

VILLAGE OF RYLEY
Regular Council Meeting
April 18, 2017 at 6:45 pm
Ryley Municipal Office Council Chambers
A G E N D A

1. **Call to Order:**
2. **Additions/Deletions:**
3. **Order of the Day:**
4. **Approval of Agenda:**
5. **Minutes of Previous Meetings:**
 - a) March 7, 2017 Committee of the Whole Meeting
 - b) March 21, 2017 Regular Council Meeting
 - c) March 30, 2017 Special Council Meeting
 - d) April 4, 2017 Committee of the Whole Meeting
6. **Open Door Session (15 minutes)**
7. **Delegations**

Tofield and Area Health Foundation
Dara Schaaf, Koshman & Schaaf Chartered Professional Accountants
8. **Business from Minutes:**
 - a) Website Update
 - b) Draft Policy 2017-04-07 Dust Control
 - c) Draft Policy 2017-04-08 Donations
 - d) Summer Bust Out Parade
9. **New Business:**
 - a) BRWMS Development Permit Application
 - b) RFD: Ryley School: Hall Rental
 - c) RFD: Dara Schaaf, 2016 Audited Financial Statements
 - d) Office Parking
 - e) Community Garden
10. **Bylaws**
 - a) Bylaw 2016-918 Schedule "A" – Amendment
11. **Financial Reports**
 - a) April 12, 2017 Bank Balances
 - b) March 31, 2017 Bank Reconciliation
 - c) March 2017 Revenue and Expenses
12. **Correspondence:**
 - a) 2016 Annual Air Monitoring Report, Clean Harbors
 - b) Thank You Card, Beaver County Victim Services
 - c) Municipal Affairs RE: ICF ACP Grant Approval
 - d) Service Alberta RE: Broadband
 - e) Seniors and Housing RE: Ministers Seniors Service Awards
 - f) Kalyna Country AGM
13. **In Camera** (*Freedom of Information & Protection of Privacy Act – FOIP*) Part 1, Div.2 Sec. 16-29
Separate Agenda
14. **Upcoming Meetings:**

April 26, 2017: Summer Bust Out – 6:00 p.m.
April 27, 2017: Joint Council BMS/MCC (Tofield) – 5:00 p.m.
May 2, 2017: Committee of the Whole Meeting – 6:45 p.m.
May 2, 2017: Go East RTO (Tofield) 2-4 p.m.
15. **ADJOURNMENT**

VILLAGE OF RYLEY
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Supplementary

7. Financial – Draft 2016 Audited Financial Statement

8 a) Dust Control

- *Map of gravel roads in the Village of Ryley*

9 e) Community Garden

- *Potential sites*
- *Discussion Points*

COMMITTEE OF THE WHOLE MEETING
Village of Ryley, April 18, 2017
Ryley Municipal Office Council Chambers

COUNCIL members present

Mayor	Lavonne Svenson
Councillor	Brian Ducherer
Councillor	Lorraine Warren-Nimeck
Councillor	Terry Magneson
Councillor	Peter Presley

ADMINISTRATION present:

CAO	Michael Simpson
Recording Secretary	Jocelyn Gates

1. CALL TO ORDER:

Mayor Svenson called the meeting to order at 6:49 p.m.

2. ADDITIONS/DELETIONS:

3. ORDER OF THE DAY:

2017-04-18 #1: MOVED by Cr. Ducherer that order of the day be at 10:00 p.m. **CARRIED**

4. APPROVAL OF THE AGENDA:

2017-04-18 #2: MOVED by Cr. Presley to approve the agenda as presented. **CARRIED**

5. MINUTES OF PREVIOUS MEETING:

2017-04-18 #3: MOVED by Cr. Presley to approve the March 7, 2017 Committee of the Whole Meeting, March 21, 2017 Regular Council Meeting with amendments, March 30, 2017 Special Council Meeting, April 4, 2017 Committee of the Whole Meeting minutes.

CARRIED

6. OPEN DOOR SESSION:

Brian Strilchuk regarding William Yarmovich.

7. DELEGATIONS:

- Tofield and Area Health Foundation
Cindy Heslin and Darren Erickson presented Council with Tofield & Area Health Services Foundation financials.
- Dara Schaaf, Koshman & Schaaf Chartered Professional Accountants
Dara Schaaf presented council with the draft 2016 Audited Financial Statement.



