at 9:55 p.m.

Mayor Magneson called the meeting back to order at 10:04 p.m.

14. IN CAMERA: *Freedom of Information and Privacy Act – FOIP: Part 1, Div. 2, Sec 24(1)(c)(g)(h) Sec 25(1)(b)(c)(ii)*

MPE Engineering re: 10-Year Capital Plan and Infrastructure Audit report (Draft)

2018-02-06 # 12: MOVED by Cr. Ducherer that Council move in-camera at 10:05 p.m.

2018-02-06 # 13: MOVED by Cr. Heslin that Council move out of camera at 10:40 p.m.

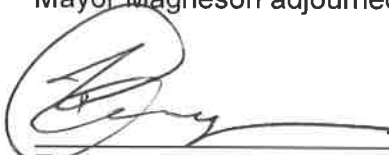
15. UPCOMING MEETINGS:

- a) Regular Council Meeting – February 20, 2018, 6:45 p.m. Village Office
- b) Strategic Planning – February 22, 2018 9 a.m. Village Office
- c) Special Meeting of Council re: Procedural Bylaw 2017-927 – Date to be determined
- d) Budget Planning Meeting – Tentatively March 1 at 9 a.m.

16. ADJOURNMENT:

Mayor Magneson adjourned the meeting at 10:46 p.m.

CARRIED



Terry Magneson, Mayor



Michael Simpson, CAO