

**Clean Harbors Community Relations Committee
JOINT ORGANIZATION AND REGULAR MEETING
6:00 pm Supper Meeting January 24 , 2017**

Attendance:

Clean Harbors: Stan Yuha

Village of Ryley: Councillor: Peter Presley
Councillor: Terry Magnuson

Members at Large: Annette Short
Lorraine Williams
Lyndie Nichol

Village Administration: Janet Winsnes, CAO (advisor)/recording
secretary)

1. Call to Order:

The Organization Meeting was called to order at 6:00 pm. by CAO Winsnes.

2. Appointment of Chairperson:

The CAO opened nominations for the position of Chairperson.

Stan Yuha was nominated Chairperson of the committee, and he assumed the chair position.

3. Appointment of Vice Chairperson:

The chair called for nominations of Vice-chairperson.
Lorraine Williams was appointed Vice-chairperson.

4. Approval of Agenda:

Motion 2017-01-24 #1 by Cr. Presley to approve the agenda as presented. **CARRIED**

5. Old Business:

a) Update on Funding Limit:

Mr. Yuha advised the members who were not at the January 12 meeting that Clean Harbors funding for 2017 has been reduced to \$25,000.

b) Terms of Reference:

As directed from the January 12 meeting, the CAO presented paragraph 1 from the Terms of Reference: "Distribution of Funds":

The funds for projects, facilities and programs, as outlined in section 6 of the MOA, are to be separate from projects, facilities and programs which are the responsibility of the Council of the Village of Ryley

She also presented section 6 from the Memorandum of Understanding. *Commencing with the 2013 fiscal year, Clean Harbors agrees to contribute further funds to the Village of Ryley for recreation and leisure or community facilities or programs, up to a maximum of \$75,000 per fiscal year. Within 120 days of the commencement of it's fiscal year, Clean Harbors agrees to notify the Village of Ryley of the amount it wishes to donate to the Village for this purpose in that year. The Community Relations Committee shall thereafter, or in earlier collaboration with Clean Harbors in determining the amount to be spent that fiscal year, decide which projects will receive that funding.*

The CAO also presented the motion from council advising that council will pay a \$50 honorarium to members at large.

A great deal of discussion ensued regarding the motion to pay honorariums, as well as the practice of having supper meetings.

Motion 2017-01-24 #2 by member Short to approve the Terms of Reference with the following changes:

1. REMUNERATION

The village council has approved a remuneration of \$50,00 per meeting, for members at large.

2. TERM OF MEMBERSHIP

..... who shall set their own term. The terms of the chairperson and vice-chairperson shall be a maximum of two years.

3. MEETINGS

The first meeting of each year shall be an Organization Meeting, to be held in conjunction with the first regular meeting. The positions of chairperson and vice-chairperson shall be elected from within the committee.

CARRIED

6. New Business

a) Applications for 2017 Community Enhancement Funding:

The committee reviewed the 8 funding applications for a total of \$46,677.

Motion 2017-01-24 #3 by Cr. Magneson to distribute the funds as follows:

AWANA Kids Club	\$ 2,000
Ryley Youth Group	3,000
Holden 4-H Beef Club	2,500
Holden Sea Cadets	2,500
Ryley Curling Club	<u>15,000</u>
	\$25,000

CARRIED

7. Reports

a) Clean Harbors - Stan Yuha:

The report from the January 12, 2017 meeting was reviewed for those who were not present at that meeting.

The CAO left the meeting at 7:00pm.

Member at large Annette Short assumed the position of recording secretary

b) Round Table:

- Administration was directed to contact all groups who have received funding to date, and request that they do a summary of their funding, the projects completed and include pictures if possible. These will be used to produce an album /record book which will be forwarded to Clean Harbors head office with a letter of appreciation.

- Agenda item for next meeting:

Make a decision on what/how to do publicity to show public appreciation for all the projects that have been supported by Clean Harbors funding. The stickers/plaques (whatever is used) need to advise "this project has been made possible through a Clean Harbors Grant" (or similar wording).

9. Adjournment

Motion 2017-01-24 #4 by L. Williams that the meeting adjourn at 6:55 pm.

CARRIED