8. BUSINESS FROM MINUTES:

a) Website Update

The CAO presented Council with an update on the Village Website project.

b) Draft Policy 2017-04-07 Dust Control

The CAO presented Council with a draft Dust Control Policy # 2017-04-07. The CAO will prepare a revised draft of the Dust Control Policy and bring it to the May 2, 2017 Committee of The Whole Meeting.

 Mayor	 CAO
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c) Draft Policy 2017-04-08 Donations

The CAO presented Council with a draft Donations Policy # 2017-04-08. The CAO will prepare a revised draft of the Donations Policy and bring it to the May 2, 2017 Committee of The Whole Meeting.

d) Summer Bust Out Parade

Council discussed options for the Village Float in the 2017 Summer Bust Out Parade.

9. NEW BUSINESS

a) BRWMSC Development Permit Application

The CAO presented Council with correspondence from Beaver County regarding permit application from Beaver Regional Waste Management Commission.

b) RFD: Ryley School: Hall Rental

2017-04-18 #4 MOVED by Cr. Magneson that The Village charge Ryley School the full hall rental for the December 21, 2017 event; and that further, donate the sum, equal to the hall rental, to Ryley School. **CARRIED**

c) RFD: Dara Schaaf, 2016 Audited Financial Statements

2017-04-18 #5 MOVED by Cr. Ducherer that Council approve the 2016 Audited Financial Statements as prepared and presented with the discussed amendments by Koshman & Schaaf LLP. **CARRIED**

d) Office Parking

Cr. Presley discussed making use of the parking space available in the rear parking lot for members of Council.

e) Community Garden

The CAO presented Council with information on building a community garden and potential sites within the Village to create a community garden program.

2017-04-18 #6 MOVED by Cr. Magneson to create a Community Garden Program.

CARRIED

10. BYLAWS

a) Bylaw 2016-918 Schedule "A" – Amendment

2017-04-18 #7 MOVED by Cr. Ducherer that Bylaw 2016-918 Schedule 'A' be amended to clarify the General Administrative Fee of \$30 as being a rate of \$30 per/hour, and that rates for searching, retrieving, preparing and handling of records be added at a rate of \$6.75 per ¼ hr. **CARRIED**

11. FINANCIAL REPORTS:

2017-04-18 # 8 MOVED by Cr. Warren-Nimeck to approve the financial reports as presented.

CARRIED

 Mayor	 CAO
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12. CORRESPONDENCE:

a) 2016 Annual Air Monitoring Report, Clean Harbors

2017-04-18 # 9: MOVED by Cr. Presley to receive and file the Clean Harbors Report as presented and post to the Village Website. **CARRIED**

b) Thank You Card, Beaver County Victim Services

c) Municipal Affairs RE: ICF ACP Grant Approval

d) Service Alberta RE: Broadband

e) Seniors and Housing RE: Ministers Seniors Service Awards

f) Kalyna Country AGM

2017-04-18 #10: MOVED by Cr. Magneson to receive and file the correspondence as presented. **CARRIED**

Mayor Svenson called a 5 minute recess at 9:17 p.m.
Mayor Svenson called the meeting back to order at 9:25 p.m.

13. IN CAMERA:

2017-04-18 #11: MOVED by Cr. Warren-Nimeck to move into camera at 9:25 p.m. **CARRIED**

2017-04-18 #12: MOVED by Cr. Ducherer to move out of camera at 10:16 p.m. **CARRIED**


2017-04-18#13: MOVED by Cr. Magneson to hire Humming Bird Landscaping and Concrete Ltd. as per estimate 00519 for the 2017 main street sidewalk project. **CARRIED**

14. UPCOMING MEETINGS:

- April 26, 2017: Summer Bust Out – 6:00 p.m.
- April 27, 2017: Joint Council BMS/MCC (Tofield) – 5:00 p.m.
- May 2, 2017: Committee of the Whole Meeting – 6:45 p.m.
- May 2, 2017: Go East RTO (Tofield) 2-4 p.m.

15. ADJOURNMENT:



2017-04-18 #14: MOVED by Cr. Warren-Nimeck that the meeting be adjourned at 10:17 p.m. **CARRIED**



Lavonne Svenson, Mayor



Michael Simpson, CAO

 Mayor	 CAO
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